

AUTHORIZATION AND REQUEST TO OBTAIN/SEARCH COURT DOCUMENTS (NON-MAINTENANCE)



Ministry of Social Development and Social Innovation

DATE (YYYY MMM DD)

FM #
FM

TO:

_____ v _____

Court File No: _____ Number of Court [specify] copies: _____

Nature of Document:

Custody Order: _____

Dated: _____

Restraining/No Contact Order : _____

Dated: _____

CEIS Document Sequence Number (if known): _____

Attached is a copy of the Assignment of Maintenance Rights which provides authorization to the ministry request and obtain information from the court file, noted above.

The reason the Family Maintenance Worker (FMW) is requesting a copy of the identified document is because:

The parties have advised that there is an existing order that addresses custody arrangements for their children. They are not able to provide the FMW with a copy of the order. A copy of the order is required to support the maintenance amount that is under consideration.

There is an existing Restraining or No Contact order in place for the parties named above. The assigned client is unable to provide a copy of the document to the ministry. We would like to provide the client with a copy of the filed order so that safety concerns can be supported.

NAME OF FAMILY MAINTENANCE WORKER

FMW PHONE NUMBER

Please forward to:

[Large empty box for forwarding address]