



### General Role Description

<b>DUTIES:</b>	
1.	At the direction of their assigned Director or Section Chief, TEAMS members are responsible for supporting Emergency Management BC (EMBC) staff in the management of response to emergency and disaster events within the province.
2.	Provides support to Local Authorities and provincial agencies and ensures that all actions are accomplished within the established priorities.
3.	Ensures risk management principles and procedures are applied for all activities.
4.	Keeps supervisor informed of all significant issues pertaining to their assigned work.

<b>KNOWLEDGE:</b>	
<b>EXPERT</b>	Advanced Level courses and experience for applicable section British Columbia Emergency Management System (BCEMS) – Standard, Overview and Guidelines Emergency Program Act and Regulations
<b>MODERATE</b>	The Core Emergency Operations Centres (EOC) Essentials or Introduction to EOC Advanced Level courses for applicable section
<b>BASIC</b>	Incident Command Systems (ICS100) Pre-Activation Training (emergent requirement)

<b>SKILLS:</b>	
<b>EXPERT</b>	Leadership training and experience Management training and experience Meeting facilitation Strategic planning and problem-solving
<b>MODERATE</b>	Assessment and prioritization Problem-solving Information management Reporting ETEAM
<b>BASIC</b>	Communication skills – verbal and written Computer skills – basic, Microsoft Office Suite

**ABILITIES:**

1.	Consultation – works well with representatives of other federal, provincial, and/or municipal, agencies/organizations
2.	Multi-tasking – manage a diverse workload
3.	Able to complete tasks independently, and/or able to work in a team environment as required
4.	Works productively under stressful, austere, and/or rapidly changing situations
5.	Time management – works in a fast-paced environment with potentially changing priorities and deadlines
6.	Ability to be deployed – flexibility and adaptability