

**Shared Services BC Operations & Maintenance
Janitorial Service Standardization
Space Definitions**

Space Definitions

One of the keys to standardization is that a common understanding of space definitions be established and understood by all. These definitions have been designed to ensure that clients, Shared Services BC (SSBC), Workplace Solutions Inc (WSI), and janitorial staff in the buildings can easily understand and implement them.

Common Space

Non-public space that is common to all building tenants (excludes corridors). Examples include:

- Atriums, lounges, elevator lobbies, secure stairwells

Public Space

Space that is openly accessible to the public. Examples include:

- Public stairwells and courtrooms
- Public corridors
- Non-secure stairwells

Private Space

All work spaces and non-public spaces. Examples include:

- Corridors
- Communal work spaces

Wet Space

Space within a building with sinks and/or toilets.