



June 28, 2018

Dear :

The Ministry of Social Development and Poverty Reduction conducts file reviews for the purpose of determining or reviewing eligibility for assistance under the BC Employment and Assistance program. In order to assess your eligibility for assistance, the ministry must periodically review your file and request updated information.

The ministry contacted you on , requesting that you attend a review appointment and provide documents. You were advised that the appointment and the documents were required to confirm your eligibility for assistance.

Under Section 30 of Employment and Assistance for Persons With Disabilities Regulation, a recipient who does not attend a review appointment when required is no longer eligible for assistance.

Under Section 10 of the , a person who does not provide information or verification of information when requested may be declared ineligible for assistance.

, therefore, you are no longer eligible for assistance. Your file on .

You have the right to request a reconsideration of this decision. To request a reconsideration, you must submit a completed Request for Reconsideration form to a ministry or government agent's office within 20 business days from the date you are notified of the decision. Please refer to the enclosed Reconsideration and Appeals brochure for further details.

The Ministry of Social Development and Poverty Reduction operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

**Ministry of Social  
Development and  
Poverty Reduction**

**Prevention and Loss  
Management Services  
Branch**

**Mailing Address**

**Telephone:** 1-866-217-1117  
**Facsimile:** 1-866-696-5002  
[www.myselfserve.gov.bc.ca](http://www.myselfserve.gov.bc.ca)

If you wish to request a reconsideration form or to discuss this decision, you may contact me at 1-866-217-1117.

Sincerely,

Enclosure(s): Reconsideration and Appeals brochure

SAMPLE

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Applicable legislation:

### **Employment and Assistance for Persons With Disabilities Regulation: Section 30**

- (1) For the purposes of auditing eligibility for assistance or ensuring a recipient's continuing compliance with the Act and the regulations, the minister may do either or both of the following:
  - (a) require the recipient to attend in person on the date, and at the ministry office, specified by the minister;
  - (b) require the recipient to complete a form specified by the minister for use under this section and deliver the form to a ministry office specified by the minister.
- (2) A recipient who is required under subsection (1) (b) to complete a form but who is not required to attend in person at a ministry office must deliver that form to the specified ministry office within 20 business days after being notified of the requirement to complete the form.
- (3) Delivery of the form under subsection (2) may be made by
  - (a) leaving it with an employee in the ministry office, or
  - (b) mailing it to that office.
- (4) A family unit ceases to be eligible for assistance if
  - (a) a recipient in the family unit fails to attend in person at the ministry office when required to do so by the minister under subsection (1) (a), or
  - (b) a recipient in the family unit fails to complete and deliver the form when required to do so by the minister under subsection (1) (b).

### **Employment and Assistance Act for Persons With Disabilities Act: Section 10**

- 10** (1) For the purposes of
- (a) determining whether a person wanting to apply for disability assistance or hardship assistance is eligible to apply for it,
  - (b) determining or auditing eligibility for disability assistance, hardship assistance or a supplement,

the minister may do one or more of the following:

- (e) direct a person referred to in paragraph (a), an applicant or a recipient to supply the minister with information within the time and in the manner specified by the minister;
  - (f) seek verification of any information supplied to the minister by a person referred to in paragraph (a), an applicant or a recipient;
  - (g) direct a person referred to in paragraph (a), an applicant or a recipient to supply verification of any information he or she supplied to the minister.
- (2) The minister may direct an applicant or a recipient to supply verification of information received by the minister if that information relates to the eligibility of the family unit for disability assistance, hardship assistance or a supplement.
  - (4) If an applicant or a recipient fails to comply with a direction under this section, the minister may declare the family unit ineligible for disability assistance, hardship assistance or a supplement for the prescribed period.