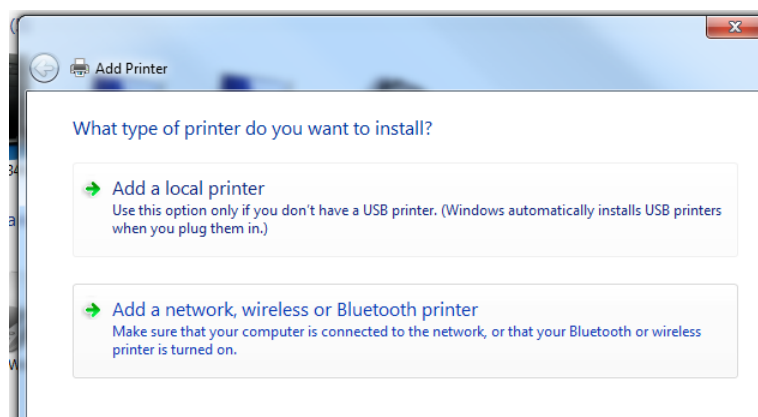


On November 13, 2012, TRIM was upgraded to version 7.21 from version 6.2.5. Since the upgrade, some TRIM users have found that they are no longer able to print TRIM reports in landscape format.

If you are experiencing this problem, you need to switch to the **PostScript printer driver** for your current printer. PostScript printer drivers have PS after the Printer Number, i.e. P8665**PS**. Follow the “add a new network printer instructions” to change to a PostScript driver.

1. Click on the **Start Orb** at the bottom left of your screen
2. Select **Printers** or **Control Panel | Printers** (depending on your set up)
3. Select **Add a printer**
4. Then select **Add a network, wireless or BlueTooth printer** – the second choice available on the Add Printer screen. A list of available printers should appear.



5. Choose your desired printer from the list and click **Next**. If you don't see the printer you need on the list, select **The printer that I want isn't listed**. You can then type the server name and printer in the name field, e.g. **\\laserlp8672PS**. If you don't know the name of the PostScript printer you need look at the White label on your printer and choose the printer number that ends in PS.
6. Select **Next** then **Finish**.
7. If you require further assistance contact 7-700 and they can assist you with installing the correct PostScript printer driver.