**Use of BC in a Corporate Name HIGH LEVEL Process Map**

1. **START**
   - **Applicant** Apply to BC Registry for use of business/corporate name via online form or paper form
   - **BC Registry** Staff examine name request to determine if name available for use

2. **Is “BC” used in name?**
   - **Yes**
     - **Applicant** If “BC” is in requested name, Applicant receives email from BC Registry informing them to go to Protocol Office website for consent of use of BC in name
     - **Protocol Office** Relevant ministry(s) are consulted and indicate if any concerns with proposed name as per Legislation
     - **Protocol Office** If any concerns, send BC Registry email to reject. If no concerns, send Applicant email of approval to use BC in corporate name and copy BC Registries via email.
   - **No**
     - **Applicant** Appointee completes Protocol Office online form for review
     - **BC Registry** Staff approval name request & notify applicant of result

3. **Name accepted?**
   - **Yes**
     - **Applicant** Applicant receives notification from BC Registry of approved application to use name
   - **No**

**Note:** Applicants are advised that if their name has “BC” in it, it is approved only after an approval is received from the Office of Protocol.

For more information on next steps in completing your business on corporate name approval request, please visit BC Registry Service online at: www.bcregistryservices.gov.bc.ca or call: 1-877-526-1526