



November 25, 2014

SR #: Number (if applicable)

Case #: Number (if applicable)

MIS Case #: Number (if applicable)

Client Name
1010 Street Address
City, BC V1V 1V1

Dear Client Name:

As set out in Section 9 of the *Employment and Assistance Act*, ministry clients who are expected to work must have an Employment Plan and follow through with the activities in it.

You did not follow through with your Employment Plan requirements. Specifically, specific details about requirements that were not met. As you have not completed these requirements, we regret to inform you that you are not eligible for income assistance.

If you disagree with this decision, you can ask the ministry to reconsider it. You have 20 business days from the day you receive this letter to submit a completed *Request for Reconsideration* form. You can get this form, and all information that we considered to make this decision, by contacting your Employment and Assistance office or by phoning the ministry. We have enclosed the *Reconsideration and Appeals* brochure to give you more information about the reconsideration process.

If you have any questions, please contact the Ministry of Social Development and Social Innovation at 1-866-866-0800.

Sincerely,

Worker Name
Ministry Worker

HR3074 (14/10/28)

The Ministry of Social Development and Social Innovation operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

**Ministry of Social
Development and
Social Innovation**

Office Name

Mailing Address
Office Mailing

Telephone: 1-866-866-0800
Facsimile: Office Fax

Applicable Legislation:

Employment and Assistance Act Section 9

Employment plan

- 9 (1) For a family unit to be eligible for income assistance or hardship assistance, each applicant or recipient in the family unit, when required to do so by the minister, must
- (a) enter into an employment plan, and
 - (b) comply with the conditions in the employment plan.
- (2) A dependent youth, when required to do so by the minister, must
- (a) enter into an employment plan, and
 - (b) comply with the conditions in the employment plan.
- (3) The minister may specify the conditions in an employment plan including, without limitation, a condition requiring the applicant, recipient or dependent youth to participate in a specific employment-related program that, in the minister's opinion, will assist the applicant, recipient or dependent youth to
- (a) find employment, or
 - (b) become more employable.
- (4) If an employment plan includes a condition requiring an applicant, a recipient or a dependent youth to participate in a specific employment-related program, that condition is not met if the person
- (a) fails to demonstrate reasonable efforts to participate in the program, or
 - (b) ceases, except for medical reasons, to participate in the program.
- (5) If a dependent youth fails to comply with subsection (2), the minister may reduce the amount of income assistance or hardship assistance provided to or for the family unit by the prescribed amount for the prescribed period.
- (6) The minister may amend, suspend or cancel an employment plan.
- (7) A decision under this section
- (a) requiring a person to enter into an employment plan,
 - (b) amending, suspending or cancelling an employment plan, or
 - (c) specifying the conditions of an employment plan

is final and conclusive and is not open to review by a court on any ground or to appeal under section 17 (3) [*reconsideration and appeal rights*].