



[today's date]

[name]
[address]

SR#:
Case #:
MIS Case #:

Dear [client name]:

As you are a recipient of Income Assistance and are applying for a Persons with Disabilities (PWD) designation, you may also be eligible for Canada Pension Plan Disability (CPPD) benefits from the federal government.

CPPD benefits may provide you with:

- Higher Canada Pension Plan (CPP) retirement benefits
- A higher income than PWD assistance
- The option to receive these benefits anywhere in Canada

The ministry will assist you to apply for CPPD benefits. Please contact me at the address or phone number noted below to help you determine your eligibility for this program.

Phone: 1-866-866-0800

**Mailing Address: Provincial CPP Recovery Program – FASB
PO Box 9950 Stn Prov Govt
Victoria, BC V8W 9R3**

Please note that to apply for CPPD benefits you may need:

- Your Social Insurance Number
- Birth certificate for you and any children you have
- List of work history including start and end dates, names of employers, country where employed and any work permit details
- All claim numbers, dates, and amounts for any accident, illness, or disability benefits from any insurance company, including Employment Insurance (EI) and WorkSafe BC, where applicable

The Ministry of Social Development and Social Innovation operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

- Medical history for the past two years including name, address, and phone number of family physicians, other physicians seen, hospitalizations, and any prescribed medications
- A void cheque if you want direct deposit for your CPPD benefits

For more information on CPPD benefits, please see the federal government's web site at: www.servicecanada.gc.ca.

Please be aware that under section 14 of the *Employment and Assistance Act* and section 9 of the *Employment and Assistance Regulation*, you must seek out all sources of income, including CPPD benefits. If you do not apply for CPPD, your assistance may be delayed.

Sincerely,

[enter name]
Ministry Worker

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Security Classification: PERSONAL

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