



Where ideas work

# PUBLIC INTEREST DISCLOSURE

Form for current and former ministry employees

### Mail to:

The Agency Designated Officer  
PO Box 9404 Stn Prov Govt  
Victoria, BC V8W 9V1

Or email to: [PIDA@gov.bc.ca](mailto:PIDA@gov.bc.ca)

#### FOIPPA Statement

This information is collected by the BC Public Service Agency under s.26(a) and (c) of the Freedom of Information and Protection of Privacy Act and will be used to assess and investigate allegations of serious wrongdoing made under the Public Interest Disclosure Act. If you have questions about the collection of personal information please contact: Agency Designated Officer, BC Public Service Agency, Employee Relations Division, PO Box 9404, Stn Prov Govt Victoria, BC V8W 9V1 or telephone 250-952-6000 or email [PIDA@gov.bc.ca](mailto:PIDA@gov.bc.ca).

This form is designed to assist you with providing information about how to disclose a serious wrongdoing to your supervisor, [ministry ethics advisor or Agency Designated Officer](#). The information provided on this form will help facilitate the review of the matter under the [Public Interest Disclosure Act \(PIDA\)](#).

If you are unable to include all details about the alleged wrongdoing on this form, you may submit further details as a separate document. Please include it when you submit this form. For information about PIDA submissions, visit the MyHR website: [Getting Advice About the Public Interest Disclosure Act](#).

**Your disclosure will be treated with the strictest confidence.** A team trained in processing PIDA disclosures will review the information you provide while taking strict measures to keep your identity confidential. If additional information or clarification is required, the Agency Designated Officer or their representative will contact you directly.

**Questions marked with an \* are required. Disclosures under PIDA cannot be assessed without these completed fields.**

### Government Employment Status\*

Are you a current or former ministry employee within the BC Public Service?

- Current
- Former
- Other

**This form is for current and former ministry employees within the BC Public Service to assist them in making a disclosure under the Public Interest Disclosure Act.**

### Community Coroner\*

Are you a current or former community coroner?

- Yes
- No

### Type of Wrongdoing\*

Please check all that apply.

The wrongdoing I wish to disclose relates to:\*

- A serious act or omission that, if proven, would constitute an offence under an enactment of British Columbia or Canada.
- An act or omission that creates a substantial and specific danger to the life, health or safety of persons, or to the environment, other than a danger that is inherent in the performance of an employee's duties or functions.
- A serious misuse of public funds or public assets.
- Gross or systemic mismanagement.
- Knowingly directing or counselling a person to commit one or more of the wrongdoings described above.

**If none of the above apply, the Public Interest Disclosure Act may not be the best way to raise your concern. Please consider addressing the matter through other internal policies (e.g., [Standards of Conduct](#) or [Investigations of Allegations of Employee Misconduct](#)) and procedures or contact your supervisor, the MyHR website at [Getting Advice About the Public Interest Disclosure Act](#), or your ministry ethics advisor for guidance.**

## Contact Information

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Your Name

First:  Last:

Address

Street address:

Unit number:

City:  Province:

Postal code:

Phone Numbers

Daytime phone number:  Other phone number:

Email:

May a message be left at your daytime phone number?

Yes    No  
   

### Disclosure Details\*

In the space provided below, please provide as much information as you can about the alleged wrongdoing and the person(s) alleged to have committed the wrongdoing. The following details are required, if known:

- Description of the wrongdoing and any relevant background
- The names of those responsible
- When and where the wrongdoing occurred
- Names of people who witnessed some or all of the wrongdoing, if available

Disclosure Details:

If this space is not sufficient please include additional documents. Retain copies of all your submissions. Note: you don't have to provide supporting materials.

## Steps Already Taken\*

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This section helps us understand what steps have already been taken to prevent the alleged wrongdoing.

Have you reported the wrongdoing to your supervisor, ministry ethics advisor, another excluded manager, or through another process?

Yes No

Are you aware if other bodies are investigating the alleged wrongdoing (e.g. grievances through bargaining unit, the court system, the Comptroller General, Auditor General, Provincial Health Officer, the police)?\*

Yes No Unknown

If yes, please specify the body looking into the alleged wrongdoing, the status, and/or any responses received:

Find out more about [Making a Public Interest Disclosure](#) by going to the MyHR website.