



June 20, 2018

IN #:

Dear :

The BC Employment and Assistance program provides assistance to eligible British Columbians. The ministry conducts .

Based on this , the ministry determined that an overpayment occurred, as you have received assistance for which you were not eligible. The overpayment has been determined to have occurred due to:

An overpayment in the amount of has been recorded on your file. An overpayment chart is attached to this letter to demonstrate how the overpayment was calculated.

The sections state that if assistance is provided to a person who is not eligible for it, the amount of the assistance is a debt that the person is liable to repay and that the government may recover the amount owed by making deductions from future assistance or through the civil court process.

You are required to accurately and completely report your income, assets and circumstances, including any changes, when you apply for assistance and on the monthly report form (HR0081, or "stub"). In addition to recovering overpayments, the ministry may impose a sanction if an overpayment occurs as a result of incomplete or inaccurate reporting. If a sanction is applied to your file, you will be advised of this in a separate letter.

You have the right to request a reconsideration of this decision. To request reconsideration, you must submit a completed Request for Reconsideration form to a ministry or government agent's office within 20 business days from the date you are notified of the decision. You may submit the Request for Reconsideration by fax or mail, or drop it off at any ministry or Service BC office. Please refer to the enclosed Reconsideration and Appeals brochure for further details.

The Ministry of Social Development and Poverty Reduction operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

**Ministry of Social
Development and
Poverty Reduction**

Mailing Address

Telephone:

Facsimile:

www.myselfserve.gov.bc.ca

If you wish to request a reconsideration form, or to discuss this decision, you may contact me at 1-866-217-1117 or my direct line at .

Sincerely,

Enclosures: Overpayment Chart and Overpayment Notification
Reconsideration and Appeals brochure

SAMPLE

The Ministry of Social Development and Poverty Reduction operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

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Applicable legislation:

Employment and Assistance for Persons with Disabilities Act
Reporting obligations

- 11 (1) For a family unit to be eligible for disability assistance, a recipient, in the manner and within the time specified by regulation, must
- (a) submit to the minister a report that
 - (i) is in the form prescribed by the minister, and
 - (ii) contains the prescribed information, and (B.C. Reg. 265/2002)
 - (b) notify the minister of any change in circumstances or information that
 - (i) may affect the eligibility of the family unit, and
 - (ii) was previously provided to the minister.
- (2) A report under subsection (1) (a) is deemed not to have been submitted unless the accuracy of the information provided in it is affirmed by the signature of each recipient.

Overpayments

- 18 (1) If disability assistance, hardship assistance or a supplement is provided to or for a family unit that is not eligible for it, recipients who are members of the family unit during the period for which the overpayment is provided are liable to repay to the government the amount or value of the overpayment provided for that period.
- (2) The minister's decision about the amount a person is liable to repay under subsection (1) is not appealable under section 16 (3) [reconsideration and appeal rights].