

# PARLIAMENTARY SECRETARIES' CALENDARS

DIRECTIVE RESPECTING RECORDS AVAILABLE TO THE PUBLIC WITHOUT A REQUEST  
UNDER THE *FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT*

**DIRECTIVE:** 01-2023

**SUBJECT:** **Disclosure of Parliamentary Secretaries' Calendars**

**AUTHORITY:** This directive is issued under section 71.1 of the *Freedom of Information and Protection of Privacy Act*.

**APPLICATION:** This directive applies to all ministries.

**EFFECTIVE DATE:** March 27, 2023

## **Minister of Citizens' Services**

### **Directive to all Ministries issued under section 71.1 of the *Freedom of Information and Protection of Privacy Act***

Under section 71.1 (1) of the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165 (FOIPPA), I, Lisa Beare, Minister of Citizens' Services, establish the following as a category of records available to the public without a request under that Act:

#### **Calendars of Parliamentary Secretaries**

Under section 71.1 (4) and (5) of FOIPPA, the calendars must be disclosed in the manner and by the timelines set out below:

- (1) Calendars must be redacted to remove any information that must be excepted from disclosure if the calendars were requested under FOIPPA.
- (2) Calendars may also be redacted to remove any information that may be excepted from disclosure if the calendars were requested under FOIPPA.
- (3) Calendars must be made available through the Open Information website, not later than 45 calendar days after the end of the month to which they relate.
- (4) In order to meet the timeline specified in (3), Ministries must provide calendars to the Corporate Information and Records Management Office, not later than 10 calendar days after the end of the month to which they relate.

This Directive is effective as of March 27, 2023.

For clarity, calendars for the month of April 2023 will be the first required under this Directive and will be due to the Corporate Information and Records Management Office on or before May 10, 2023.

---

Date

---

Minister of Citizens' Services