

The PSO and Provincial Government Relationship – An Overview:

The following is a set of reference lists to assist ministries, PSOs and the general public in understanding the broader public sector framework with an at-a-glance overview of the relationships and key accountabilities. Included are high-level lists of provincial government ministries and offices, statutes, Cabinet and ministerial letters, processes, reports and tools.

Provincial ministries and offices that frequently interact with PSOs:

- [BC Public Service Agency](#) (PSA/Ministry of Finance)
- [Chief Records Officer/Corporate Information and Records Management Office](#) (CIRMO/Ministry of Citizens' Services)
- [Crown Agencies and Board Resourcing Office](#) (CABRO/Crown Agencies Secretariat/Ministry of Finance)
- [Government Chief Risk Office/Risk Management Branch](#) (RMB/Ministry of Finance)
- [Government Communications and Public Engagement](#) (GCPE/Ministry of Finance)
- [Gender Equity Office](#) (GEO/Ministry of Finance)
- [Ministry of Advanced Education and Skills Training](#) (AEST)
- [Ministry of Agriculture, Food and Fisheries](#) (AFF)
- [Ministry of Attorney General/Minister Responsible for Housing](#) (AG)
- [Ministry of Children and Family Development](#) (CFD)
- [Ministry of Citizens' Services](#) (CITZ)
- [Minister of Education](#) (EDUC)
- [Ministry of Energy, Mines and Low Carbon Innovation](#) (EMLI)
- [Ministry of Environment and Climate Change Strategy](#) (ENV)
- [Ministry of Finance](#) (FIN)
- [Ministry of Forests, Lands, Natural Resource Operations and Rural Development](#) (FLNR)
- [Ministry of Health](#) (HLTH)
- [Ministry of Indigenous Relations and Reconciliation](#) (IRR)
- [Ministry of Jobs, Economic Recovery and Innovation](#) (JERI)
- [Ministry of Labour](#) (LBR)
- [Ministry of Mental Health and Addictions](#) (MMHA)
- [Ministry of Municipal Affairs](#) (MUNI)
- [Ministry of Public Safety and Solicitor General](#) (PSSG)
- [Ministry of Social Development and Poverty Reduction](#) (SDPR)
- [Ministry of Tourism, Arts, Culture and Sport](#) (TACS)
- [Ministry of Transportation and Infrastructure](#) (TRAN)
- [Office of the Auditor General](#) (OAG)
- [Office of the Chief Information Officer](#) (OCIO)
- [Office of the Comptroller General](#) (OCG/Ministry of Finance)
- [Provincial Treasury](#) (PT/Ministry of Finance)

- [Public Sector Employers' Council Secretariat](#) (PSEC/Ministry of Finance)
- [Treasury Board Staff](#) (TBS/Ministry of Finance)

PSO references or requirements in provincial legislation:

- [Administrative Tribunals Act](#) (ATA)
 - Practice and procedure of B.C.'s administrative tribunals administered by Justice Services Branch/MAG
- [Auditor General Act](#)
 - Independent public sector audits, reports and recommendations administered by the OAG
- [Balanced Budget and Ministerial Accountability Act](#) (BBMAA)
 - Broader public sector fiscal management administered by TBS
- [Budget Transparency and Accountability Act](#) (BTAA)
 - Annual Service Plan; Annual Service Plan Reports administered by CABRO
 - Quarterly and annual reports and financial statements administered by OCG
- [Climate Change Accountability Act](#) (CCAA)
 - Carbon Neutral Government Reporting administered by ENV
- [Declaration of the Rights of Indigenous Peoples Act](#) (DRIPA)
- [Financial Administration Act](#) (FAA)
 - Accounting requirements under sections 17-19; 25-26;35;44;70 and 74 administered by OCG and Provincial Treasury
 - Guarantee and Indemnity approval requirements under section 75 administered by RMB
- [Financial Information Act](#) (FIA)
 - Statements of Financial Information administered by OCG
- [Freedom of Information and Protection of Privacy Act](#) (FOIPPA)
 - Public sector information collection, use and disclosure requirements administered by CIRMO
- [Health Professions Act](#) (HPA)
 - Health professional regulation, including requirements for board governance, administered by HLTH
- [Information Management Act](#) (IMA)
 - Public sector records management administered by CIRMO
- [Lobbyists Transparency Act](#) (LTA)
 - Requirements for lobbyist registration and conduct with public office holders (including PSOs)
- [Multiculturalism Act](#) (MA)
 - Annual report on multiculturalism conducted by ministries and administered by MAG
- [Professional Governance Act](#) (PGA)
 - Governance of agrologists, applied biologists, applied science technologists and

technicians, engineers, geoscientists and forest professionals, administered by MAG

- [Public Sector Employers Act](#) (PSEA)
 - Annual executive compensation and disclosure administered by PSEC Secretariat
 - Annual board appointee remuneration disclosure per Treasury Board Directives

Government's Strategic Direction:

- [Government's Annual Budget and Strategic Plan](#) (tabled on Budget Day)
- Mandate Letter from Cabinet (for PSOs, including health authorities and post-secondary institutions) – Addressed to Chair by Minister Responsible; Signed by all board members
- Cabinet-specific policies or direction to PSOs
- Ministerial directives to PSOs
- Quarterly and annual reporting, including stand-alone meetings, reports and the ongoing relationship between the Ministry Responsible and PSOs
- [CABRO Diversity and Inclusion Guidelines](#)
- Gender Equity Office [GBA+ Analysis for Equity and Fairness](#)

Financial Management Direction:

- Minister of Finance budget instructions to Service Delivery PSOs (via Ministry Responsible)
- PSO budget presentations to Treasury Board (TBS)
- Minister of Finance budget letter to Ministry Responsible; Funding letter to PSO and Service Level Agreement (SLA), where applicable
- PSO quarterly financial reports to Treasury Board (TBS)
- Year-to-Date (YTD) financial actuals for Public Accounts (OCG)
- [Capital Asset Management Framework](#) (TBS/OCG)
- [Board Chair and Director Remuneration](#) (TB Directive/PSEC)
- Grants in lieu of property taxes (MFIN)
- Prior ministerial approval for specific transactions (e.g. deficit requests) (TBS)
- B.C. Government [Core Policies and Procedures Manual](#) - CPPM (OCG)

Agreements with other Jurisdictions

- Approvals from Minister Responsible and TBS (Agreements with Federal Government/Provinces/Territories)
- Approvals from MIRR/MAG (Consultation requirements per DRIPA; Agreements with First Nations, Inuit and Metis)
- Agreements with municipal governments
- [Trade Agreements](#) [Including the Canadian Free Trade Agreement (CFTA), New West

Partnership Trade Agreement (NWPTA), World Trade Organization Agreement on Government Procurement (WTO GPA), Canada-EU Comprehensive Economic and Trade Agreement (CETA), and the Trade Investment and Labour Mobility Agreement (TILMA)]

Labour Relations, Compensation and Human Resource Management:

- [Public sector bargaining mandate submission to Minister Responsible and Chair of PSEC](#) (PSEC Secretariat)
- PSO submission and approval of [excluded compensation plan](#) (PSEC Secretariat)
- PSO files any contract of employment entered into with a senior employee (Base salary of \$125K or above) within 15 days of the contract being signed (PSEC Secretariat)
- PSO negotiations of collective agreement(s) within mandate (PSEC Secretariat)
- [PSO executive and excluded employee compensation requirements](#) (PSEC Secretariat)
- [Public sector pension plan advice](#) (PSEC Secretariat)

Procurement:


- Public sector procurement framework (including government-approved contracts) - [Procurement Governance Office](#) (OCG)
- [Core Policy and Procedures Manual Chapter 6: Procurement](#) (OCG)
- Procurement Practice Standard (OCG)
- [Procurement Services](#) (CITZ)
- [Standards of Conduct for Government Procurement Processes](#) (OCG)

Risk Management:

- BC Government Chief Risk Office under [Core Policy and Procedures Manual Chapter 14: Risk Management](#) (OCG)
- [Risk Management Guideline for the BC Public Sector](#) (RMB/Ministry of Finance)
- [Public sector business continuity under Core Policy and Procedures Manual Chapter 16:](#) (EMBC)
- [Emergency Management BC](#) (PSSG)
- [WorkSafe BC](#) (LBR)
- [BC Centre for Disease Control](#) (HLTH)

Information Management/Information Technology (IM/IT):

- Office of the Government Chief Information Officer – [IM/IT Standards](#), [Capital Investments](#) and [Security](#) (OCIO)
- [Ministry Chief Information Officers](#) (OCIO)
- [Chief Records Officer Directives and Guidelines](#) (CIRMO)

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- [Core Policy and Procedures Manual Chapter 12: IM/IT](#)
 - [Public Sector IM/IT Standards](#) (OCIO)
 - [Public Sector IM/IT Guidelines](#) (OCIO)

Communications/Issues Management:

- Regular meetings between Ministry Responsible and PSO communications directors (GCPE)
- Issues Notes/Estimates Debate material jointly prepared to support Minister Responsible (GCPE)
- Meetings between Ministry Responsible and PSOs on requirements for posting reports on websites

** Refer to the [CABRO Information Requirements Calendar](#) for details on key PSO report-back timelines.*