

Position: **Benchmark Job #301**

Ministry: Finance and Corporate Relations

Working Title: **Chief Economist**

Branch: BC Stats

Level: Range 33

Location: Victoria

NOC Code: 4162

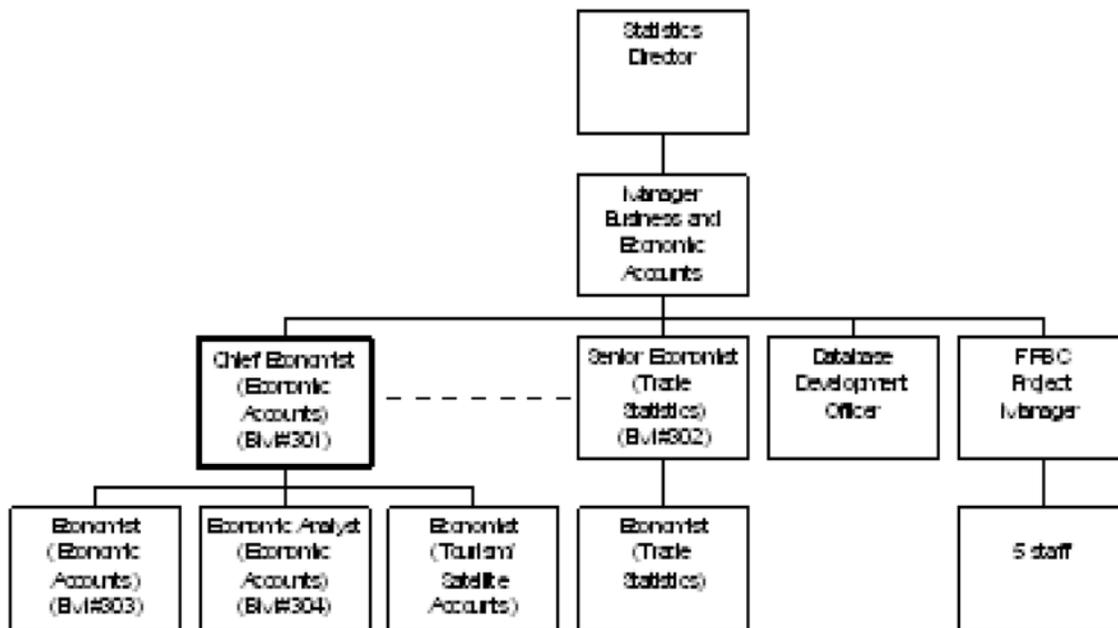
PRIMARY FUNCTION

To oversee the development, planning, analyses and integration of the main BC Economic Accounts, Satellite Accounts, Tourism Accounts and Trade Accounts using economic modelling, statistical analysis and market/data from internal and external sources.

JOB DUTIES AND TASKS

1. Directs the development of Economic Accounts using information manipulation, analysis and reporting
 - a. develops and refines the provincial methodology employed to gather/process data
 - b. reviews software development to ensure compatibility and access to all Division users
 - c. estimates the BC gross domestic product through income expenditure and industry dimensions using business, personal, government and foreign sectors information and data
 - d. extends Economic Accounts into quarterly/constant dollar figures
 - e. designs/develops economic estimates for areas which Statistics Canada does not cover (e.g. decomposition by industry)
 - f. directs special sector studies to obtain economic profiles and develop projections of sectoral growth, viability, and scope
 - g. reviews ancillary models/outputs to ensure integrity of concepts, definitions and methodology
 - h. directs the release and/or submission of economic data used in the provincial Budget/Estimates, reports describing BC macro-economy or fine-tuning of econometric models
 - i. develops methodologies to facilitate the integration and production of comprehensive, accurate, consistent and timely economic accounts information
 - j. manages the integrity/accuracy of relevant databases and analyses related to economic accounts
 - k. balances staff time spent on main, satellite and trade accounts to satisfy divisional priorities
 - l. integrates and reconciles economic accounts with the BC input/output model
2. Negotiates the exchange to content of data and information reports with Statistics Canada in order to ensure consistency of national and provincial standards, provides/obtains feedback on pre-release of data, and recovers costs
 - a. reviews reporting standards and implements adjustments to fine tune standards/practices
 - b. reviews major structural reporting elements and recommends major reporting changes
 - c. negotiates the exchange and content of data and information with Statistics Canada in order to achieve efficiencies in extrapolating quarterly, sectoral and regional data reporting
 - d. negotiates the sale or purchase of models, software and data outputs with private research agencies, other ministries and public sector groups

- e. markets Economic Accounts reports and software to the general public, businesses and groups to expand awareness of Division functions/capabilities, generate demand and recover research investment
3. Functions as a key member of the Division team
 - a. regularizes and streamlines reporting to meet diverse public and end-user clientele needs
 - b. manages the development of key information for use in inter-provincial, federal-provincial, and international negotiations and policy development
 - c. provides advice to branch professional and technical staff in the management of economic accounting data base, econometric models, and statistical data systems
 - d. proposes operational policies and procedures options for management review such as improvements to the accuracy or timeliness of the economic accounts
 - e. directs external program to ensure work remains consistent with Division objectives
 4. Supervises staff
 - a. Supervises staff, including hiring and training
 - b. allocates work, set standards, assesses performance and takes disciplinary action



| FACTOR | REASON FOR CLASSIFICATION | DEGREE | POINTS |
|--------|---|--------|--------|
| 1 | <p>JOB KNOWLEDGE</p> <p>Understand all related issues of the BC Economy to manage the long-term economic, fiscal planning and forecasting of the BC Economic Accounts, and to forecast gross domestic product, sectoral projections, economic profiles and trade assessments to support program development and provincial budget-related decision-making.</p> | J | 330 |
| 2 | <p>MENTAL DEMANDS</p> <p>Judgement to conduct long-term planning to develop proposals for improvements to the province's economic and fiscal planning and forecasting activities; manage economic accounts analysis to support provincial economic projections and assessments to translate projections, trends and analyses to define provincial policy, program and budget directions and initiatives.</p> | I | 300 |
| 3 | <p>INTERPERSONAL COMMUNICATIONS SKILL</p> <p>Persuasion required to use basic negotiation skills to negotiate agreements, exchange of content of data and information with Statistics Canada and to negotiate the sale or purchase of models, software and data outputs with private and public sector groups.</p> | D | 45 |
| 4 | <p>PHYSICAL COORDINATION AND DEXTERITY</p> <p>Some coordination and dexterity required to input data into computer with minimal requirement for speed.</p> | B | 10 |
| 5 | <p>RESPONSIBILITY FOR WORK ASSIGNMENTS</p> <p>Guided by ministry goals and objectives, manage and develop long-term outlooks and analyses for the BC Economic Accounts (i.e. satellite, tourism, trade, industry and income), manage the assessment of economic and fiscal information to improve resource allocation models and the delivery of provincial economic accounts; and direct the cost-benefit analyses of all economic accounts input, trends, projections etc.</p> | H | 220 |
| 6 | <p>RESPONSIBILITY FOR FINANCIAL RESOURCES</p> <p>Considerable financial responsibility to plan and conduct Economic Accounts resource and program planning reviews on a provincial basis by compiling and analyzing internal and external provincial economic information.</p> | F | 43 |

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|--------|---|--------|--------|
| 7 | <p>RESPONSIBILITY FOR PHYSICAL ASSETS/INFORMATION</p> <p>Major level of responsibility to manage the processes of BC Economic Accounts analysis, model assessment and data output for use by Cabinet, the Minister, Ministry Executive, and senior management.</p> | F | 43 |
| 8 | <p>RESPONSIBILITY FOR HUMAN RESOURCES</p> <p>Responsibility to supervise Economists, appraise employee performance and take disciplinary action (2 FTEs).</p> | DE | 20 |
| 9 | <p>RESPONSIBILITY FOR WELL BEING/SAFETY OF OTHERS</p> <p>Responsible for own well-being and safety in a low risk environment.</p> | A | 5 |
| 10 | <p>SENSORY EFFORT/MULTIPLE DEMANDS</p> <p>Focused requirements to frequently read statistical data and reports identifying BC Economic Accounts models, information projections, data analysis.</p> | C | 12 |
| 11 | <p>PHYSICAL EFFORT</p> <p>Moderate physical effort to frequently focus visual attention to new data on computer screen and/or printed reports and documents.</p> | C | 12 |
| 12 | <p>SURROUNDINGS</p> <p>Exposure to office setting with minimal disagreeable elements.</p> | A | 2 |
| 13 | <p>HAZARDS</p> <p>Limited exposure to hazards from frequent keyboarding.</p> | B | 4 |

Total Points: 1046

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