



August 12, 2014

SR #: Number (if applicable)

Case #: Number (if applicable)

MIS Case #: Number (if applicable)

Client Name
1010 Street address
City, BC X1X 1X1

Dear Client Name:

I am in the process of reviewing your Family Maintenance file with respect to possible maintenance action against Respondent Name. When we last spoke, we agreed to postpone maintenance action due to safety concerns. It is now time to reassess your situation.

Please call me at Worker Phone to arrange an appointment.

Sincerely,

Worker Name
Family Maintenance Worker

HR3292 (14/08/11)

The Ministry of Social Development and Social Innovation operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

**Ministry of Social
Development and
Social Innovation**

Office Name

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Victoria, BC V8W 9R5

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