

RIM Concordance Table *for new and superseded policies*

This table shows the relationship between new and superseded Recorded Information Management (RIM) policies. Note that this is also documented in the new policies themselves. Obsolete policies removed from the RIM website prior to 2014 are not listed here.

New RIM code	New policy title	Superseded RIM policies	Superseded policy title(s)	When superseded
RIM 101	Government Records	01-01	Government Records	2015-02-25
		5-13-04	Voice Mail Policy (<i>note that RIM 101 explicitly encompasses voice mail as a government record; a dedicated policy is no longer required</i>)	2015-05-14
RIM 102 (and 422A)	Government Recordkeeping	01-04	Distinction between Administrative and Operational Records	2015-02-25
RIM 201 (and 201A, 201B)	Records Schedule Development, Approval and Amendment	02-07	Review and Approval of Records Retention and Disposition Schedules	2015-05-07
		02-08	Administrative Amendment of Approved Records Schedules	
RIM 422 (and 422A, 422B, 422C)	Preparation of Records for Offsite Storage	5-06-07	Preparation of Records for Off-site Storage	2014-12-17
		5-06-09	Records Storage Boxes	
		5-06-14	Documentation of Records Scheduled for Transfer to Off-Site Storage or On-Site Destruction	
RIM 423 (and 423A, 423B)	Provision of Offsite Records Storage Services	5-06-06	Provision of Records Centre Services	2015-01-13
RIM 501 (and 501A, 501B, 501C)	Records Destruction	02-02	Destruction of Government Records	2015-03-10
		02-03 (partially)	Authority to Apply Records Schedules	
		02-04 (partially)	Disposition of Government Records	
RIM 502	Records Transfer to the Government Archives	02-03 (partially)	Authority to Apply Records Schedules	2015-03-10
		02-04 (partially)	Disposition of Government Records	
		5-06-18	Transfer of Records to Archival Custody	
RIM 504	Records Transfer Outside of Government	02-03 (partially)	Authority to Apply Records Schedules	2015-04-22
		02-04 (partially)	Disposition of Government Records	