



Click here to enter a date

Case #: Type Case Number

Click here to enter address

Dear Click here to enter name:

A review of your case shows you have displayed inappropriate behaviour on one or more occasions. For example, briefly describe behaviour/incidents. As a result, we have decided that you must interact with the ministry through a third party administrator referred by the ministry or a third party administrator of your choice (i.e. relative) only.

You may contact the ministry Indicate how client can interact with ministry (i.e. only through third party administrator, fax or phone only, etc).

If you disagree with this decision, the ministry has a complaint resolution process that you can follow, through your third party. Please see: <https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/organizational-structure/ministries-organizations/social-development-poverty-reduction/poster-our-service-commitment.pdf> for more information.

Our ministry values safety. We want a safe workplace where staff and clients are treated with courtesy, dignity and respect. We will review your file on Click here to enter a date to see if third party administration is still needed. If you have any questions, please contact your third party administrator.

Sincerely,

Type Worker Name
Choose an item

HR3535 (17/12/29)

The Ministry of Social Development and Poverty Reduction operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

Ministry of Social
Development and
Poverty Reduction

Office Name

Mailing Address
Enter address

Telephone: (###) ###-####
Facsimile: (###) ###-####