

PUBLIC INTEREST DISCLOSURE

Form for political staff

Mail to:

PIDA political staff designated officer
PO BOX 9041
STN PROV GOVT
VICTORIA, BC V8W 9E1

FOIPPA Statement

This information is collected by the BC Public Service Agency under s.26(a) and (c) of the Freedom of Information and Protection of Privacy Act and will be used to assess and investigate allegations of serious wrongdoing made under the Public Interest Disclosure Act. If you have questions about the collection of personal information please contact: designated officer, PO Box 9041, STN PROV GOVT, Victoria, BC V8W 9V1.

This form is designed to assist you with providing information about how to disclose a serious wrongdoing to your supervisor, or designated officer. The information provided on this form will help facilitate review of the matter under the [Public Interest Disclosure Act \(PIDA\)](#).

If you are unable to include all details about the alleged wrongdoing on this form, you may submit further details as a separate document. Please include it when you submit this form. For information about PIDA submissions, visit the MyHR website: [Getting Advice About the Public Interest Disclosure Act](#).

The designated officer will review the information you provide while taking strict measures to keep your identity confidential. A team trained in processing PIDA disclosures will review the information you provide while taking strict measures to keep your identity confidential. If additional information or clarification is required, the designated officer will contact you directly.

Questions marked with an * are required. Disclosures under PIDA cannot be assessed without these completed fields.

Government Employment Status*

Are you a current or former political staff member?

Current

Former

Other

This form is for current and former ministry employees within the BC Public Service to assist them in making a disclosure under the Public Interest Disclosure Act.

Type of Wrongdoing*

Please check all that apply.

The alleged wrongdoing I wish to disclose relates to:

- A serious act or omission that, if proven, would constitute an offence under an enactment of British Columbia or Canada.
- An act or omission that creates a substantial and specific danger to the life, health or safety of persons, or to the environment, other than a danger that is inherent in the performance of an employee's duties or functions.
- A serious misuse of public funds or public assets.
- Gross or systemic mismanagement.
- Knowingly directing or counselling a person to commit one or more of the wrongdoings described above.

If none of the above apply, the Public Interest Disclosure Act may not be the best way to raise your concern. Please consider addressing the matter through other internal policies and procedures (e.g. [Standards of Conduct for Political Staff](#)), reviewing the MyHR website at [Getting Advice About the Public Interest Disclosure Act](#), or contact your supervisor or your designated officer for guidance.

Contact Information

Your Name

First: Last:

Address

Street address:

Unit number:

City: Province:

Postal code:

Phone Numbers

Daytime phone number: Other phone number:

Email:

May a message be left at your daytime phone number?

Yes No

Disclosure Details*

In the space provided below, please provide as much information as you can about the alleged wrongdoing and the person(s) alleged to have committed the wrongdoing. The following details are required, if known:

- Description of the wrongdoing and any relevant background
- The names of those responsible
- When and where the wrongdoing occurred
- Names of people who witnessed some or all of the wrongdoing, if available

Disclosure Details:

If this space is not sufficient please include additional documents. Retain copies of all your submissions. Note: you don't have to provide supporting materials.

Steps Already Taken*

This section helps us understand what steps have already been taken to prevent the alleged wrongdoing.

Have you reported the wrongdoing to your supervisor, hr advisor, another excluded manager, or through another process?

Yes No

Are you aware if other bodies are investigating the wrongdoing (e.g. grievances through bargaining unit, the court system, the Comptroller General, Auditor General, Provincial Health Officer, the police)?

Yes No Unknown

If yes, please specify the body looking into the wrongdoing, the status, and/or any responses received:

Find out more about [Making a Public Interest Disclosure](#) by going to the MyHR website.