

**Ministry of International Trade**

**Corporate Initiatives and Multiculturalism Division**

**Chinese Historical Wrongs  
Legacy Initiative**

**Online Resource**

**Draft Project Plan**

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**Note:** *This project plan is provided for information purposes only. The Legacy Initiatives Advisory Council will review this draft and provide feedback to Government.*

## **1. Project Description**

This project addresses the Chinese Historical Wrongs Consultation Final Report recommendation that a resource be created to profile legacy initiatives and other web-based information related to Chinese historical wrongs. This will include existing information currently housed on the EmbraceBC website; educational resources; additional references to historical wrongs information; and resources related to the history and contributions of Chinese Canadians to British Columbia.

The Ministry of International Trade (MIT) will contract with a professional researcher and web designer for an estimated budget of \$50,000 to develop the content and design of the resource before April 2015. The Legacy Initiatives Advisory Council (Advisory Council) will review the content and design of the resource.

This project is the inspiration and product of the Chinese Historical Wrongs Consultation process, where many participants expressed a desire for a dedicated resource that people can access for information about the historical wrongs process and educate themselves about the contributions made to society, culture and business by the Chinese community.

## **2. Project Objectives**

The objectives of the resource include:

1. To be a comprehensive collection of existing web-based public education material related to Chinese historical wrongs in British Columbia.
2. To archive materials related to the Historical Wrongs Legacy Initiative.

## **3. Project Scope**

The scope of this project encompasses the following:

- Content development
  - Research to aggregate, inventory and categorize key historical wrongs web-based public education and related material.
  - Collate existing historical wrongs consultation web material.

- Ongoing legacy project results and status reports.

## 4. Project Plan

### 4.1 Project Process

The development of the resource will involve a managed process of research, planning and coordination with a contractor who will build a resource that meets the needs of the online community and MIT.

Input from the MIT Project Manager will inform the look and functionality of the resource.

### 4.2 Project Organization

The organizational structure for this project is as follows:

**Project Sponsor:** Deputy Minister, MIT

**Project Advisors:** Advisory Council

**Project Team:** MIT Project Manager, contractor, Government Communications and Public Engagement

### 4.3 Project Components

The following are the key activities/deliverables of work that need to be completed for the project and the organization that is responsible.

<b>Activity/Deliverable</b>	<b>Lead</b>
Contractor selection	MIT
Content developed: research, inventory and categorization of existing web-based public education and related material	Contractor
Design & content presented	Contractor
Design & content finalized and approved	MIT
Build site	Contractor, MIT, Government Communications and Public Engagement
On line launch	MIT, Government Communications and Public Engagement

## 5. Partner Involvement

A number of partners outside MIT will be engaged with this project. As the project progresses, additional partners may be identified.

Partner	Involvement
Historical societies	<ul style="list-style-type: none"> <li>• Receive project information and provide feedback through the contractor, the Advisory Council and MIT</li> </ul>
Government Communications and Public Engagement	<ul style="list-style-type: none"> <li>• Approval of online resource and content</li> <li>• Assist in external communication</li> <li>• Point of contact for any questions from the media or the public</li> </ul>
Advisory Council	<ul style="list-style-type: none"> <li>• Receive project information and provide feedback</li> <li>• Provide information to and receive feedback from the Chinese Canadian community</li> </ul>

## 6. Project Management

The MIT Project Manager is responsible for managing all aspects of the project including:

- maintaining the overall project plan and monitoring and recording progress;
- organizing and conducting project team status meetings;
- preparing project status reports for Advisory Council and Project Sponsor;
- identifying issues and making recommendations to the Advisory Council and the Project Sponsor;
- providing quality assurance for all documents and deliverables.

The MIT Project Manager is responsible for project communications within the project teams and project partners. This includes keeping the teams up-to-date with project plans and progress.