

# MINISTERS' TRANSITION BINDERS

DIRECTIVE RESPECTING RECORDS AVAILABLE TO THE PUBLIC WITHOUT A REQUEST  
UNDER THE *FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT*

**DIRECTIVE:** 03-2020

**SUBJECT:** **Disclosure of Transition Binders Prepared for Incoming Ministers**

**AUTHORITY:** This directive is issued under section 71.1 of the *Freedom of Information and Protection of Privacy Act*.

**APPLICATION:** This directive applies to all ministries.

**EFFECTIVE DATE:** December 15, 2020

# Minister of Citizens' Services

## Directive to all Ministries issued under section 71.1 of the *Freedom of Information and Protection of Privacy Act*

Under section 71.1 (1) of the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165 (FOIPPA), I, Lisa Beare, Minister of Citizens' Services, establish the following as a category of records available to the public without a request under that Act:

### Transition Binders Prepared for Incoming Ministers

Under section 71.1 (4) and (5) of FOIPPA, the ministers' transition binders must be disclosed in the manner and by the timelines set out below:

- (1) The binders must be redacted to remove any information that must be excepted from disclosure if the binders were requested under FOIPPA.
- (2) The binders may also be redacted to remove any information that may be excepted from disclosure if the binders were requested under FOIPPA.
- (3) The binders must be made available through the Open Information website within 90 calendar days of a new Cabinet being sworn in.
- (4) In order to meet the timelines specified in (3), ministries must meet the timelines for identifying harms and approving their final packages for disclosure, as communicated to them by Information Access Operations in the Corporate Information and Records Management Office of the Ministry of Citizens' Services.

This Directive is effective as of December 15, 2020.

December 15, 2020  
Date

  
Minister of Citizens' Services