

Original Date: 11/14/2012 Date Revised: February 22, 2013

Property Types: 1=Owned, 2=Leased, 3=Leased Maintained

Reference: Schedule 6 Service Levels, Part 2 – O & M Supervision Service Levels

Service Category – Energy – Infrastructure Management Service Type: Energy Management (e)

Purpose: To support effective infrastructure management.

Service Level	Service Description	Service Level Attributes	Reporting Frequency					Property Type		
			Weekly	Monthly	Quarterly	Semi-annual	Annual	1	2	3

<p>Establish and maintain management processes that identify, prioritize, track, and maximize energy efficiency project opportunities related to building infrastructure.</p> <p>Projects may include but are not limited to the following:</p> <ul style="list-style-type: none"> Routine Capital (Planned or Unplanned) Tenant Improvements Multiple building energy efficiency program <p>Report of energy savings by energy type and ROI on energy efficiency projects.</p>	<p>a) A list of prioritized energy efficiency infrastructure project opportunities will be maintained and tracked by the Service Provider and reviewed with the Province quarterly. Tracking shall include relative cost, energy savings, and implementation schedule.</p>			✓			✓	✓	✓		
	<p>b) Service Provider is responsible to submit incentive applications and to satisfy the information requirements of incentive agreements by reporting of specific project results and supporting procurement documentation as required.</p>			✓			As required by project and incentive agreement		✓	✓	✓
	<p>c) The Service Provider shall submit an energy efficiency program proposal and management plan containing timelines and implementation of key deliverables (e.g. project list, communications plan, etc) where a new multi-building energy efficiency program is identified.</p> <p>The Service Provider shall implement associated key deliverables when energy efficiency programs have been approved by the Province.</p>	As required by the program plan					✓	✓	✓		

Performance Measurement Criteria/Reporting:	General Comments
<p>a) List is posted to a mutually accessible portal at the start of each quarter and review meeting occurs.</p> <p>b) Service Provider is responsible to submit incentive applications and to satisfy the information requirements of incentive agreements by reporting of specific project results and</p>	<p>Reporting of energy efficiency projects in leased buildings is included when available (i.e. where the Service Provider is responsible for delivering). Project opportunities in leased facilities are to be identified by when possible by the Service Provider for consideration by the Province as appropriate.</p>

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<p>procurement documentation as required.</p> <p>c) Submission of program plan to the Province, posted onto the Service Provider, and execution of project deliverables per Plan.</p>	<p>Projects/programs will be reviewed jointly between the Service Provider and the Province for development, action and resource requirements as the project/program requires.</p> <p>The Service Provider and the Province will use the business intelligence (BI) reporting tool to review and monitor building performance through the quarterly FMZ energy dashboard meetings and this can be used to confirm energy savings in a particular building over time.</p>
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