

Single       Couple

CONTACT NAME	SR #	COMPLETION DATE (YYYY MMM DD) 2018-Jun-12
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You (and your spouse if applying as a couple) will be required to provide the following information and/or documentation for your eligibility for income assistance to be determined. Please note that other documents specific to your situation may be requested.

**Information regarding prior employment:**

Record(s) of Employment if employed in the last 60 days       Other \_\_\_\_\_

**Job search / related documents:**

Proof of job search       Other \_\_\_\_\_

Medical letter / proof of illness or injury

**Identification:**

<input type="checkbox"/> Social Insurance Number (SIN) with federal government confirmation or SIN application	<input type="checkbox"/> Driver's license / BC Services Card
<input type="checkbox"/> Birth certificate or application	<input type="checkbox"/> Native status / treaty / membership card
<input type="checkbox"/> BC Identification / BC Services Card	<input type="checkbox"/> Immigration Documents (IMM 1000, IMM 1442)
<input type="checkbox"/> Passport	<input type="checkbox"/> Offender identification card
<input type="checkbox"/> Citizenship card / papers	<input checked="" type="checkbox"/> Credit card(s)
<input type="checkbox"/> BC Medical Card / BC Services Card	<input type="checkbox"/> BCeID
	<input checked="" type="checkbox"/> Other _____

**Income / Assets (most recent):**

<input type="checkbox"/> All income in the last 60 days (including holiday pay)	<input type="checkbox"/> CPP stubs
<input type="checkbox"/> ICBC; WCB; stubs, claim # and contact name	<input checked="" type="checkbox"/> Pension stubs
<input type="checkbox"/> Bank profile listing all accounts, holdings, and lines of credit held jointly or individually, and statements for all open accounts and any closed accounts with activity in the last 60 days	<input type="checkbox"/> Student loan / registration
<input type="checkbox"/> Family maintenance / support	<input type="checkbox"/> Life insurance policy(s) showing cash surrender values
	<input checked="" type="checkbox"/> Other _____

**Shelter / Proof of Residence:**

**If you are renting:**

Current rent receipt from landlord and rental or lease agreement       Recent utility bills (hydro, gas, telephone, fuel, water)

Mobile home pad rental agreement

**If you own a home:**

Mortgage documents - monthly payments       Most recent property taxes

Recent utility bills (hydro, telephone, fuel, water, garbage disposal) Condo / strata title fees       Co-op fees

Other \_\_\_\_\_

**Proof of 2-year independence:**

<input checked="" type="checkbox"/> Pay stubs	<input type="checkbox"/> Records of employment
<input type="checkbox"/> T4 slips	<input type="checkbox"/> Tax returns showing earned income
<input type="checkbox"/> Documents from a provincial or federal corrections branch	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Post-secondary education diploma, degree or certificate	

**Other (self employment, legal documentation, EFT (Direct Deposit) completed form or voided cheque, etc.)**

Other \_\_\_\_\_       Other \_\_\_\_\_

Other \_\_\_\_\_       Other \_\_\_\_\_

**Please submit the requested documentation and/or information prior to or at the eligibility interview scheduled for:**

\_\_\_\_\_ Date (YYYY-MMM-DD)

A decision on your eligibility cannot be made until all documentation is submitted. Failure to submit the documentation on time may result in delays or the closure of your application. The requested information and the eligibility interview are used to determine your eligibility for income assistance. Information received may be verified by a worker.