



August 12, 2014

SR #: Number (if applicable)

Case #: Number (if applicable)

MIS Case #: Number (if applicable)

Client Name  
1010 Street Address  
City, BC X1X 1X1

Dear Client Name:

A recent review of your file shows that Adult Child Name is no longer a dependent child on your assistance file.

Please be aware that you may be able to “pass through” or pay, a portion of the child maintenance you receive to Adult Child Name. The amount of maintenance you can pass through to your adult child will depend on the terms of your maintenance order.

The amount of maintenance that you pass through to your adult child will not be deducted from your monthly assistance. However, it is mandatory that you declare the amount of the maintenance that you are passing through to your adult child on the Monthly Report (cheque stub) under “ALL OTHER INCOME” and describe it as “Adult Pass Through”.

The amount of maintenance you keep for yourself must be reported in the usual way, and will be deducted from your monthly assistance.

If your adult child is in receipt of assistance and you pass through maintenance to him/her, the adult child must declare that maintenance as income on his/her Monthly Report (cheque stub). There is no maintenance exemption in this type of situation, and the maintenance you pass through to your adult child will be deducted from his/her assistance cheque.

Please call me at Worker Phone to discuss further.

Sincerely,

Worker Name  
Family Maintenance Worker

HR3293 (14/07/25)

The Ministry of Social Development and Social Innovation operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

**Ministry of Social  
Development and  
Social Innovation**

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