BCeID for BC Companies

BC Carriers applying for a BCeID will need to identify if they are a Proprietorship, General Partnership, BC Corporation or BC Incorporated Society.

Go to the BCeID Website [https://www.bceid.ca](https://www.bceid.ca)

Click **Register for a Business BCeID**

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Click **Register for a Business BCeID**
1. Review the information on the Register for a Business BCeID

Under Step 1: Getting Started

Ensure your business is not already registered with BCeID

- Confirm you're not already registered. A business or organization may only register once. Check if your business or organization is registered in the business directory. If it's registered, contact them.

Confirm you're authorized to register the business of organization

- Confirm you're authorized to register the business or organization. The person who registers the business must accept the Business Registration Agreement. Only a principal or a person authorized by a principal can accept the terms of this agreement.

Select your business types

- Select your business type. How you prove the identity of your business or organization is based on the business type. Depending on the business type, you may be asked to provide additional information, such as if you have a OneStop account.
Review the Registration Checklist. Select your type of company and review the information needed to register your company with BCeID.

After you have finished reviewing the information, select the Back to Getting Started.

Once you reviewed the 5 Steps to Register for a Business BCeID account and have collected to correct information, you can select Start Registration at the bottom of the page to apply for a new BCeID.

2. Is your organization already registered?

If you are certain your organization is not registered with BCeID, select No.

Click Continue.
3. Are you authorized to register your organization?

Select **YES** I am authorized-saying that your company has designated you to be their point person for BCeID. Click **Continue**.

4. Select your business type:

If you are incorporated in BC and registered with B.C. Registry Services to do business in BC, select **BC Corporation** as your business type and click **Continue**.

5. Read through the information on the **BC Corporation Registration Details** page, and click **Continue**.
6. Do you want to convert an existing Basic BCeID?
Select No and click Continue

7. Collection of Personal Information:
Enter in the details as required on this screen
- Surname
- Given/First name
- Contact Email
- Contact Phone Number

Click Continue

8. Choose User ID
- Enter a user ID
- Create a password
- Select three password hint questions and enter the answers.
  **Important!** Your answers will be used to prove you are the owner of your BCeID account. You will only be able to reset your password if you answer all three questions correctly.
- Check the I'm not a robot box

Click Continue

9. Verify Registration with B.C. Registry Services:
- Enter in your Incorporation Number
- Select one of the following:
  - Select Access Code and enter in field provided
  - B.C. Registry Services Company Password and enter in field provided.
  - I do not know my Company Password or Access Code.
- Click Continue
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Work through the remaining screens to:

- Identify your Business or Organization
- Read and accept terms and conditions

Once you have completed your registration online, you need to set your Business BCEID account preferences to ensure you can access the Weigh2GoBC service.