

**Ministry of Health
Deputy Provincial Health Officer
Victoria, B.C.**

The Ministry of Health has overall responsibility for ensuring that quality, appropriate, cost effective and timely health services are available for all British Columbians. The British Columbia health system is one of our most valued social programs—virtually every person in the province will access some level of health care or health service during their lives.

The Deputy Provincial Health Officer (DPHO) provides consultative advice on public health programs and policies, and acts as the Provincial Health Officer (PHO) when required in conjunction with the PHO in order to fulfill the required legislative functions contained in the *Public Health Act* and the *Drinking Water Protection Act* and associated regulations.

The DPHO assists the PHO in promoting and monitoring the health of British Columbians, advising the minister and public officials on public health issues, and providing leadership in public health for the province of B.C. The DPHO provides input to the PHO's annual report and develops reports on special topics and issues.

The DPHO has a significant role in establishing and monitoring professional standards for Medical Health Officers (MHOs) located across the province, and contributes to the PHO reviews of their performance.

The PHO has responsibility under the *Drinking Water Protection Act* for preparing an annual drinking water protection report to the Ministry of Health. It is expected that the DPHO will lead this initiative.

The DPHO is a Medical Doctor fully registered with the College of Physicians and Surgeons of British Columbia with a Master's degree in Public Health, Health Sciences or equivalent, and is a Fellow of the Royal College of Physicians of Canada (FRCPC) – Community Medicine, Public Health and Preventive Medicine or equivalent. Extensive clinical practice experience and extensive public health related experience preferably in Canada is required, as well as considerable leadership experience at a senior management level, including managing and effecting change in a public health environment. Post graduate training in health service management, research experience and some published material on community or public health is preferred.

A detailed role description and complete listing of qualifications is below. Travel is a requirement of this position.

To express your interest in this opportunity, please submit your cover letter and resume to Executive.Recruitment@gov.bc.ca, by **March 9, 2018**. The final candidate will be required to consent to a criminal record check. Thank you to all who express interest.

Role Profile

Ministry of Health Deputy Provincial Health Officer Victoria, B.C.

Ministry Overview

The Ministry of Health has overall responsibility for ensuring that quality, appropriate, cost effective and timely health services are available for all British Columbians. The British Columbia health system is one of our most valued social programs—virtually every person in the province will access some level of health care or health service during their lives.

The Ministry works with health authorities, health care providers, agencies and other organizations to guide and enhance the Province's health services to ensure that British Columbians are supported in their efforts to maintain and improve their health. The Ministry provides leadership, direction and support to health service delivery partners and sets province-wide goals, standards and expectations for health service delivery by health authorities. The Ministry enacts this leadership role through the development of social policy, legislation and professional regulation, through funding decisions, negotiations and bargaining, and through its accountability framework for health authorities and oversight of health professional regulatory bodies.

Program

The Deputy Provincial Health Officer (DPHO) provides consultant advice on public health programs and policies and acts as the Provincial Health Officer (PHO) when required in conjunction with the PHO in order to fulfill the required legislated functions contained in the *Public Health Act* and the *Drinking Water Protection Act* and associated regulations.

In the absence of the PHO and a Medical Health Officer (MHO) for a designated area, the DPHO either acts as the MHO for the area, or arranges for an alternate appointment.

The functions of the PHO are shared and carried out by both the PHO and the DPHO under the authority of the *Interpretation Act*. The PHO works closely with the Assistant Deputy Minister of the Population and Public Health Division within the Ministry of Health, the BC Centre for Disease Control, regional medical health officers (MHOs), the Public Health Agency of Canada and Health Canada.

Role of the Deputy Provincial Health Officer

The DPHO assists the PHO in promoting and monitoring the health of British Columbians, advising the minister and public officials on public health issues, and providing leadership in public health for the province of B.C. The DPHO provides input into the PHO's annual report and develops reports on special topics and issues.

The DPHO has a significant role in establishing and monitoring professional standards for MHOs located across the province, and contributes to PHO reviews of their performance.

The PHO has responsibility under the *Drinking Water Protection Act*, for preparing an annual drinking water protection report to the Minister of Health. It is expected that the DPHO will lead this initiative.

Nature of Work and Position Links

The DPHO works in a high profile, multi-variable environment and must keep apprised of a broad range of health issues. The DPHO must quickly respond to current public health issues and be prepared to provide information, analysis and expertise to government, the public, media, non-government organizations and other stakeholders on short notice. The DPHO participates in numerous committees in various capacities and substitutes for the PHO's participation in committees as assigned.

Specific Accountabilities

1. Supports the PHO in the establishment and monitoring of professional standards for MHOs:
 - conducts regular professional performance assessments of MHOs
 - plans and organizes MHO training plans and programs
 - participates in the recruitment and selection of MHOs
 - represents the PHO in the selection and training of Public Health Physician residents at UBC
2. Processes requests for OICs, etc. and advises as requested on delegation letters to MHOs from other MHOs as requested.
3. Interprets legislation and regulations that provide authorities for MHOs including the *Public Health Act, School Act, Community Charter, Local Government Act, Community Care and Assisted Living Act, Drinking Water Protection Act, Environmental Management Act* and associated regulations.
4. Organizes and administers projects and programs of the Office of the Provincial Health Officer:
 - provides professional data collection, epidemiological analysis, and develops reports on a wide range of health issues
 - participates on project management teams within the ministry or on government-wide project management teams to provide expertise on public health issues.
5. Contributes to the preparation of the PHO's annual report to the Minister and Legislative Assembly.
6. Participates in emergency planning, exercises and related events.
7. Liaises with stakeholders and colleagues to discuss issues and concerns and propose solutions.
8. Promotes health goals and facilitates strategies to address them in conjunction with the PHO.
9. Carries out all other functions listed in the PHO Job Description when required.

Further, the DPHO provides functional professional guidance to approximately 25 MHOs who are appointed by Order-in-Council and to many programs and professional staff at the BC Centre for Disease Control which is delegated selected legislated functions of the PHO. The position also provides expert advice and in special circumstances provides direction to staff in the Population and Public Health Division of the Ministry of Health related to communicable disease or emergency situations.

Qualifications

- Medical Doctor fully registered with the College of Physicians and Surgeons of British Columbia;
- Master's degree in Public Health, Health Sciences or equivalent;
- Fellow of the Royal College of Physicians of Canada (FRCPC) – Community Medicine, Public Health and Preventive Medicine or equivalent;
- Extensive clinical practice experience and extensive public health related experience preferably in Canada;

- Considerable leadership experience at a senior management level, including managing and effecting change in a public health environment; and
- Post graduate training in health service management, research experience and some published material on community or public health is preferred.
- Ability to analyze complex issues, prepare reports and correspondence;
- Ability to resolve problems related to sensitive political issues coupled with tact, discretion, and thoroughness;
- Strong organizational and project management skills
- Effective coordination, liaison, presentation, facilitation and interpersonal skills;
- Ability to work effectively with a variety of people from all levels of government, corporations, stakeholder groups and the general public
- Ability to present information clearly and concisely in written and oral form; and
- Excellent communications skills and public relations abilities are required.

Travel is a requirement of this position. The final candidate will be required to consent to a criminal record check.

Competencies

To achieve government's **Vision**, Executives must position and structure their organization to maximize its effectiveness. Executives practice **Strategic Thinking** in translating the vision to goals and strategies, and support their accomplishment through facilitation and leading change.

In **Stakeholder Relationships**, Executives ensure that they are enhancing the organization's relationships with external partners and stakeholders. This includes building strategic alliances, managing conflicts, negotiating effectively, and effectively communicating ideas, analyses and proposals to stakeholders.

Executives model **Integrity and Authenticity**, building a culture of trust, integrity, risk taking and creative thinking in the organization through demonstrating personal integrity, using feedback to self improve, following through on commitments and acting consistently with the espoused values and culture of the organization.

In **Leading People**, Executives motivate, empower and lead employees to accomplish goals and objectives, rewarding high performance, promoting empowerment and developing their employees, providing opportunities for growth, and managing issues with their organization.

The professional values of the BC Public Service . . .
Courage, Teamwork, Curiosity, Service, Passion, Accountability
Always with integrity