

INFORMATION REQUIREMENTS AND EVENTS CALENDAR – CABRO

FEBRUARY 2018 TO FEBRUARY 2020

SERVICE DELIVERY CROWNS (SDC)

COMMERCIAL CROWNS (CC)

THESE DATES ARE SUBJECT TO CHANGE. FOR QUESTIONS ABOUT REPORTING REQUIREMENTS OR DATES PLEASE CONTACT THE ORGANIZATION REQUESTING THE MATERIAL.

REVISED: MAY 2018

February 20, 2018 **2017/18 Third Quarterly Report and 2018/19 – 2020/21 Budget and Service Plans tabled in the Legislature.**
 ➤ **Crowns to have briefed Ministers Responsible and provided briefing material.**

April 2018	Multiculturalism Report	<ul style="list-style-type: none"> Multiculturalism Branch issues annual instructions to Crowns.
April 17, 2018	2017/18 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end, submit ADM approved draft to CABRO SharePoint for review.
April 19, 2018	Preliminary 2017/18 Comparative Financial Statements	<ul style="list-style-type: none"> Submit to OCG (for Crowns with a December 31st year end, the 2017 Audited Comparative Financial Statements and the March 2018 YTD Actuals).
April 25 -26, 2018	Guidelines and Templates Webinar	<ul style="list-style-type: none"> CABRO webinar on Ministry and Crown Annual Report Guidelines and Templates.
April 24, 2018	2017/18 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end, CABRO and TBS post comments to SharePoint for ministry action and feedback to Crowns.
April 30, 2018	Energy, Fuel, and Paper Consumption Data	<ul style="list-style-type: none"> Crown corporations must load all Energy, Fuel, and Paper Consumption Data into SMARTTool for Carbon Reporting. Ministries are exempt from this as their data is loaded by SSBC.
May, 2018	Multiculturalism Report	<ul style="list-style-type: none"> Ministries and Crowns to submit annual 'Reports on Multiculturalism' to Deputy Ministers.
May 8, 2018	2017/18 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end, submit Board approved draft to Ministers for review.
May 14, 2018	Quarterly Capital Plan Update	<ul style="list-style-type: none"> Submission of capital project information to ministries for use in updating the CPS database. This information is also to be used when completing the First Quarter Revised Forecast submission.
May 15, 2018	2017 Self-Certification Checklist	<ul style="list-style-type: none"> Self-Certification Checklist must be submitted to the Climate Action Secretariat as part of the annual CNAR (Carbon Neutral Action Report) process.
May 15, 2018	2017 Offsets Invoice	<ul style="list-style-type: none"> Crowns will receive their 2017 Carbon Offset Purchases invoice.
May 16, 2018	2017/18 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end, submit ADM approved draft to CABRO SharePoint for review.
May 18, 2018	2017/18 Audited Comparative Financial Statements	<ul style="list-style-type: none"> Crowns submit to OCG.
May 18, 2018	2017/18 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end send final Board and Minister-approved 2016/17 Annual Report to ministry per instructions outlined in CABRO Annual Report Guidelines.
May 22, 2018	2017/18 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end submit final Annual Report to ministry staff for ministers to print and table in the legislature or file with the Clerk.
May 23, 2018	Fourth Quarter CPS Database Update	<ul style="list-style-type: none"> Ministry to update project profiles in CPS database using the information submitted to them by the SDCs on May 14, 2018. Revised capital spending totals to be used when preparing quarterly SDC forecasts.

*See CABRO Guidelines for complete instructions and timelines. Note: Not all detailed deadlines are included in this calendar.

INFORMATION REQUIREMENTS AND EVENTS CALENDAR – CABRO

FEBRUARY 2018 TO FEBRUARY 2020

SERVICE DELIVERY CROWNS (SDC)	COMMERCIAL CROWNS (CC)
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REVISED: MAY 2018

May 25, 2018	2020/21 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end, CABRO and TBS post comments to SharePoint site for ministry action and feedback to Crowns.
May 30, 2018	2018/19 Budget Submission Update & Preliminary 2019/20-2021/22 Projections	<ul style="list-style-type: none"> Submit to TBS (for SDCs with December 31st year end, 2018 First Quarter Revised Forecast & 2019-2021 Projections) (to be approved by Boards/Chairs prior to submission); these projections must be consistent with Treasury Board's direction and approved targets as communicated to the ministry from time to time
May 30, 2018	2018/19 Budget Submission Update & Preliminary 2019/20 – 2021/22 Projections	<ul style="list-style-type: none"> CCs submit to TBS.
May 31, 2018	2017 Carbon Neutral Action Report (CNAR)	<ul style="list-style-type: none"> Final CNAR and survey form to be submitted to the Climate Action Secretariat. Final offset payment must be made to the Ministry of Environment.
May 31, 2018	Multiculturalism Report	<ul style="list-style-type: none"> Ministries and Crowns submit final report to Multiculturalism Branch as per instructions.

May 25, 2018 **Crowns with December 31st year end, last date for Ministers Responsible to table 2017/18 Annual Reports.**

May 2018	2017/18 Executive Compensation Disclosure Statements	<ul style="list-style-type: none"> All public sector employers that meet the definition of the <i>Public Sector Employers Act</i>, including Crowns, are required to disclose total compensation paid to the Chief Executive Officer and the next four highest ranking/paid executives. The annual disclosure is coordinated by the Public Sector Employers' Council Secretariat (PSEC Secretariat). Employers fulfil this requirement by submitting data and information to the Labour Information Gathering and Executive Reporting (LIGER) System. Employer-contacts work with the PSEC Secretariat in a review process that leads to a finalized statement that must receive board chair approval in an attestation. Deadline for this year's finalized content is May 18. A broad disclosure is typically coordinated to coincide with Government's Public Accounts and released before September.
June, 2018	AEST Board Governance Workshop	<ul style="list-style-type: none"> A board orientation workshop to be hosted by AEST with support from CABRO and PSEC Secretariat.
June 8, 2018	2017/18 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end submit Board approved draft to Ministers for review.
June 20, 2018	2017/18 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end send final Board and Minister-approved 2016/17 Annual Report to ministry per instructions outlined in CABRO Annual Report Guidelines.
June 25, 2018	2017/18 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end submit final Annual Report to ministry staff for ministers to print and table in the legislature or file with the Clerk.
June 29, 2018	<i>Financial Information Act (FIA)</i>	<ul style="list-style-type: none"> Crowns with December 31st year end, FIA reporting requirements to be forwarded to ministry and subsequently posted on Crown's website.

*See CABRO Guidelines for complete instructions and timelines. Note: Not all detailed deadlines are included in this calendar.

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FEBRUARY 2018 TO FEBRUARY 2020

SERVICE DELIVERY CROWNS (SDC)

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June 29, 2018	Board Appointee Remuneration Disclosure	<ul style="list-style-type: none"> Crowns and Tribunals covered under Treasury Board Directives 1/17 and 2/17 report actual remuneration paid in previous fiscal year to their Board appointees on their own or ministry website and notifies PSEC.
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June 25-29, 2018 **Release of Public Accounts, 2017/18 Annual Service Plan Reports (including Crowns with March 31st year end) and 2018 Financial and Economic Review.**

July 13, 2018	2018/19 First Quarter YTD Actuals	<ul style="list-style-type: none"> Submit to OCG (for Crowns with December 31st year end, 2018 Second Quarter YTD Actuals).
July 18, 2018	Quarterly Capital Plan Update	<ul style="list-style-type: none"> Submission of capital project information to ministries for use in updating the CPS database. This information is also to be used when completing the First Quarter Revised Forecast submission.
July 25, 2018	First Quarter CPS Database Update	<ul style="list-style-type: none"> Ministry to update project profiles in CPS database using the information submitted to them by the SDCs on July 18, 2018. Revised capital spending totals to be used when preparing quarterly SDC forecasts.
July 27, 2018	2018/19 First Quarter Revised Forecast & 2019/20 – 2022/23 Projections	<ul style="list-style-type: none"> Submit to TBS (for SDCs with December 31st year end, 2018 Second Quarter Revised Forecast & 2019-2022 Projections) (to be approved by Boards/Chairs prior to submission); these projections must be consistent with Treasury Board's direction and approved targets as communicated to the ministry from time to time.
August 2018	Mandate Letters	<ul style="list-style-type: none"> CABRO issues the 2019/20 template to the ministry to prepare Government's strategic direction to Crown corporations.
August 7, 2018	2018/19 First Quarter Revised Forecast & 2019/20 – 2022/23 Projections	<ul style="list-style-type: none"> Submit to TBS (for CCs with December 31st year end, 2018 Second Quarter Revised Forecast & 2019 – 2022 Projections) (to be approved by Boards/Chairs prior to submission).
August 7, 2018	First Quarterly Report Communications Plans and Release Information	<ul style="list-style-type: none"> Due to TBS for CCs preparing separate public releases.

September 3–9, 2018 **Release of the First Quarterly Report**
 ➤ **Crowns to have briefed Ministers responsible and provided briefing material.**

September 28, 2018	<i>Financial Information Act (FIA)</i>	<ul style="list-style-type: none"> Crowns with March 31st year end, FIA reporting requirements to be forwarded to ministry and subsequently posted on Crown's website.
October 2018	Service Plan Guidelines*	<ul style="list-style-type: none"> CABRO issues Service Plan Guidelines to ministries and Crowns. Crowns begin preparing draft 2019/20 – 2021/22 Service Plans incorporating direction provided in 2019/20 Mandate Letter.
October 10, 2018	Quarterly Capital Plan Update	<ul style="list-style-type: none"> Submission of capital project information to ministries for use in updating the CPS database. This information is also to be used when completing the First Quarter Revised Forecast submission.
October 12, 2018	2018/19 Second Quarter YTD Actuals	<ul style="list-style-type: none"> Submit to OCG (for Crowns with December 31st year end, 2018 Third Quarter YTD Actuals).

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October 16, 2018	Second Quarter CPS Database Update	<ul style="list-style-type: none"> Ministry to update project profiles in CPS database using the information submitted to them by the SDCs on October 10, 2018. Revised capital spending totals to be used when preparing quarterly SDC forecasts.
October 24, 2018	2018/19 Second Quarter Revised Forecast & 2019/20 – 2022/23 Projections	<ul style="list-style-type: none"> Submit to TBS (for SDCs with December 31st year end, 2018 Revised Forecast & 2019 – 2022 Projections) (to be approved by Boards/Chairs prior to submission). These projections must be consistent with Treasury Board’s direction and approved targets as communicated to the ministry from time to time.
November 1, 2018	2018/19 Second Quarter Revised Forecast & 2019/20 – 2022/23 Projections	<ul style="list-style-type: none"> Submit to TBS (for CCs with December 31st year end, 2018 Third Quarter Revised Forecast & 2019 – 2022 Projections) (to be approved by Boards/Chairs prior to submission).
November 1, 2018	Second Quarterly Report Communications Plans and Release Information	<ul style="list-style-type: none"> Due to TBS for CCs preparing separate public releases.

November 20 – 24, 2018

Release of the Second Quarterly Report

➤ **Crowns to have briefed Ministers Responsible and provided briefing material.**

December 11 – 15, 2018	Budget Direction	<ul style="list-style-type: none"> Treasury Board decisions conveyed to responsible Ministers. Responsible Ministers inform Crowns if there are any Treasury Board directions.
December 11, 2018	Quarterly Capital Plan Update	<ul style="list-style-type: none"> Submission of capital project information to ministries for use in updating the CPS database. This information is also to be used when completing the First Quarter Revised Forecast submission.
January 3, 2019	Third Quarter CPS Database Update	<ul style="list-style-type: none"> Ministry to update project profiles in CPS database using the information submitted to them by the SDCs on December 11, 2018. Revised capital spending totals to be used when preparing quarterly SDC forecasts.
January 10, 2019	2018/19 Third Quarter YTD Actuals	<ul style="list-style-type: none"> Submit to OCG (for Crowns with December 31st year end, 2018 Preliminary Actuals) (draft, subject to final confirmation by January 31).
January 11, 2019	2018/19 Third Quarter Revised Forecast and 2019/20 - 2022/23 Budget Projections	<ul style="list-style-type: none"> Submit to TBS (for SDCs with December 31st year end, 2018 Preliminary Actuals & 2019 - 2022 Projections) (to be approved by Boards/Chairs prior to submission); these projections must be consistent with Treasury Board’s direction and approved targets as communicated to the ministry.
January 16, 2019	2018/19 Third Quarter Revised Forecast and 2019/20 – 2022/23 Budget Projections	<ul style="list-style-type: none"> Submit to TBS (for CCs with December 31st year end, 2018 Preliminary Actuals & 2019 – 2022 Projections) (to be approved by Boards/Chairs prior to submission).
January 16, 2019	Third Quarterly Report Communications Plans and Release Information	<ul style="list-style-type: none"> Due to TBS for CCs preparing separate public releases.

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February 18, 2019 **2017/18 Third Quarterly Report and 2018/19 – 2020/21 Budget and Service Plans tabled in the Legislature.**
 ➤ **Crowns to have briefed Ministers Responsible and provided briefing material.**

March/April 2019	Annual Report Guidelines*	<ul style="list-style-type: none"> CABRO issues Guidelines to ministries and Crowns.
April 2019	Multiculturalism Report	<ul style="list-style-type: none"> Multiculturalism Branch issues annual instructions to Crowns.
April 15, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end, submit ADM approved draft to CABRO SharePoint for review.
TBD	Preliminary 2018/19 Comparative Financial Statements	<ul style="list-style-type: none"> Submit to OCG (for Crowns with a December 31st year end, the 2018 Audited Comparative Financial Statements and the March 2018 YTD Actuals).
April 22, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end, CABRO and TBS post comments to SharePoint for ministry action and feedback to Crowns.
April 30, 2019	Energy, Fuel, and Paper Consumption Data	<ul style="list-style-type: none"> Crown corporations must load all Energy, Fuel, and Paper Consumption Data into SMARTTool for Carbon Reporting. Ministries are exempt from this as their data is loaded by SSBC.
May, 2019	Multiculturalism Report	<ul style="list-style-type: none"> Ministries and Crowns to submit annual 'Reports on Multiculturalism' to Deputy Ministers.
May 7, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end, submit Board approved draft to Ministers for review.
May 13, 2019	Quarterly Capital Plan Update	<ul style="list-style-type: none"> Submission of capital project information to ministries for use in updating the CPS database. This information is also to be used when completing the First Quarter Revised Forecast submission.
May 15, 2019	2018 Self-Certification Checklist	<ul style="list-style-type: none"> Self-Certification Checklist must be submitted to the Climate Action Secretariat as part of the annual CNAR (Carbon Neutral Action Report) process.
May 15, 2019	2018 Offsets Invoice	<ul style="list-style-type: none"> Crowns will receive their 2018 Carbon Offset Purchases invoice.
May 15, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end, submit ADM approved draft to CABRO SharePoint for review.
May 17, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end send final Board and Minister-approved 2018/19 Annual Report to ministry per instructions outlined in CABRO Annual Report Guidelines.
TBD	2018/19 Audited Comparative Financial Statements	<ul style="list-style-type: none"> Crowns submit to OCG.
May 21, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with December 31st year end submit final Annual Report to ministry staff for ministers to print and table in the legislature or file with the Clerk.
May 22, 2019	Fourth Quarter CPS Database Update	<ul style="list-style-type: none"> Ministry to update project profiles in CPS database using the information submitted to them by the SDCs on May 14, 2019. Revised capital spending totals to be used when preparing quarterly SDC forecasts.

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FEBRUARY 2018 TO FEBRUARY 2020

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May 24, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end, CABRO and TBS post comments to SharePoint site for ministry action and feedback to Crowns.
May 29, 2019	2019/20 Budget Submission Update & Preliminary 2020/21-2022/23 Projections	<ul style="list-style-type: none"> Submit to TBS (for SDCs with December 31st year end, 2019 First Quarter Revised Forecast & 2019-2021 Projections) (to be approved by Boards/Chairs prior to submission); these projections must be consistent with Treasury Board’s direction and approved targets as communicated to the ministry from time to time.
May 29, 2019	2019/20 Budget Submission Update & Preliminary 2020/21 – 2022/23 Projections	<ul style="list-style-type: none"> CCs submit to TBS.
May 31, 2019	2018 Carbon Neutral Action Report (CNAR)	<ul style="list-style-type: none"> Final CNAR and survey form to be submitted to the Climate Action Secretariat. Final offset payment must be made to the Ministry of Environment.
May 30, 2019	Multiculturalism Report	<ul style="list-style-type: none"> Ministries and Crowns submit final report to Multiculturalism Branch as per instructions.

May 24, 2019 **Crowns with December 31st year end, last date for Ministers Responsible to table 2018/19 Annual Reports.**

May 2019	2018/19 Executive Compensation Disclosure Statements	<ul style="list-style-type: none"> All public sector employers that meet the definition of the <i>Public Sector Employers Act</i>, including Crowns, are required to disclose total compensation paid to the Chief Executive Officer and the next four highest ranking/paid executives. The annual disclosure is coordinated by the Public Sector Employers’ Council Secretariat (PSEC Secretariat). Employers fulfil this requirement by submitting data and information to the Labour Information Gathering and Executive Reporting (LIGER) System. Employer-contacts work with the PSEC Secretariat in a review process that leads to a finalized statement that must receive board chair approval in an attestation. Deadline for this year’s finalized content is May 18. A broad disclosure is typically coordinated to coincide with Government’s Public Accounts and released before September.
June 7, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end submit Board approved draft to Ministers for review.
June 19, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end send final Board and Minister-approved 2018/19 Annual Report to ministry per instructions outlined in CABRO Annual Report Guidelines.
June 24, 2019	2018/19 Annual Report*	<ul style="list-style-type: none"> Crowns with March 31st year end submit final Annual Report to ministry staff for ministers to print and table in the legislature or file with the Clerk.
June 28, 2019	<i>Financial Information Act</i> (FIA)	<ul style="list-style-type: none"> Crowns with December 31st year end, FIA reporting requirements to be forwarded to ministry and subsequently posted on Crown’s website.
June 28, 2019	Board Appointee Remuneration Disclosure	<ul style="list-style-type: none"> Crowns and Tribunals covered under Treasury Board Directives 1/17 and 2/17 report actual remuneration paid in previous fiscal year to their Board appointees on their own or ministry website and notify PSEC.

*See CABRO Guidelines for complete instructions and timelines. Note: Not all detailed deadlines are included in this calendar.

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FEBRUARY 2018 TO FEBRUARY 2020

SERVICE DELIVERY CROWNS (SDC)

COMMERCIAL CROWNS (CC)

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June 24-28, 2019 **Release of Public Accounts, 2018/19 Annual Service Plan Reports (including Crowns with March 31st year end) and 2018 Financial and Economic Review.**

July 17, 2019	2019/20 First Quarter YTD Actuals	<ul style="list-style-type: none"> Submit to OCG (for Crowns with December 31st year end, 2019 Second Quarter YTD Actuals).
July 17, 2019	Quarterly Capital Plan Update	<ul style="list-style-type: none"> Submission of capital project information to ministries for use in updating the CPS database. This information is also to be used when completing the First Quarter Revised Forecast submission.
July 24, 2019	First Quarter CPS Database Update	<ul style="list-style-type: none"> Ministry to update project profiles in CPS database using the information submitted to them by the SDCs on July 17, 2019. Revised capital spending totals to be used when preparing quarterly SDC forecasts.
July 26, 2019	2019/20 First Quarter Revised Forecast & 2020/21 – 2023/24 Projections	<ul style="list-style-type: none"> Submit to TBS (for SDCs with December 31st year end, 2019 Second Quarter Revised Forecast & 2020-2023 Projections) (to be approved by Boards/Chairs prior to submission); these projections must be consistent with Treasury Board’s direction and approved targets as communicated to the ministry from time to time.
August 2019	Mandate Letters	<ul style="list-style-type: none"> CABRO issues the 2020/21 template to the ministry to prepare Government’s strategic direction to Crown corporations.
August 6, 2019	2019/20 First Quarter Revised Forecast & 2020/21 – 2023/24 Projections	<ul style="list-style-type: none"> Submit to TBS (for CCs with December 31st year end, 2019 Second Quarter Revised Forecast & 2020 – 2023 Projections) (to be approved by Boards/Chairs prior to submission).
August 6, 2019	First Quarterly Report Communications Plans and Release Information	<ul style="list-style-type: none"> Due to TBS for CCs preparing separate public releases.

September 2–8, 2019 **Release of the First Quarterly Report**
 ➤ **Crowns to have briefed Ministers responsible and provided briefing material.**

September 27, 2019	<i>Financial Information Act (FIA)</i>	<ul style="list-style-type: none"> Crowns with March 31st year end, FIA reporting requirements to be forwarded to ministry and subsequently posted on Crown’s website.
October 2019	Service Plan Guidelines*	<ul style="list-style-type: none"> CABRO issues Service Plan Guidelines to ministries and Crowns. Crowns begin preparing draft 2020/21 – 2022/23 Service Plans incorporating direction provided in 2019/20 Mandate Letter.
October 9, 2019	Quarterly Capital Plan Update	<ul style="list-style-type: none"> Submission of capital project information to ministries for use in updating the CPS database. This information is also to be used when completing the First Quarter Revised Forecast submission.
October 16, 2019	2019/20 Second Quarter YTD Actuals	<ul style="list-style-type: none"> Submit to OCG (for Crowns with December 31st year end, 2019 Third Quarter YTD Actuals).

*See CABRO Guidelines for complete instructions and timelines. Note: Not all detailed deadlines are included in this calendar.

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October 15, 2019	Second Quarter CPS Database Update	<ul style="list-style-type: none"> Ministry to update project profiles in CPS database using the information submitted to them by the SDCs on October 10, 2019. Revised capital spending totals to be used when preparing quarterly SDC forecasts.
October 24, 2019	2019/20 Second Quarter Revised Forecast & 2020/21 – 2023/24 Projections	<ul style="list-style-type: none"> Submit to TBS (for SDCs with December 31st year end, 2019 Revised Forecast & 2021 – 2024 Projections) (to be approved by Boards/Chairs prior to submission). These projections must be consistent with Treasury Board’s direction and approved targets as communicated to the ministry from time to time.
October 31, 2019	2019/20 Second Quarter Revised Forecast & 2020/21 – 2023/24 Projections	<ul style="list-style-type: none"> Submit to TBS (for CCs with December 31st year end, 2019 Third Quarter Revised Forecast & 2019 – 2022 Projections) (to be approved by Boards/Chairs prior to submission).
October 31, 2019	Second Quarterly Report Communications Plans and Release Information	<ul style="list-style-type: none"> Due to TBS for CCs preparing separate public releases.

**November
18 – 22, 2019**

Release of the Second Quarterly Report

➤ **Crowns to have briefed Ministers Responsible and provided briefing material.**

December 9 – 13, 2019	Budget Direction	<ul style="list-style-type: none"> Treasury Board decisions conveyed to responsible Ministers. Responsible Ministers inform Crowns if there are any Treasury Board directions.
December 10, 2019	Quarterly Capital Plan Update	<ul style="list-style-type: none"> Submission of capital project information to ministries for use in updating the CPS database. This information is also to be used when completing the First Quarter Revised Forecast submission.
January 2, 2020	Third Quarter CPS Database Update	<ul style="list-style-type: none"> Ministry to update project profiles in CPS database using the information submitted to them by the SDCs on December 10, 2019. Revised capital spending totals to be used when preparing quarterly SDC forecasts.
January 10, 2020	2018/19 Third Quarter YTD Actuals	<ul style="list-style-type: none"> Submit to OCG (for Crowns with December 31st year end, 2019 Preliminary Actuals) (draft, subject to final confirmation by January 31).
January 11, 2020	2019/20 Third Quarter Revised Forecast and 2020/21 - 2023/24 Budget Projections	<ul style="list-style-type: none"> Submit to TBS (for SDCs with December 31st year end, 2019 Preliminary Actuals & 2020 - 2023 Projections) (to be approved by Boards/Chairs prior to submission); these projections must be consistent with Treasury Board’s direction and approved targets as communicated to the ministry.
January 15, 2020	2019/20 Third Quarter Revised Forecast and 2020/21 – 2023/24 Budget Projections	<ul style="list-style-type: none"> Submit to TBS (for CCs with December 31st year end, 2019 Preliminary Actuals & 2020 – 2023 Projections) (to be approved by Boards/Chairs prior to submission).
January 15, 2020	Third Quarterly Report Communications Plans and Release Information	<ul style="list-style-type: none"> Due to TBS for CCs preparing separate public releases.