



TEAMS Application Form
“How-To-Fill-Out” Quick Reference Guide

Things to note:

Applying for TEAMS does not guarantee placement. Screening of TEAMS applicants is done by Emergency Management BC.

Completed application forms must be submitted with copy of your current résumé; attach additional information as required.

Notes about specific sections:

TEAMS Positions section: Indicate which position(s) you feel you would be best suited to with respect to your skills, training and abilities. Mark for 1st, 2nd, and 3rd choices. If you are unfamiliar with the options, leave this section blank. This will be discussed during your Emergency Management Suitability Interview.

Please note, although you may be recommended for a specific job, you may be placed in any position required at the time of the emergency/disaster.

Direct Supervisor’s Approval: If you change supervisors at any point during the application process, training, or after being accepted as a full TEAMS member, you will need to notify the TEAMS office by emailing EMBCTEAMS@gov.bc.ca, or call at 250-952-4808. You will be sent a “New Supervisor Permission Form”.

Financial Analyst: Please note, this may **not** the person to whom you currently pass on financial information. The financial analyst is a very specific person in each branch who authorizes Journal Vouchers.

If you have any trouble determining who this may be, please contact <https://cassp.gov.bc.ca/support/Pages/help.aspx>. They can direct you to the correct person.

Final Application Checklist:

We require ALL the following information to proceed with the application process.

- Have you completed the application form in its entirety?
 - Your signature
 - Supervisor’s signature
 - Financial Analyst info
 - Two references
- Have you included an up-to-date résumé?