November 24, 2017

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Dear :

The Employment and Assistance Act states that ministry clients who are expected to work must comply with the terms of their Employment Plan to remain eligible for assistance. You have not followed through on the conditions in your Employment Plan.

Your Employment Plan required that you .

We would like to talk to you about why you did not follow through with your Employment Plan. Please contact by . If you do not make contact your assistance may be delayed.

If you have any questions, please call the ministry at 1-866-866-0800.

Sincerely,

Enclosures: