

January 1, 2018

Monday

All Day

Personal Information

All Day

STAT

11:50 AM - 1:15 PM

Private Appointment

January 2, 2018

Tuesday

9:00 AM - 9:30 AM

The Daily --

9:30 AM - 10:30 AM

FOI

10:30 AM - 11:00 AM

HR

11:00 AM - 11:30 AM

Weekly Update - Véronique/Pierrette --

11:30 AM - 12:00 PM

review of files

11:50 AM - 1:05 PM

Private Appointment

1:30 PM - 2:00 PM

Reso-Sante

2:00 PM - 2:30 PM

Weekly Update - Jeremy/Pierrette --

2:30 PM - 3:00 PM

Weekly Update - Sukumar/Pierrette --

3:00 PM - 3:30 PM

Stakeholders Liaison

3:30 PM - 4:30 PM

Budget update

4:30 PM - 5:00 PM

email management

January 3, 2018

Wednesday

9:00 AM - 9:30 AM

The Daily --

9:30 AM - 10:00 AM

HR

10:00 AM - 10:30 AM

FW: Support Sessions - succession plans for succession priority positions -- Government Financial Information, Security Concern

January 3, 2018 Continued

Wednesday

10:00 AM - 10:30 AM	Request - Global Affairs Canada
10:30 AM - 11:00 AM	Aide Internationale - GAC
11:00 AM - 11:30 AM	Intro Mtg - Lynda/Pierrette
1:15 PM - 3:40 PM	Private Appointment
3:30 PM - 4:00 PM	email management
4:00 PM - 4:30 PM	BC-US update

January 4, 2018

Thursday

9:00 AM - 9:30 AM	The Daily --
9:30 AM - 10:00 AM	Kelly
10:00 AM - 10:30 AM	Upcoming GAC meeting
10:30 AM - 11:00 AM	Administrative issues
11:00 AM - 11:30 AM	diplomatic meetings requests
11:30 AM - 12:00 PM	COF update
2:00 PM - 2:30 PM	Incoming correspondence
2:30 PM - 3:00 PM	Emergency Management
3:00 PM - 3:30 PM	Sukumar
3:30 PM - 4:00 PM	Frances
4:00 PM - 4:30 PM	HR
4:30 PM - 5:30 PM	Foreign Affairs Ministers' meeting

January 5, 2018

Friday

8:30 AM - 9:00 AM	FAP -Stakeholders
9:00 AM - 10:00 AM	Honours and Awards - review
10:00 AM - 10:30 AM	India
10:30 AM - 11:00 AM	staffing update
11:00 AM - 12:00 PM	Francophonie issues
11:50 AM - 1:15 PM	Private Appointment
1:30 PM - 2:00 PM	Executive Leads -CRA Stream 2
2:30 PM - 3:00 PM	Finance intergov. issues
3:00 PM - 3:30 PM	Health intergov update
3:30 PM - 4:30 PM	succession planning

January 7, 2018

Sunday

All Day TO ACTION: Your calendar will be requested by the 10th of each month

January 8, 2018

Monday

9:00 AM - 9:30 AM	The Daily -- ^{Security Concern} moderator	/ Dial-In: Government Financial Information, ^{Security Concern}	Pierrette as
9:30 AM - 10:30 AM	Updates - Okenge/Pierrette		
11:00 AM - 11:30 AM	Workload Meeting - Grant/Pierrette -- ^{Security Concern}		
11:50 AM - 1:15 PM	Private Appointment		
1:30 PM - 2:00 PM	Business Continuation Plan		
2:00 PM - 2:30 PM	G 7 Sherpas meeting		
2:30 PM - 3:00 PM	Staffing update		

January 8, 2018 Continued

Monday

3:00 PM - 3:30 PM NIO update

3:30 PM - 4:00 PM Honours and Awards discussion

4:00 PM - 4:30 PM FOI

4:30 PM - 5:00 PM correspondence

January 9, 2018

Tuesday

8:45 AM - 9:45 AM IGRS Exec Priorities & Planning Mtg --

10:00 AM - 10:30 AM Weekly Update - Jeremy/Pierrette -- Security Concern

10:30 AM - 11:00 AM Swiss Consulate

11:30 AM - 12:00 PM Cascadia -- Security Concern

11:50 AM - 1:05 PM Private Appointment

1:30 PM - 2:30 PM Bench strength strategy

2:30 PM - 3:30 PM FOI

3:30 PM - 4:00 PM Budget update - Genevieve

4:00 PM - 5:00 PM stakeholders' relations

5:00 PM - 5:30 PM BC-US update

5:30 PM - 6:00 PM service plan

January 10, 2018

Wednesday

9:00 AM - 9:30 AM The Daily --

9:30 AM - 10:00 AM 9:30 AM Phone call Fazil/Jamie/Brian/Okenge/Pierrette/Jeremy -- CONFERENCE CALL: Dial in: Government Financial Information, Security (Fazil to MODERATE)

10:00 AM - 10:30 AM Support Sessions - succession plans for succession priority positions --

January 10, 2018 Continued

Wednesday

10:30 AM - 11:00 AM **Weekly Update - Sukumar/Pierrette -** Security Concern

11:00 AM - 11:30 AM **Weekly Update - Véronique/Pierrette**

11:30 AM - 12:00 PM **Call with Pierrette Maranda -- Mrs Maranda will call Hubert**

1:00 PM - 1:30 PM **NIO Itr**

1:45 PM - 2:00 PM **Update - Genevieve/Pierrette --** Security Concern

2:30 PM - 3:30 PM **Update - Lucy/Pierrette**

3:00 PM - 3:30 PM **Persian Gulf Veterans response**

3:30 PM - 4:00 PM **DN Meetings in the US**

4:00 PM - 4:30 PM **Confirming Executive Leads for the CRA Stream Two Initiative**

4:30 PM - 5:00 PM **UNDRIP**

January 11, 2018

Thursday

8:30 AM - 9:00 AM **calls to Governors**

9:00 AM - 9:30 AM **The Daily --**

9:30 AM - 10:00 AM **Follow-Up - Francophone Affairs**

10:00 AM - 10:30 AM **FOI Consult**

11:00 AM - 11:30 AM **BC-AK PNWER Capital Visit to Juneau -**

11:30 AM - 12:00 PM **Leg Intern**

1:30 PM - 2:00 PM **German CG**

2:00 PM - 2:30 PM **Weekly Update continued - Véronique/Pierrette --** Security Concern

3:30 PM - 4:00 PM **Question re. Foreign Affairs Ministers Meeting - Vanc--**

January 11, 2018 Continued

Thursday

4:00 PM - 4:30 PM	HR
4:30 PM - 5:00 PM	Indigenous Relations
5:00 PM - 6:00 PM	PNWER -BN review

January 12, 2018

Friday

8:30 AM - 9:00 AM	The Daily --
9:00 AM - 9:30 AM	succession planning
9:30 AM - 10:30 AM	Jan 17 Succession Planning Mtg - Okenge/Pierrette
10:30 AM - 11:00 AM	PCO
11:00 AM - 11:30 AM	Status of Women's Ministers meeting
11:50 AM - 1:15 PM	Private Appointment
1:30 PM - 2:00 PM	Leg Intern
2:00 PM - 2:30 PM	US Ambassador
2:30 PM - 3:00 PM	vote and sub-vote /Treasury Board
3:00 PM - 3:30 PM	FOI Sign Off
3:30 PM - 4:00 PM	Power Point Pres. Review and Comments
4:00 PM - 4:30 PM	US update

January 15, 2018

Monday

9:00 AM - 10:00 AM	IGRS Exec Priorities & Planning Mtg --
10:00 AM - 10:30 AM	Foreign Affairs Ministers' Meeting - Vancouver
10:30 AM - 11:00 AM	India

January 15, 2018 Continued

Monday

11:00 AM - 11:30 AM	Workload Meeting - Grant/Pierrette -- Security Concern
11:30 AM - 12:00 PM	FOI
11:50 AM - 1:15 PM	Private Appointment
1:30 PM - 2:00 PM	media request
2:00 PM - 2:30 PM	Ross Strategic
2:30 PM - 3:00 PM	Budget expenses approval
4:00 PM - 5:00 PM	Asia Mission IT & Security Briefing for DMs Sandra Carroll and Dave Nikolejsin - Security Concern Security Concern
4:30 PM - 5:30 PM	Power Point Presentation - Honours
5:30 PM - 6:30 PM	Francophone Affairs Public Consultations

January 16, 2018

Tuesday

9:00 AM - 9:30 AM	The Daily --
9:30 AM - 10:00 AM	BN- Upcoming meeting
10:00 AM - 10:30 AM	Binder - Upcoming meetings
10:30 AM - 11:00 AM	Intro - Pierrette/Sarah
11:00 AM - 11:30 AM	Weekly Update - Véronique/Pierrette -- Security Concern
11:50 AM - 1:05 PM	Private Appointment
1:30 PM - 2:00 PM	Governor General
2:00 PM - 2:30 PM	Francophonie
2:30 PM - 3:30 PM	Succession Planning
3:30 PM - 4:00 PM	GM Items - Kelly will provide shortly

January 16, 2018 Continued

Tuesday

4:00 PM - 4:30 PM REVIEW: PCC 10th Anniversary Concept Paper -

4:30 PM - 5:00 PM FOI

January 17, 2018

Wednesday

9:00 AM - 9:30 AM The Daily --

9:30 AM - 9:45 AM US issues

9:45 AM - 10:15 AM Discuss OBC PowerPoint - Karen/Pierrette - Security Concern

10:30 AM - 11:00 AM Weekly Update - Sukumar/Pierrette --

11:30 AM - 12:00 PM FW: Support Sessions - succession plans for succession priority positions -- Government Financial Information,Security C

11:30 AM - 12:00 PM Weekly Update - Jeremy/Pierrette -- Security Concern _

12:00 PM - 12:30 PM Francophone Immigration Forum

2:00 PM - 2:30 PM update Asia

2:30 PM - 3:00 PM Letters - US issues

3:00 PM - 3:30 PM Federal assistance -Wildfires

3:30 PM - 4:00 PM BC-US issues

4:00 PM - 4:30 PM MTG: Bi-Weekly Update

4:30 PM - 6:00 PM Update with Okenge

January 18, 2018

Thursday

9:00 AM - 9:30 AM The Daily --

9:30 AM - 10:00 AM Indigenous Children in Care

10:00 AM - 10:30 AM Consular issues

January 18, 2018 Continued

Thursday

10:30 AM - 11:00 AM	Federal Announcement
11:00 AM - 11:30 AM	fed-prov fiscal update
11:30 AM - 11:45 AM	Debrief
12:00 PM - 12:30 PM	WTO
2:00 PM - 2:30 PM	Meeting with Federal Ministers
2:30 PM - 3:00 PM	Indigenous Children in Care - Okenge, Allison, Doug, Pierrette -- Dial-In: Okenge to moderate <small>Government Financial Information, Security Concern</small>
3:00 PM - 3:30 PM	Revised PCC GLOBE event Concept Paper DRAFT -
3:30 PM - 4:00 PM	REVIEW & SIGNOFF: FOI
4:00 PM - 4:30 PM	Health - intergov issues
4:30 PM - 5:00 PM	COF Planning
5:00 PM - 5:30 PM	Asia mission

January 19, 2018

Friday

9:00 AM - 9:30 AM	The Daily --
9:30 AM - 10:00 AM	Approval - letters
10:00 AM - 10:30 AM	Weekly Update - Lucy/Pierrette --
10:30 AM - 11:00 AM	Service Plan
11:00 AM - 11:30 AM	Discuss PCC Concept Paper - Jeremy/Pierrette -- <small>Security Concern</small>
11:50 AM - 1:15 PM	Private Appointment
1:30 PM - 2:00 PM	Pacific Coast Collaborative
2:00 PM - 3:30 PM	Succession Planning - Tests

January 19, 2018 Continued

Friday

3:30 PM - 4:00 PM Oceans management

4:00 PM - 4:30 PM Service Plan

January 22, 2018

Monday

9:00 AM - 10:00 AM IGRS Exec Priorities & Planning Mtg --

10:00 AM - 10:30 AM Uruguay BN

10:30 AM - 11:00 AM FOI

11:00 AM - 11:30 AM Workload Meeting - Grant/Pierrette -- Security Concern

11:30 AM - 12:00 PM Consular matters

11:50 AM - 1:15 PM Private Appointment

1:30 PM - 2:00 PM FOI

2:00 PM - 2:30 PM REVIEW: BOB Chairman Letter

2:30 PM - 3:00 PM Service Plan

3:00 PM - 3:30 PM Amb Uruguay BN for Jan 24 Mtg

3:30 PM - 6:00 PM Retirement Celebration for Personal Information

January 23, 2018

Tuesday

9:00 AM - 9:30 AM The Daily --

9:30 AM - 10:00 AM REVIEW: FAP letter

10:00 AM - 10:30 AM IGRS Update for Jan 29

10:30 AM - 11:00 AM COF Steering Cttee update

January 23, 2018 Continued

Tuesday

11:00 AM - 11:30 AM	Weekly Update - Véronique/Pierrette -- Security Concern
11:50 AM - 1:05 PM	Private Appointment
1:30 PM - 2:00 PM	Francophone issues
2:00 PM - 2:30 PM	Weekly Update - Jeremy/Pierrette -- Security Concern
2:30 PM - 3:00 PM	FOI
3:00 PM - 3:30 PM	China correspondence
3:30 PM - 4:00 PM	Catastrophic Response Actions (CRAs) Leads
4:00 PM - 4:30 PM	Uruguay
4:30 PM - 5:30 PM	TPP

January 24, 2018

Wednesday

8:30 AM - 9:00 AM	TPP
9:00 AM - 9:30 AM	The Daily --
9:30 AM - 10:00 AM	FOI
10:00 AM - 10:30 AM	FW: Support Sessions - succession plans for succession priority positions --Government Financial Information, Security Concern
10:00 AM - 10:30 AM	US tariffs
11:00 AM - 11:30 AM	Weekly Update - Sukumar/Pierrette -- Security Concern
11:30 AM - 12:00 PM	Innovation - Federal programs
1:30 PM - 2:00 PM	OBC
2:00 PM - 2:30 PM	succession planning
2:30 PM - 3:00 PM	GCPE

January 24, 2018 Continued

Wednesday

3:00 PM - 4:00 PM **Parliamentary Committees Consultation**

January 25, 2018

Thursday

9:00 AM - 9:30 AM **The Daily --**

9:30 AM - 10:00 AM **HR**

10:00 AM - 11:30 AM **PSA/IGRS Mtg: Succession Plans for Priority Positions**

11:30 AM - 12:00 PM **Travel time**

12:00 PM - 1:00 PM **Updates - Andrew/Pierrette**

1:00 PM - 2:00 PM **Keep clear**

2:00 PM - 3:00 PM **Diversity and Inclusion**

3:00 PM - 3:30 PM **FOI**

3:30 PM - 4:00 PM **GCPE**

4:00 PM - 4:30 PM **Upcoming fiscal update/budget**

January 26, 2018

Friday

8:00 AM - 8:30 AM **The Daily --**

9:30 AM - 10:00 AM **Australia intergovernmental issues**

10:00 AM - 10:30 AM **Weekly Update - Lucy/Pierrette --**

10:30 AM - 11:00 AM **Bench Strength Strategy**

11:00 AM - 11:30 AM **Power Point Presentation**

11:50 AM - 1:15 PM **Private Appointment**

1:30 PM - 2:00 PM **Cross-border Issues Update**

January 26, 2018 Continued

Friday

2:00 PM - 2:30 PM	Federal assistance - wildfires
2:30 PM - 3:00 PM	ResoSante
3:00 PM - 3:30 PM	Governors - update

January 29, 2018

Monday

9:00 AM - 10:00 AM	IGRS Exec Priorities & Planning Mtg --
10:00 AM - 10:30 AM	FP cost sharing agreements
10:30 AM - 11:00 AM	travel time
11:00 AM - 11:35 AM	11am, Helijet Flight 714, Vic to Van -
11:50 AM - 1:15 PM	Private Appointment
12:30 PM - 1:00 PM	travel time
1:00 PM - 2:00 PM	Mtg with Minister Adrian Dix and Dr. Brian Conway of RésoSanté
2:00 PM - 2:30 PM	Travel time
2:30 PM - 3:00 PM	BC Trade
3:00 PM - 3:30 PM	Immigration update
4:00 PM - 4:35 PM	4pm, Helijet Flight 723, Van to Vic
4:30 PM - 5:00 PM	travel time

January 30, 2018

Tuesday

8:30 AM - 9:00 AM	Debrief
9:00 AM - 9:30 AM	The Daily --
9:30 AM - 10:00 AM	PSA call

January 30, 2018 Continued

Tuesday

10:00 AM - 10:30 AM International Development

10:30 AM - 11:30 AM CMFC - RIFC Volet FPT -- Téléconférence

11:50 AM - 1:05 PM Private Appointment

1:30 PM - 2:00 PM Call with Benjamin/Marc-Antoine

2:00 PM - 4:00 PM MBTI, FIRO-B and CPI 260 Debriefs

4:00 PM - 4:30 PM WES

January 31, 2018

Wednesday

8:30 AM - 9:30 AM Victoria PECSF Recognition Event

9:30 AM - 10:00 AM The Daily --

10:00 AM - 10:30 AM Support Sessions - succession plans for succession priority positions -- Government Financial Information, Security Concern

10:30 AM - 11:00 AM Meetings - tracking sheet for MD

11:00 AM - 11:30 AM Weekly Update - Sukumar/Pierrette --

11:30 AM - 12:00 PM Meetings with federal officials - update

1:15 PM - 1:45 PM Skip Levels Mtg - Cameron -- Security Concern

1:30 PM - 2:00 PM Follow-up Bench Strength Strategy -- Succession Plan

2:00 PM - 2:30 PM Nexus

2:30 PM - 3:00 PM Weekly Update - Véronique/Pierrette -- Security Concern

3:00 PM - 3:30 PM PSA

3:30 PM - 4:00 PM Weekly Update - Jeremy/Pierrette --

4:00 PM - 4:30 PM Francophone Immigration