

REDUCTIONS TO ASSISTANCE DUE TO EMPLOYMENT-RELATED OBLIGATIONS AND ASSISTANCE BEYOND 24 MONTHS:

- **Families with children** on BCEA are not to be ‘doubly’ impacted in cases where reductions due to not meeting employment-related obligations and reductions due to time limits overlap.
- This is the only exception to the policy that states sanctions must be applied cumulatively.

Case Example:

- Jane, a single parent with a five-year-old child, reached her time limit and was subsequently exempted because she was compliant with her EP and met her employment-related obligations.
- Three months later Jane is offered a job but she refuses to accept the employment, as the pay is too low.
- The EAW finds Jane non-compliant with her employment-related obligations, records the sanction and applies TL consequences.

In this example the employment-related sanction is a \$100 reduction for 2 months and the TL consequence is a \$100 reduction for 36 months. However, in such situations, the sanction is to be limited to a \$100.00 reduction for 36 months. The employment-related sanction must still be recorded on the IPP screen and TL indicator (NC-X) updated.

Note: If both parents in a two parent family have employment-related non-compliance and time limit consequences, the sanction is limited to a \$200 reduction for 36 months.

Procedures:

The MIS system was enhanced to support the direction of cumulative and concurrent reductions for various sanctions. As such, staff will need to make adjustments manually until MIS can be updated.

Staff will be required to issue an imprest cheque using code “41” (support) for the amount of the employment-related sanction reduction. In this case, the client would be issued an imprest cheque for \$100 in each of two months (sanction for failing to accept suitable employment is 2 months).

This is what MIS will apply automatically:

XCBC2H4E			ALLOWANCES (QUERY)			15:11:15		
Office 100			Appl Name -----, JANE					
Caseload ... 100100			File Status ... OPEN			Comment? ... N		
Hardship/Transition Information								
Cheque Production? Y			Code			Non-Repay Reas ... N/A		
Electronic Deposit? N			Start Dt ...			HE Ovr:		
Manually Admin Amt 0.00			Total Allowances			845.58 -		
Admin to Supl/Trst 0.00			Ded Income			0.00 -		
Chq Amt Before Repmt.... 645.58			Time Limits Reduction			100.00 -		
Monthly Repayment			Sanction Reduction			100.00 -		
			Total Assistance			645.58		
Code	Amount	Cncl Dt	Code	Amount	Cncl Dt			
41	325.58		42	520				

Staff will need to use the Imprest cheque screen and code “41” to reissue the employment-related sanction reduction amounts.