

MINISTERS' AND DEPUTY MINISTERS' CALENDARS

**DIRECTIVE RESPECTING RECORDS AVAILABLE TO THE PUBLIC WITHOUT A REQUEST
UNDER THE *FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT***

DIRECTIVE: 02-2016

SUBJECT: **Disclosure of Ministers' and Deputy Ministers' Calendars**

AUTHORITY: This directive is issued under section 71.1 of the *Freedom of Information and Protection of Privacy Act*.

APPLICATION: This directive applies to all ministries.

EFFECTIVE DATE: April 29, 2016

Minister of Finance

Directive to all Ministries issued under section 71.1 of the *Freedom of Information and Protection of Privacy Act*

Under section 71.1 (1) of the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165 (FOIPPA), I, Michael de Jong, Q.C., Minister of Finance, establish the following as a category of records available to the public without a request under that Act:

Calendars of Ministers, Ministers of State, Deputy Ministers and Associate Deputy Ministers.

Under section 71.1 (4) and (5) of FOIPPA, the calendars must be disclosed in the manner and by the timelines set out below:

- (1) Calendars must be redacted to remove any information that must be excepted from disclosure if the calendars were requested under FOIPPA.
- (2) Calendars may also be redacted to remove any information that may be excepted from disclosure if the calendars were requested under FOIPPA.
- (3) Calendars must be posted to the Open Information website not later than 45 calendar days after the end of the month to which they relate.
- (4) In order to meet the timeline specified in (3), ministries must provide calendars to Information Access Operations in the Corporate Information and Records Management Office, not later than 10 calendar days after the end of the month to which they relate.

This Directive is effective as of April 29, 2016.

May 5, 2016
Date


Minister of Finance