

[date]

Our File: GA

Dear \_\_\_\_\_ :

The Ministry of Social Development uses direct deposit to issue income assistance and disability assistance to clients.

The ministry client identified below has advised our staff that they are unable to open an account for direct deposit because they no longer have adequate original identification.

Name: \_\_\_\_\_ Client Signature: \_\_\_\_\_

The client has requested that we provide you with photocopies of the original identification contained in their ministry file. This identification was accepted by the ministry to identify this client for the purpose of receiving assistance and is attached for your reference.

We trust that this letter, the photocopies, and any original identification in the client's possession will meet your financial institution's requirements for opening an account.

If you have any questions, please contact the Ministry of Social Development [choose one]

Thank you for assisting our client to open a bank account.

Sincerely,

Ministry Worker

HSD3251(10/12/08)

Enclosure(s) [Direct Deposit brochure]

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The Ministry of Social Development operates under the authority of the *Employment and Assistance Act* and Regulation, and the *Employment and Assistance for Persons with Disabilities Act* and Regulation.