



THE RODERICK MACISAAC AWARD
Leading co-op student success

The *Passion: Leading Co-op Student Success* award recognizes Ministry of Health employees who embody the BC Public Service value of Passion. By way of engagement with our corporate employment programs (e.g., co-op, internship, fellowship), this award showcases individuals within our organization who are passionate about enhancing the co-op employee experience through training, mentoring and support. The award recipient will be presented with a certificate of recognition, a personal testament from the nominator and a choice of gift.

ELIGIBILITY:

Any Ministry of Health employee may nominate any other Ministry of Health employee for this award with the provision that the nominee must have demonstrated excellence in training, mentoring and supporting a co-op employee at any time within the qualified term. A testament from a co-op employee must be included in the nomination package.

SELECTION CRITERIA:

The adjudication team, comprised of a small and varied group of ministry employees, will use the criteria listed below to evaluate and initially score nomination packages. Subsequent review within the adjudication team of the merits of top candidates (based on initial scores) will help to determine the overall recipient.

- A. **Excellence in Training** (e.g., providing experiential learning opportunities, access to formal training/coursework, providing exposure to subject matter beyond immediate role in support of academic and/or career goals, exposure and alignment with BC Public Service corporate initiatives)
- B. **Excellence in Mentoring** (e.g., acting as a formal or informal mentor to one or more employee(s), facilitating mentoring opportunities and connections for employees, providing or facilitating career planning tools and/or supports)
- C. **Excellence in Support** (e.g., support of training, development, experiential learning opportunities within and/or beyond the scope of immediate role; inclusion in branch, division, ministry or corporate meetings, projects and/or events; identification, development and achievement of learning objectives)

NOMINATION PROCESS AND IMPORTANT DATES: Details to come

Nominee's Information:

Name _____

Ministry, Agency or Organization _____

Telephone _____ Email _____

Nominator's Information:

Name _____

Ministry, Agency or Organization _____

Relation to Nominee _____

Telephone (Work) _____ Email (Work) _____

Telephone (Personal) _____ Email (Personal) _____

By signing below I understand and agree that some or all of the contents of this nomination package may be provided to the nominee, or shared with other committees to be considered for additional awards or recognition.

Signature

Date

GUIDELINES FOR NOMINATION MATERIALS

The guidelines presented below are provided to assist in the preparation of the nomination package. Nominators are advised to adhere to the guidelines below. Packages that do not meet the guidelines may be removed from consideration for the award.

1. Nominator Statement of Support

Please submit **one [1] typewritten statement** (no more than three [3] pages) that speaks to the specific ways in which the nominee demonstrated excellence in cultivating the employee experience. Using specific examples to support your nomination, describe how the nominee:

- Enhances opportunities for employees' professional growth (i.e., career and competency development)
- Supports employees in identifying and achieving their learning objectives and work goals



- Creates positive experiences for employees
- Fosters mentoring relationships for employees
- Goes above and beyond their typical responsibilities to ensure employees can excel in their role
- Creates an engaging and positive work environment for employees
- Demonstrates alignment with the BC Public Service corporate values (Courage, Service, Teamwork, Passion, Accountability and Curiosity) in their work with employees
- Provides vision and direction to employees to align work with BC Public Service corporate initiatives (building our internal capacity, improving our competitiveness, enhancing service to citizens)

2. Letter of Appreciation

Please submit **one [1] typewritten letter** (no more than two [2] pages) written by a co-op, internship or fellowship employee whose experience was cultivated by the nominee. The letter should be addressed to the nominee, and outline their work experience, what the nominee did to create a positive experience, the impact that the nominee had on the employee, and their decision to consider a career with the BC Public Service.

Completed nomination packages may be submitted via Health e-Place or to
Recognition.Health@gov.bc.ca

