



June 28, 2018

null
null
null, BC null

Dear :

The Ministry of Social Development and Poverty Reduction conducts regular file reviews in order to confirm that recipients of assistance are receiving the assistance they are eligible for.

A letter was sent to you on asking you to attend a interview at on . Our records show that you did not attend the interview. This is your second notification of the requirement to attend an eligibility review interview.

A second eligibility review interview has been scheduled for you at on . The interview will be conducted by telephone.

The documents listed below were not included with the items you provided. Please provide them prior to your appointment on .

-

Upon review of your file information and documents, the following additional documents were identified as needed to confirm your eligibility for assistance. Please provide them prior to your appointment on .

-

You are welcome to have a friend, relative, or advocate attend the interview with you.

Please note that if you do not attend the interview, your assistance will be discontinued. Under the Section 30, a person who fails to attend an eligibility review when required by the ministry ceases to be eligible for assistance.

The Ministry of Social Development and Poverty Reduction operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

**Ministry of Social
Development and
Poverty Reduction**

Mailing Address

**Telephone:
Facsimile:**

If you have any questions about the review process, please call the ministry at the phone number below.

Sincerely,

Ministry Worker

HR3585 (18/01/03)

SAMPLE

The Ministry of Social Development and Poverty Reduction operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

**Ministry of Social
Development and
Poverty Reduction**

Mailing Address

**Telephone:
Fascimile:**

SAMPLE