

2023/2024 Multiculturalism and Anti-Racism Grant - Application Checklist

Before starting your online application, consider preparing a draft of this form and then copying and pasting it into the online form. Please note that this document cannot be submitted directly and must be submitted online. This document is being shared to support organizations in preparing their application in advance and is not an alternative to submitting the online application through the link.

Once you have the following information ready, the online application form is available here:

<https://forms.gov.bc.ca/sports-culture/b-c-multiculturalism-anti-racism-grant-application/>

Application Processing Time:

- Applications must be submitted via the online application form by November 20, 2023, at 5:00 PM PST.
- All applicants will be sent notifications indicating the results of their application by February 28, 2024.
- If your organization has applied but has not received notification by the final notification date, contact the Multiculturalism Branch by email (multiculturalism@gov.bc.ca) and include “2023/24 Multiculturalism and Anti-Racism Grant” in the subject line.

Application Checklist:

Ensure you have all the information required to answer the following questions before you begin the online application process. You cannot save the application once you start:

Organization Information

Full legal name of organization*

Organization physical address*

Street Address:

Address Line 2:

City:

Province:

Postal Code:

Mailing address*

Same as physical address

Street Address:

Address Line 2:

City:

Province:

Postal Code:

Website

Social media URLs (Facebook, Twitter, etc.)

Please include your organization's social media accounts:

Organization email address*

Is your organization a registered society or charity in B.C.? *

Yes / No

Please provide your registration number*

B.C. Registered Society number **OR** Canadian Registered Charity number **OR** business number.

Is your organization an Indigenous (First Nations, Inuit or Métis) government, tribal council, band council, or other affiliated Indigenous organization?*

Yes / No

Is your organization a Provincial public institution with at least one BIPOC-led non-profit society as a partner?*

Yes / No

Is your organization a Municipal, regional or private sector organization with at least one BIPOC-led non-profit society as a partner?*

Yes / No

When did your organization start operating?*

Approximate date if the exact date is unknown:

YYYY-MM-DD

When does your fiscal year end?*

Use the next end date, even if it's before the project will occur. We're mostly interested in the month and day.

YYYY-MM-DD

Is your organization BIPOC-led? (i.e., more than 50% of your executive and senior staff members and board members are Indigenous and racialized individuals)

Yes / No

Which populations does your organization serve or represent?*

Check all that apply.

- Black
- Indigenous
- East and South-East Asian
- South Asian
- West Asian
- Latinx

- Faith communities (e.g., Sikh, Hindu, Muslim, Jewish, etc.)
- LGBTQ2S+
- Other BIPOC community (please specify)

Date of your last Annual General Meeting
YYYY-MM-DD

Project Information

Name of project*

Project summary*

Please provide a two-sentence summary of your project that can be used for public reporting purposes. (Maximum 700 characters.)

Project description*

Please provide a description of your project.

(Maximum 6,000 characters.) Video option: If you prefer to provide this information by video instead of writing it, please include a private YouTube link here (video may also include information from other sections)

Please describe who will directly benefit from your project.* Example: Black Youth

Describe the problem, issue, or concern your project will address and what positive changes you hope to see as a result*

(Maximum 5,000 characters.) Video option: If you prefer to provide this information by video instead of writing it, please include a private YouTube link here (video may also include information from other sections)

Project plan*

Include a project plan that includes the following information:

- Timeline of activities, including project milestones
- Clear and achievable goals and performance measures
- An outreach or engagement strategy demonstrating how diverse participants, including racialized and/or Indigenous peoples, will be engaged in the project.
- Description of how the project prioritizes either:
 - intercultural interaction between individuals and groups that may not otherwise interact with each other or who may have a history of negative interaction **OR**
 - anti-racism activities and/or reducing systemic or institutional barriers for under-represented, racialized and/or other minority groups.

(Maximum 5,000 characters.) Video option: If you prefer to provide this information by video instead of writing it, please include a private YouTube link here (video may also include information from other sections)

Amount you're applying for*

Please enter a number from:

\$0 to \$5,000.

Organizational capacity*

Describe your organization’s capacity and ability to deliver this project. Describe TWO projects your organization has managed within the last two years involving public engagement. Include:

- Project information (names of projects, dates, locations, numbers of anticipated participants, and actual participants),
- Project budgets and funding,
- A brief explanation of why the projects were undertaken, including expectations and how expectations were or were not met.

(Maximum 6,000 characters.) Video option: If you prefer to provide this information by video instead of writing it, please include a private YouTube link here (video may also include information from other sections)

Describe how the proposed project will include partnerships and/or collaborations between multiple stakeholders and how diverse viewpoints and perspectives of under-represented and/or marginalized groups will be incorporated into the planning, delivery and evaluation of the project.*

(Maximum 5,000 characters.) Video option: If you prefer to provide this information by video instead of writing it, please include a private YouTube link here (video may also include information from other sections)

*Date(s) the project will be run/held.**

Project location(s)*

Please describe how your project will be accessible to people with financial barriers, physical accessibility barriers, and/or other barriers to participation.*

(Maximum 1,000 characters.) Video option: If you prefer to provide this information by video instead of writing it, please include a private YouTube link here (video may also include information from other sections)

How many people are anticipated to participate in this project/event(s)?*

Financial information

Project budget: Costs/Expenditures*

Enter all costs associated with this project using short descriptions. (Examples: staff, venue rental, artists' fees, facilitator fees, etc.)

Short description	Amount

Project budget: Funding sources*

Enter all sources of funding for this project including the amount requested from this grant.

Short description	Amount

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Date of financial statements used to provide the information below*

YYYY-MM-DD

Total REVENUES for your organization as reported in your financial statements*

\$

Total EXPENDITURES for your organization as reported in your financial statements*

\$

Total ASSETS for your organization as reported in your financial statements*

\$

Total LIABILITIES for your organization as reported in your financial statements*

\$

Contact Information and Declarations

Contact name*

First:

Last:

Contact phone*

Contact email*

Declarations*

*Note: You must checkmark all Declarations for the "Submit" button to become available.

- I am a bona fide member of the organization (the "applicant") making this application, and my position, title, or role within it is as indicated herein.
- I am authorized to complete and submit this application by and on behalf of the applicant.
- I undertake to comply with all provisions of the Legislation and Policies governing this grant program.
- I undertake to comply with all conditions, guidelines, rules, and policies published by the Multiculturalism and Anti-Racism Division of the Ministry of Attorney General, whether published or issued before or after the date of this application.
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- I confirm that, to the best of my knowledge, my organization and its members adhere to and actively engage in promoting all aspects of the Human Rights Code, which recognizes that all are equal in dignity and rights, regardless of race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.
- I understand and confirm that the Province of B.C. may publicly disclose any information submitted herein in compliance with the Freedom of Information and Protection of Privacy Act.
- I wish to receive information from the Multiculturalism and Anti-Racism Division about other programs, events, and funding.