

Social Services Sector Roundtable: Terms of Reference

Purpose: Social services organizations, in partnership with government and other public sector agencies, provide an important array of services that people count on everyday. There is mutual recognition that a strong and sustainable social services sector is essential for ensuring quality services and better outcomes for British Columbians.

The purpose of the Social Services Sector Roundtable (SSSRT) is to provide a forum for Ministers and senior executives in government and social services sector representatives to: maintain good relations through on-going communications; discuss matters of importance within the sector; and address issues in a coordinated and collaborative way.

Objectives: The SSSRT will:

- Provide a forum to discuss matters of importance within the social services sector and propose actions to respond to issues identified.
- Provide the social services sector with a formal channel for on-going communications and engagement with senior levels of government to foster and ensure a collaborative and respectful relationship.
- Provide opportunities to ensure more coordinated and strategic approaches for the delivery of services and to build a shared vision for the future of social services in British Columbia.

Membership: The SSSRT will be comprised of Ministers and senior executives from government ministries and agencies and from representatives of the social services sector. It is expected that members are authorized to speak on behalf of and can represent the interests of their respective organizations.

Membership is set out in Appendix A and will be updated to reflect changes in the composition of members.

The SSSRT Chair will be the Minister of Social Development and Poverty Reduction and the Vice Chair, the Deputy Minister, Ministry of Social Development and Poverty Reduction.

Key Principles:

- Commitment to open, respectful, and timely communications as well as active participation.
- Commitment to constructive and collaborative discussions and problem-solving - taking into account the shared interest to develop solutions that will lead to better services and outcomes for British Columbians.
- Respect for the diversity of people, interests, organizations, and communities, including Indigenous communities, as represented by members of the SSSRT.
- Respect for the confidentiality of issues that may be brought to the SSSRT for discussion.
- Proactively strive for action orientated outcomes.

Roles and Responsibilities

- Members commit to attending meetings and only to send delegates when it is required.

Social Services Sector Roundtable: Terms of Reference

- The SSSRT can establish sub-committees and working groups as needed and the associated governance and scope. Sub-committees and/ or working groups established by the SSSRT are set out in Appendix B.
- A Secretariat for the SSSRT will: document discussions and prepare minutes; inventory issues impacting the social services sector as identified by members and any actions proposed for implementation in the short, medium and longer term to address those issues.

**Support and
Administration:**

The Ministry of Social Development and Poverty Reduction will provide secretariat support for the SSSRT.

Agreed/ Approved

October 1, 2019 (updated July 13, 2020)

Social Services Sector Roundtable: Terms of Reference

APPENDIX A

SOCIAL SERVICES SECTOR ROUNDTABLE MEMBERSHIP	
ORGANIZATION	REPRESENTATIVE(S)
Ministry of Social Development and Poverty Reduction	Honourable Shane Simpson, Minister
Ministry of Social Development and Poverty Reduction	David Galbraith, Deputy Minister
Ministry of Mental Health and Addiction	Neilane Mayhew, Deputy Minister
Public Sector Employers' Council Secretariat	Chris Rathbone, CEO and President
Ministry of Social Development and Poverty Reduction	Jonathan Dubé, ADM and EFO, Corporate Services Division
Ministry of Children and Family Development	Rob Byers, ADM and EFO, Finance and Corporate Services
Ministry of Public Safety and Solicitor General	Lisa Anderson, ADM, Community Safety and Crime Prevention
Ministry of Social Development and Poverty Reduction	Teresa Kovacs, Executive Director, Corporate Planning and Strategic Initiatives
Ministry of Social Development and Poverty Reduction	Alisma Perry, Senior Ministerial Assistant Jeff Hannah, Ministerial Assistant
Office of Housing and Construction Standards	Kathy Elder, A/ADM
BC Association of Aboriginal Friendship Centres	Leslie Varley, Executive Director
BCGEU	Andrea Duncan, Vice President
BCGEU	Andrea Davis, Staff Representative
Board Voice	Terry Anne Boyles, Board Co-Chair
Board Voice	Jody Paterson, Executive Director
CEO Network	Brenda Gillette, CEO
CEO Network	Karyn Santiago, President
Community Living BC	Ross Chilton, CEO
CUPE	Justin Schmid, Legislative Coordinator
Ending Violence Association of BC	Tracy Porteous, Executive Director
Ending Violence Association of BC	Natalie Dunbar, Legal Analyst
Federation of Community Social Services of BC	Rick FitzZaland, Executive Director
Federation of Community Social Services of BC	Rebecca Ataya Lang, Director of Programs and Services
PARCA Provincial Association of Residential & Community Agencies	Paul Barnett, President
PARCA Provincial Association of Residential & Community Agencies	Tim Agg, Board Member

Social Services Sector Roundtable: Terms of Reference

APPENDIX B

RECRUITMENT AND RETENTION WORKING GROUP	
ORGANIZATION	REPRESENTATIVE(S)
Ministry of Social Development and Poverty Reduction	David Galbraith, Deputy Minister
Ministry of Social Development and Poverty Reduction	Jonathan Dubé, ADM and EFO, Corporate Services Division
Ministry of Children and Family Development	Rob Byers, ADM and EFO, Finance and Corporate Services
Ministry of Public Safety and Solicitor General	Lisa Anderson, ADM, Community Safety and Crime Prevention
Ministry of Social Development and Poverty Reduction	Teresa Kovacs, Executive Director, Corporate Planning and Strategic Initiatives
Public Sector Employers' Council Secretariat	Robert Pauliszyn, Executive Director
BC Association of Aboriginal Friendship Centres	Leslie Varley, Executive Director
BC CEO Network	Ernie Baatz, Board Member
Federation of Community Social Services of BC	Tanya Beharien, President
Federation of Community Social Services of BC	Rick FitzZaland, Executive Director
Federation of Community Social Services of BC	Ingrid Kastens
Ending Violence Association of BC	Tracy Porteous, Executive Director
Ending Violence Association of BC	Natalie Dunbar, Legal Analyst