

Original Date: August 19, 2016	Date Revised: August 19, 2016
Janitorial Space Type: Addendum – Terminal Cleans	
Line of Business – 1.0 Operations and Maintenance (O&M)	
Service Category – 1.2 Janitorial	
<b>Purpose:</b> Ensuring proper procedures are followed throughout a terminal clean and that people and environment are protected and impacted areas are appropriately cleaned and disinfected.	

**Terminal Clean:** A procedure used to clean and disinfect an area after a patient/resident/inmate has been discharged/released. The procedures intent is to eliminate the cross contamination of any biological disease transfers.

	SCHEDULED CLEANING PROCEDURES	Level of service to be anticipated directly following a scheduled clean.
1.1	<b>Secure area</b> Area is secured and “Wet Floor or Out of Order” signs set up. A field level risk assessment is performed.	Area is secured and “Wet Floor or Out of Order” signs set up
1.2	<b>Personal Protective Equipment worn when required</b> may include gloves, eye protection, Tyvek booties and respirator if required.	All cleaners to wear Personal Protective Equipment when cleaning bio hazardous materials to limit cross contamination of other non-contaminated areas
1.3	<b>Spray/ wet</b> the contaminated area with disinfectant and let stand for appropriate time	Appropriate disinfectant applied to all contaminated areas
1.4	<b>Disinfect washroom (where applicable) by</b> cleaning and disinfecting with disposable towels, paying particular attention to toilet and sink.	All washroom surfaces are disinfected and present an overall clean appearance
1.5	<b>Disinfect walls by</b> wiping the walls with disposable towels, top to bottom	Walls disinfected and present an overall clean appearance
1.6	<b>Disinfect furniture (including bed frame) by</b> wiping the external and internal furniture surfaces with disposable towels	All furniture surfaces are disinfected and present an overall clean appearance
1.7	<b>Disinfect floors by</b> washing floors with laundered mop	Floors disinfected and present an overall clean appearance
1.8	<b>Report &amp; notify</b> Local client &/SSBC Service Provider of any surfaces or items which are damaged or extremely soiled/not cleanable and require replacement.	Notification and identification of all surfaces or items which require replacement.

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<b>1.9</b>	<b>Decontaminate the equipment and tools</b> used for clean- up – decontaminate using clean water and appropriate disinfectant. Remove and safely dispose of PPE equipment.	All tools and equipment associated with bio hazard clean will be disinfected and/or disposed of in appropriate containers
<b>1.10</b>	<b>Dispose and Remove all garbage</b> to the large waste disposal Bins or containers immediately after decontamination.	All waste will be removed and disposed of in an appropriate manner.