

**January 1, 2018**

Monday

**All Day**      Personal Information      **Scott Acting**

**All Day**      Personal Information      **-- Karla - back up** Government Finan

**All Day**      **STAT**

**12:00 PM - 1:00 PM**      **Do Not Book**

**January 2, 2018**

Tuesday

**All Day**      Personal Information      **Scott Acting**  
**Please See Above**

**All Day**      Personal Information      **-- Karla - back up** Government Finan  
**Please See Above**  
Security Concern

**9:15 AM - 9:30 AM**      **Priority Project Stand Up -**

**12:00 PM - 1:00 PM**      **Do Not Book**

**January 3, 2018**

Wednesday

**All Day**      Personal Information      **Scott Acting**  
**Please See Above**

**All Day**      Personal Information      **-- Karla - back up** Government Finan  
**Please See Above**

**12:00 PM - 1:00 PM**      **Do Not Book**

**January 4, 2018**

Thursday

**All Day**      Personal Information      **Scott Acting**  
**Please See Above**

**All Day**      Personal Information      **-- Karla - back up** Government Finan  
**Please See Above**

**12:00 PM - 1:00 PM**      **Do Not Book**

## January 5, 2018

Friday

All Day	Personal Information	Scott Acting	Please See Above
12:00 AM - 12:00 AM	Personal Information	- Karla - back up	Government Financial Information Please See Above
12:00 PM - 1:00 PM	Do Not Book		

## January 6, 2018

Saturday

All Day	Personal Information	Scott Acting	Please See Above
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## January 7, 2018

Sunday

12:00 AM - 12:00 AM	Personal Information	Scott Acting	Please See Above
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## January 8, 2018

Monday

8:30 AM - 9:00 AM	Kevin/Rumon Bi-weekly --
9:00 AM - 11:00 AM	Priorities, Planning & Policy --
11:00 AM - 1:30 PM	Review Kootenay West Mine (referral Jan 12)
12:00 PM - 1:00 PM	Do Not Book
1:30 PM - 2:00 PM	Travel
2:00 PM - 5:00 PM	DMC NR
5:00 PM - 5:30 PM	Conference Call re- Mt Milligan

## January 9, 2018

Tuesday

9:15 AM - 9:30 AM	Priority Project Stand Up --
9:30 AM - 10:30 AM	SMT Stand-up --

## **January 9, 2018 Continued**

Tuesday

9:45 AM - 10:15 AM	Mount Milligan Mine Update
11:00 AM - 12:00 PM	Review Kootenay West Mine (referral Jan 12)
12:00 PM - 1:00 PM	Do Not Book
1:00 PM - 1:30 PM	Travel
1:30 PM - 2:30 PM	Executive (Mark is the chair)
2:30 PM - 3:00 PM	Travel
3:00 PM - 4:00 PM	Senior Management Team --

## **January 10, 2018**

Wednesday

8:30 AM - 9:00 AM	Conf Call: Bi weekly Exec/MO --
8:40 AM - 9:10 AM	Travel
9:35 AM - 10:10 AM	Helijet to Vancouver departure at 9:35am
10:30 AM - 11:00 AM	Travel
11:00 AM - 3:00 PM	EA Revitalization Meeting - Vancouver
12:00 PM - 1:00 PM	Do Not Book
3:00 PM - 4:00 PM	Travel
4:00 PM - 4:35 PM	Helijet to Victoria Departure at 4:00pm

## **January 11, 2018**

Thursday

9:00 AM - 9:30 AM	Monthly Staff Meetings --
9:30 AM - 10:30 AM	Discussion - C&E Coordination Plan

## January 11, 2018 Continued

Thursday

10:50 AM - 11:00 AM	Call - KJ and MC -- Michelle to call Kevin @ (250) 356-7478
11:30 AM - 12:00 PM	Kootenay West Signing
12:00 PM - 1:00 PM	Do Not Book
12:30 PM - 1:00 PM	Travel
1:00 PM - 2:00 PM	Monthly Mark and Kevin --
2:00 PM - 4:30 PM	EA Materials Review and Administration

## January 12, 2018

Friday

9:00 AM - 10:00 AM	Kevin/Rumon one on one (SL)
10:00 AM - 11:00 AM	Bi-weekly: Scott/Kevin --
11:00 AM - 11:30 AM	Mt Milligan Discussion
12:00 PM - 1:00 PM	Do Not Book
1:00 PM - 1:30 PM	Mount Milligan Mine Update
1:30 PM - 2:00 PM	Kevin/Desiree Phone call
2:00 PM - 3:00 PM	Review FOI (SL)
3:00 PM - 4:00 PM	Review Prosperity Mine Memo
4:00 PM - 4:30 PM	Budget Update (SL)
4:30 PM - 7:00 PM	Personal Information

## January 15, 2018

Monday

All Day

Personal Information

11:00 AM - 11:30 AM

Kevin/Don Bain Call

12:00 PM - 1:00 PM

Do Not Book

2:30 PM - 4:30 PM

Priorities, Planning & Policy --

## January 16, 2018

Tuesday

8:00 AM - 12:00 AM

FYI British Columbia Natural Resources Forum January 16-18 -- Prince George

9:15 AM - 9:30 AM

Priority Project Stand Up --

9:30 AM - 10:30 AM

SMT Stand-up --

9:45 AM - 10:30 AM

CGL Amendment

11:30 AM - 12:00 PM

Discussion - Kitsault Substantial Start

12:00 PM - 1:00 PM

Do Not Book

## January 17, 2018

Wednesday

All Day

FYI British Columbia Natural Resources Forum January 16-18 -- Prince George  
Please See Above

9:30 AM - 10:00 AM

Kevin/Jill Discussion

10:00 AM - 10:30 AM

Scott Smith - Collaboration

10:30 AM - 12:00 PM

Aurora LNG Project Collaboration: report out and lessons learned (co-presented by EAO, Metlakatla First Nation, and Lax Kw'alaams Band)

11:45 AM - 12:15 PM

Travel

12:00 PM - 1:00 PM

Do Not Book

## **January 17, 2018 Continued**

Wednesday

12:15 PM - 1:15 PM                      Lunch Bobbie/Kevin - Reservation made under Kevin

1:15 PM - 1:45 PM                      Travel

1:45 PM - 5:00 PM                      Working Remotely

## **January 18, 2018**

Thursday

12:00 AM - 8:30 AM                      FYI British Columbia Natural Resources Forum January 16-18 -- Prince George  
Please See Above

9:00 AM - 9:30 AM                      coffee

10:00 AM - 11:00 AM                      StratPlanning

11:00 AM - 12:00 PM                      Bi-Weekly with Paul --

12:00 PM - 1:00 PM                      Do Not Book

12:45 PM - 1:00 PM                      Travel

1:00 PM - 3:30 PM                      Financial Best Practices and Contract training

1:15 PM - 1:45 PM                      Minister's Briefing on EA revitalization (SL)

1:45 PM - 2:15 PM                      Travel

4:00 PM - 4:30 PM                      Kevin/Brian Call

## **January 19, 2018**

Friday

8:40 AM - 9:10 AM                      Travel

**January 19, 2018 Continued**

Friday

9:35 AM - 10:10 AM

Helijet to Vancouver Departure at 9:35am



10:30 AM - 11:30 AM

Travel- Canada line

11:30 AM - 12:30 PM

Ministers' meeting Kootenay West Mine

12:00 PM - 1:00 PM

Do Not Book

12:30 PM - 1:30 PM

Travel

1:30 PM - 4:00 PM

FNEMC meeting

4:30 PM - 5:00 PM

Travel

5:10 PM - 5:45 PM

Helijet to Victoria Departure at 5:10pm



6:00 PM - 6:30 PM

Travel

**January 21, 2018**

Sunday

10:30 AM - 11:00 AM

**Mt Milligan Conditions -- Toll-Free:** Government Financial Information, Security Concern

Kevin asked that I set up a call to discuss feedback from the company on our draft conditions for Mt Milligan.

If this time doesn't work please suggest an alternate time when you might be available.

Thank you,  
David

.....

[Join online meeting](#)

Security Concern

**Join by Phone**

Local - Victoria: Government Financial Information, Security Concern

Local - Vancouver: Government Financial Information, Security Concern

Toll-Free: Government Financial Information, Security Concern

Find a local number

**January 21, 2018 Continued**

Sunday

Conference ID Government Financial Information Security Concern

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**January 22, 2018**

Monday

- 12:00 AM - 12:00 AM**      **FYI- Roundup -- Vancouver Convention Centre West**  
ancouver Convention Centre West January 22-25, 2018
- 8:30 AM - 9:00 AM**      **Conf Call: Bi weekly Exec/MO --**
- 10:00 AM - 10:30 AM**      **Briefing with MLA Simons- Burnco**
- 10:30 AM - 12:30 PM**      **Priorities, Planning & Policy --**
- 12:00 PM - 1:00 PM**      **Do Not Book**
- 2:00 PM - 2:30 PM**      **Travel**
- 2:30 PM - 4:00 PM**      **DMC NR**
- 3:30 PM - 6:00 PM**      **Retirement Celebration for** Personal Information

**January 23, 2018**

Tuesday

- All Day**      **FYI- Roundup -- Vancouver Convention Centre West**  
**Please See Above**
- 9:15 AM - 9:30 AM**      **Priority Project Stand Up --** Security Concern
- 9:30 AM - 10:30 AM**      **SMT Stand-up --**
- 10:30 AM - 12:00 PM**      **Review Burnco Referral and Lax Kw'alaams Briefing Materials -** Security Concern
- 12:00 PM - 1:00 PM**      **Do Not Book**



## January 23, 2018 Continued

Tuesday

1:00 PM - 2:00 PM Breifing: Lax Kw'alaams - Metlakatla - EAO Leadership Meeting

2:30 PM - 3:15 PM MDA Update

3:15 PM - 4:30 PM Review Kootenay West TOC, RFD, Section 17 letters

## January 24, 2018

Wednesday

All Day FYI- Roundup -- Vancouver Convention Centre West  
Please See Above

All Day FYI - Elise at Public Service Oath

9:00 AM - 10:00 AM HOLD: NRPP Priority Interview with Rand Guy from Gartner

10:00 AM - 10:30 AM Travel

10:30 AM - 12:00 PM Executive Committee

12:00 PM - 1:00 PM Do Not Book

1:00 PM - 2:00 PM StratPlan Review

2:00 PM - 2:30 PM Travel

2:30 PM - 3:00 PM Greens Briefing - Environmental Assessment Revitalization (Mark/Kevin) -- Security Concern

3:00 PM - 3:30 PM Travel

3:30 PM - 5:00 PM Materials Review and Planning

## January 25, 2018

Thursday

12:00 AM - 12:00 AM FYI- Roundup -- Vancouver Convention Centre West  
Please See Above

8:30 AM - 9:30 AM Kevin/Rumon Bi-weekly --

9:45 AM - 10:15 AM Travel

## January 25, 2018 Continued

Thursday

10:15 AM - 10:45 AM Discussion - EA Revitalization

10:45 AM - 11:15 AM Travel

11:30 AM - 12:00 PM Mt. Milligan

12:00 PM - 1:00 PM Do Not Book

12:00 PM - 1:00 PM Mt Milligan Recognition Lunch

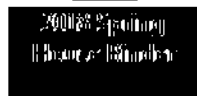
1:00 PM - 5:00 PM HOLD - EA Revitalization

1:00 PM - 1:30 PM Phone call Bruce/Kevin

## January 26, 2018

Friday

10:30 AM - 12:00 PM Review 2018 Spring House Binder  
Review Spring House Binder and reply once completed. Approval due Jan 26<sup>th</sup>. See attached email for more details.



12:00 PM - 1:00 PM Do Not Book

2:00 PM - 2:30 PM Phone call Kevin/Colleen

3:00 PM - 4:00 PM Bi-weekly: Scott/Kevin --

4:00 PM - 6:00 PM Personal Information

## January 29, 2018

Monday

All Day FYI - Meeting in Prince Rupert

## January 29, 2018 Continued

Monday

8:30 AM - 9:00 AM Kevin/Rumon Bi-weekly - Security Concern

9:00 AM - 11:00 AM EA Revitalization - Process Review -- Security Concern

9:30 AM - 9:45 AM Kevin/Bobbi -- Bobbi to call Kevin

11:00 AM - 12:00 PM FNEMC Funding Arrangements via conference call -- Government Financial Information, Security Concern , Wes as Moderator

12:00 PM - 1:00 PM Do Not Book

1:00 PM - 2:00 PM NRPP Review and Sector Priorities - Security Concern

2:00 PM - 3:00 PM NRPP Priority Interview with Rand Guy from Gartner -- Security Concern

3:00 PM - 3:30 PM Review MAG Materials -- Security Concern

3:30 PM - 4:00 PM Taseko Prosperity Letters -- Security Concern

5:45 PM - 6:00 PM CALL: Tim, Kevin -- Kevin to call Tim's cell Government Financial Information

## January 30, 2018

Tuesday

8:30 AM - 9:00 AM Travel

9:00 AM - 9:30 AM EA revitalization meeting -- Security Concern

9:15 AM - 9:30 AM Priority Project Stand Up -- Security Concern

9:30 AM - 10:30 AM SMT Stand-up - Security Concern

9:30 AM - 10:00 AM Travel

10:30 AM - 12:30 PM Priorities, Planning & Policy -- Security Concern Government Financial Information, Security Concern Participant  
ID: Government Financial Information, Security Concern Kevin to Moderate

12:00 PM - 1:00 PM Do Not Book

**January 30, 2018 Continued**

Tuesday

1:00 PM - 2:30 PM

**Clear and Plain Language Writing Training - Webinar - online (see attached)**

Security Concern

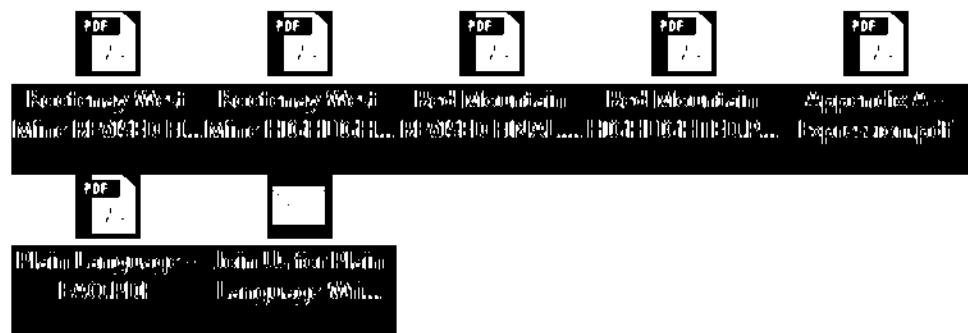
. or

The EAO Training and Development Team is excited to present the following training opportunity:

Please hold this time for a webinar hosted by Theresa McKeown of PublicSectorWriting.com. The webinar can be viewed in the <sup>Security Concern</sup> **from** <sup>Security Concern</sup> **–** and additionally we will own the recording, meaning that anyone can view it again at any time! We do however encourage everyone who can to join us in <sup>Security Concern</sup> **for the session.**

Materials for the session are included below, as is the webinar link (in attached email). The examples below are provided by the trainer to demonstrate how clear writing could be achieved in EAO products. **Please be sure to register ahead of time if you will be attending the meeting from your desk, and ensure that your computer meets the noted system requirements.**

Please note that the Training and Development Team will be evaluating the effectiveness and applicability of the session and the examples used by the trainer, and we look forward to your feedback.



1:00 PM - 1:35 PM

Travel

1:30 PM - 3:00 PM

**NRTS Town Hall Presentation -- Ambrosia Conference & Event Centre, Burnaby Room - 638 Figgard St**  
There is a coffee break at 2:00 so feel free to join us earlier.

3:00 PM - 3:30 PM

Travel

Security Concern

4:00 PM - 4:30 PM

Bi-Weekly with Paul --

**January 31, 2018**

Wednesday

8:30 AM - 12:00 PM

**StratPlanning - DocReview --**

Security Concern

12:00 PM - 1:00 PM

**Do Not Book**

# January 31, 2018 Continued

Wednesday

1:30 PM - 2:00 PM

Travel

2:00 PM - 2:30 PM

Prosperity Mine Security Concern

2:30 PM - 4:00 PM

Personal Information Security Concern  
**FAREWELL -**

Send written greetings to [Dianna.Porter@gov.bc.ca](mailto:Dianna.Porter@gov.bc.ca).

Group gifts will be presented at the event. See [Chris.Jenkins@gov.bc.ca](mailto:Chris.Jenkins@gov.bc.ca) to contribute.

See details of timing below.

2:30 - Mix and Mingle Potluck/Social :

- Security Concern
- Bring finger food—appetizers-desserts to share and your own utensils, plates and cups.

3:00 – Inflight entertainment (those outside Victoria can join by LYNC)

- Note the presentations will be available by audio and slides by LYNC. There is no camera in the room.
- Join together in larger groups in the regions where possible.
- Security Concern have been booked in PG and Nanaimo.

5:00 – For those in Victoria, informal “Happy Hour” at the Security Concern

- Security Concern
- Reservations under Rob D.

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## Join online meeting

Security Concern

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Local - Vancouver: Government Financial Information, Security Concern

Toll-Free Government Financial Information, Security Concern

Find a local number

Conference ID: Government Financial Information, Security Concern

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**January 31, 2018 Continued**

Wednesday

2:30 PM - 3:00 PM

Travel

3:00 PM - 5:00 PM

Burnco -- Security Concern