



July 21, 2014

SR #: Number

Case #: Number

MIS Case #: Number (if applicable)

Respondent Name
Respondent Address
City, BC X1X 1X1

Dear Respondent Name:

Attached is a copy of your maintenance order(s).

The Ministry of Social Development and Social Innovation (SDSI) requires that all maintenance order(s) be filed with the Family Maintenance Enforcement Program (FMEP). FMEP monitors and processes payments, and enforces payments if necessary.

Please make your payments directly to Client Name, until you are notified otherwise by FMEP. **Once your order or agreement is enrolled with FMEP, you will be notified that all payments must be made to FMEP. Please be advised that neither SDSI nor FMEP allow direct payments to be made to recipients of assistance once order(s) or agreement(s) are enrolled with FMEP.**

You will receive correspondence from FMEP within the next four to eight weeks. They will advise you of the various options for payment, including voluntary "direct withdrawal" from the source of your choice. We encourage you to consider using this service as it ensures maintenance payments are received by the other party on time and provides you with a record of payment.

Please note that Client Name does not have the ability to negotiate the terms or conditions of the payments of maintenance, including the requirement for payments to be received by FMEP after enrolment of the order(s).

If you have questions, please contact me at Worker Phone.

Sincerely,

Worker Name
Family Maintenance Worker

HR3302 (14/07/21)

The Ministry of Social Development and Social Innovation operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

Ministry of Social
Development and
Social Innovation

Office Name

Mailing Address
Office Mailing Address

Telephone: Office Phone
Facsimile: Office Fax