

**BC Employment Program
System Return Codes
June 2006**

System Code	Code Descriptor	Description
NO_SHOW	No Show	Identifies a client who has not attended the intake appointment
COM_SERV	Requires/attending community based services	Identifies a client who requires full-time participation in community based services and as such is unable to participate in BCEP services
DWS_NONCPL	Participant is non-compliant with DWS obligations	Identifies a client who is not meeting their program obligations as defined by the Contractor. It is anticipated that clients are only returned for this reason after discussion between the Contractor and Ministry has occurred.
ERROR	Referred in Error	Identifies a client who has been referred in error by the Ministry. In these cases as identified by the Ministry, Contractors will return the client.
HEALTH	Health/mental health issues	Identifies a client who has physical and/or mental health issues that severely limit their ability to attend and participate in the program. Note this may also include any health and safety concerns.
ISS_NONCPL	Participant is non-compliant with ISS obligations	Identifies a client who is not meeting their program obligations as defined by the Contractor and outlined in their Participant Plan. It is anticipated that clients are only returned for this reason after discussion between the Contractor and Ministry has occurred.
NO_CONTACT	Unable to contact Participant	Code used in DWS or ISS Follow-up only in cases where the Contractor is unable to contact the client to determine employment status. This is used at program completion for DWS and ISS or during reporting periods for ISS only.
OTHR_EDUC	Entered other educational program	Identifies a client who is no longer participating in BCEP due to full-time participation in other educational programming e.g., full-time post secondary studies.
BCEP_CMPLD	BCEP Completed	Identifies a client who has completed the BCEP Program.
DECEASED	Participant deceased	Contractor has been informed that a client is deceased e.g., through Ministry or through client's immediate family.
INCRCRTD	Participant incarcerated	Contractor has been informed that a client is incarcerated e.g., through client, ministry, family etc.
MOVED_BNDL	Participant moved - out of service delivery bundle	Identifies a client who has physically moved out of their current service delivery bundle and is unable to continue to participate with their existing BCEP Contractor as determined by both the Ministry and Contractor.
MOVED_PROV	Participant moved - out of Province	Identifies a client who has physically moved out of the Province and is no longer able to participate in BCEP.
PRNTL_CC	Parental/child care	Identifies a client who is not able to participate in BCEP due to inability to secure childcare or parental care and /or cases where health issues of dependent children impact their ability to participate.
SANCTIONED	Participant sanctioned	Contractor has been informed by the Ministry that the client is no longer eligible for BCEP services due to a sanction.
WITHDREW	Participant withdrew self	Identifies a client who has determined that they do not wish to proceed or enter into the BCEP program and have asked to be withdrawn e.g., inheritance, lottery, marriage.

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EMPLOYED	Participant employed	Identifies a client who is employed but has not achieved BCEP Employment and is determined by the Contractor that the client cannot continue in the program, e.g., client working part-time (30 hrs), so is spouse who is not in BCEP, client does not wish to continue in BCEP as family unit is now independent of BCEA.
ISS_EXPIRD	ISS service period expired	Identifies a client who has completed ISS services however does not achieve BCEP Employment.
Auto Close	Contractor does not send	
AUT_NOFINL	Auto return - no final report	Identifies a client file where the Contractor did not submit the final report for the client upon completion of the DWS or ISS follow-up period. The BCEP File will auto-close 21 days after the end of the follow-up period.
AUT_REFEXP	Auto return - referral expired	Identifies a client file where the Contractor did not submit acceptance information after 26 days (5 days after the 21 day intake period).