

BC Bid – Invitation to Tender (ITT) Supplier Information Session

September 27 & 29, 2022



Agenda

Part 1 Overview

Part 2 Registration

Part 3 Demonstration + Q&A

Part 4 Orientation to learning resources

Part 5 Questions and answers



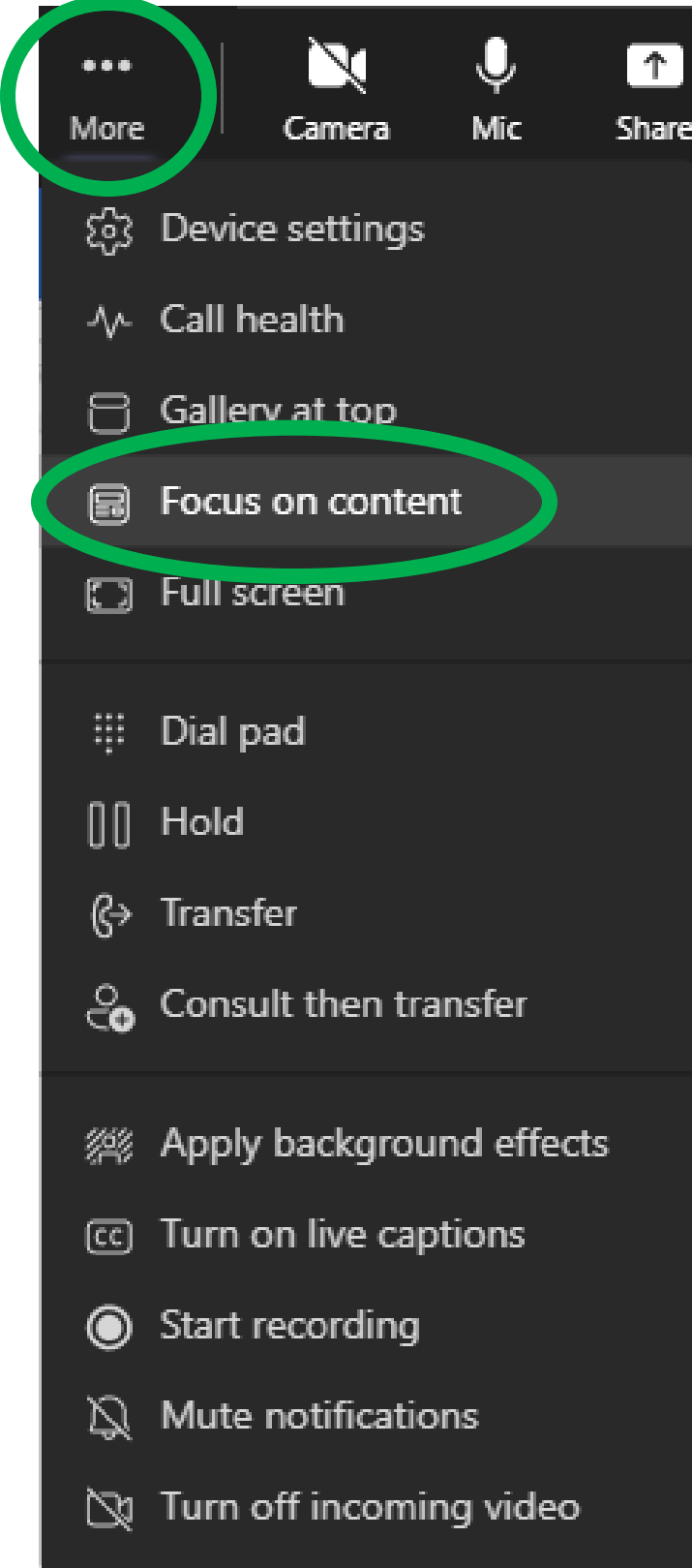
Logistics



- Please hold questions for the question periods.
- Microphones will be muted, except for question periods.
- Extensive Supplier Guides will be available to address questions.



For a Better Viewing Experience



Overview

Designed With Suppliers in Mind



A modernized experience:

- Personalized dashboards to manage your procurement opportunities
- Subscription Notifications and e-Bidding
- Communicate with buyers within the application
- View select opportunities on other bid sites
- Global standard United Nations Standard Products and Services Code (UNSPSC)

Responding to Invitation to Tender



In the new BC Bid, ITT suppliers:

- Have the option to enter responses directly into the application using an Integrated Response Form
- Enter pricing directly into the application using the integrated Pricing Grid
- Suppliers may notice slight differences in ITT postings from different buyers.

Note: In some situations the suppliers would download and complete documents for the online or hardcopy ITT submission

Registration

Registration checklist



The full registration checklist can be found on the [BC Bid for Suppliers](#) page.

- Assign a Supplier Admin
- Register for a **Business BCeID**
- Locate and record subscription expiry details
- Access application learning resources
- Update business processes
- Create a new BC Bid account
- Save important records

<https://www2.gov.bc.ca/gov/content/bc-procurement-resources/bc-bid/get-started-with-the-new-bc-bid/bc-bid-for-suppliers>

Why do I need a Business BCeID?



- ✓ Better Security for your information and ID
- ✓ Adheres to B.C. government privacy policies
- ✓ Use one credential for many other government services

Note: Before you request your Business BCeID, you must ensure your business address is up to date with either BC Registries or your local registry - and that the same address is used in your Business BCeID request.

Supplier access options



No Registration “Public” view

- Does not require a Business BCeID
- Allows
 - Explore Opportunities
 - Explore and download Opportunity details
 - Explore Contract Awards
 - Explore Unverified Bid Results
 - Download opportunities
 - Respond to available opportunities outside BC Bid
 - View publicly posted information

Registration No charge

- Requires a Business BCeID
- Does not require a Subscription
- Allows
 - Edit your Supplier information, manage Contacts, add Certificates and Qualifications
 - Send messages to Official Contacts in the application
 - Receive emailed updates on changes to your Opportunities (Amendments)
 - Can join a Planholder List on a Ministry of Transportation ITT, which will give you access to the electronic tender documents.

Subscriptions Fee

- Requires Registration plus annual Subscription(s):
- Allows
 - **e-Bidding** (\$150/year)
 - Digitally sign submissions and send submissions through the application
 - Edit, copy, and withdraw submissions
 - **Notifications** (\$100/year)
 - Identify a list of commodity codes of interest
 - Will be notified when an Opportunity is posted tagged with Supplier’s commodity codes of interest
 - Manage notifications per Contact

Transferring subscriptions



Locate your current details

1. Logon to Legacy [BC Bid](#)
2. Select **My Profile**
3. Select **e-Services Information** to check your subscription expiration dates
4. Record your subscription dates and save for registration process
5. To avoid delays with your subscription transfer, we recommend that the first and last name of the user in the new BC bid application matches the name of the user Legacy BC Bid.

Transfer into new BC Bid Account

Request Subscription Transfer from old BC Bid

Old BC Bid email	Old BC Bid E-bidding Subscription Expiry	Old BC Bid Notifications Subscription Expiry
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> I wish to apply for time credit		

Manage subscriptions across platforms



Between Oct 3 and Nov 30, you will see ministry ITT postings in either the legacy BC Bid or the new BC Bid.

- After your e-Bidding subscription transfer is complete, you can e-Bid in both BC Bid platforms.
- Subscriptions from the new BC Bid can also be transferred to the legacy BC Bid.
- You must transfer your active subscriptions from the Legacy BC Bid before the platform retires on Dec 16.

Register and transfer your subscriptions now!

- The BC Bid Help Desk requires sufficient time to process registrations and transfer requests.

Demo

BC Bid Public Portal



Adjust Contrast

[Opportunities](#) [Contract Awards](#) [Unverified Bid Results](#) [Login](#)

[BC Bid Portal](#)

BC Bid Procurement Marketplace

Welcome to the BC Bid Portal

Access, create, browse, and compete on public sector opportunities anytime.

- [Find an opportunity](#) - Explore all current solicitations
- [View all contracts awarded](#) - Search for and read details on awarded contracts
- [View all unverified bid results](#) - View preliminary results
- [Public Portal Guide](#) - Read about how the Public Portal works

[Suppliers login with Business BCeID](#) | [Buyers login with IDIR or Basic BCeID](#)

Resources

Suppliers

Register as a supplier to:

- Create a shortlist of opportunities that you're interested in;
- Manage your submission; and
- Subscribe to commodity notifications and e-bidding.
- **There is no charge to register as a supplier on BC Bid.**

[Supplier Guide](#) | [Important steps to take before starting login and registration](#)
[Register and Login with Business BCeID](#)

Buyers

Register as a Ministry or Broader Public Sector buyer to:

- Manage all your procurement events;
- Link to other bid sites; and,
- Collaborate with team members, buyers, or suppliers.

[Ministry Buyer Guide](#) | [Ministry Registration Form](#)
[BPS Buyer Guide](#) | [BPS Buyer Requirements and Registration Steps](#) | [BPS Registration Form](#)

****IMPORTANT**** [If you do not have an IDIR, you will need a BCeID to register in the new BC Bid.](#)

- **Suppliers will need a [Business BCeID](#)**
- **Broader public sector buyers will need a [Basic BCeID](#)**

News

Stay informed, get all of our latest news and learn about upcoming events.

BC Bid now live!

Your new modernized BC Bid is now open for new solicitation postings and bids.

If you haven't registered yet, please review the [Get started with the new BC Bid](#) pages.

Note: Pre-existing solicitations will run to completion on [legacy BC Bid](#). Opportunities closing after August 31 requiring transfer will be done manually. See the [Active Procurement Transfer Guide](#) for details.

****IMPORTANT**** [Notes for Suppliers](#)

- Due to expected volumes, it may take more than five business days to complete subscription transfer requests.
- To ensure your subscriptions are completed with your registration, request your subscription transfers DURING the complete account registration process. See the Supplier Guide for additional details.

Help Desk

Are you getting an Access Denied message?

Incomplete or incorrect registrations may result in an Access Denied message. To resolve, ensure the registrations steps are completed as outlined in the [Supplier Guide](#), [Ministry Buyer Guide](#) or [BPS Buyer Guide](#).

Help desk hours:

8:30 am to 4:30 pm Monday to Friday

Please be advised that we are experiencing higher than normal call volumes and email requests due to the launch of the new BC Bid application, and we may be delayed in responding to your inquiry. We are responding to all calls and emails in the order received. We thank you for your patience during this time.

Contact us by email: bcbid@gov.bc.ca

Support ticket (IDIR or BCeID login required): [submit a ticket](#)

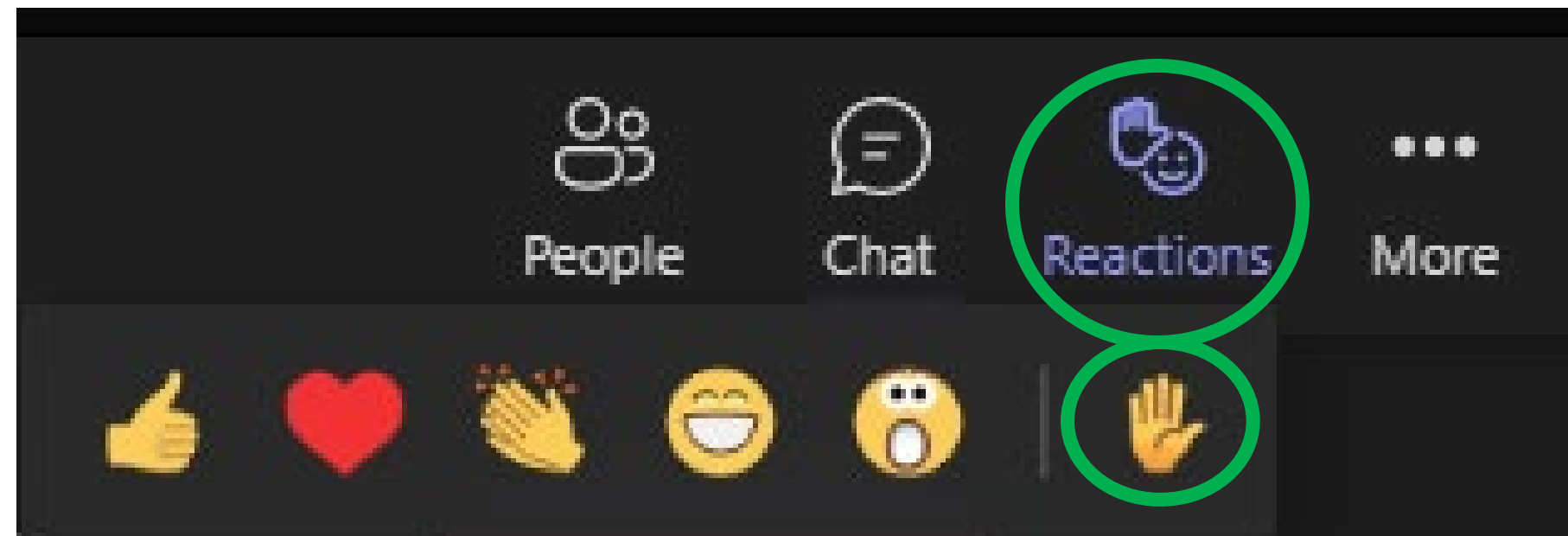
Contact us by phone:

Direct: [1-250-387-7301](tel:1-250-387-7301)

Toll Free (BC only): [1-800-663-7867](tel:1-800-663-7867)



Questions?





Break time!



Session will resume in 10 minutes

Learning Resources

BC Bid user guides



QMenu

[Home](#) > [BC Procurement Resources](#) > [BC Bid](#) > [BC Bid user guides](#) >

- ▶ BC Bid public portal guide
- ▶ BC Bid ministry buyer guide
- ▶ BC Bid BPS buyer guide
- ▶ BC Bid timber auction buyer guide
- ▼ **BC Bid supplier guide**
 - General interface
 - Prepare & register
 - Supplier dashboard
 - Account management
 - Explore opportunities
 - Step 1 - Opportunity overview
 - Step 2 - Questions for buyer
 - Step 3a - Start submission
 - Step 3b - Start submission - ITQ, TA, and ITT
 - Step 4 - Amendments and addenda
 - Step 5 - Creating alternate or replacement submissions
 - Additional info
- ▶ BC Bid timber auction supplier guide
- ▶ BC Bid general resources

BC Bid supplier guide

Welcome to the Supplier Guide.

Search within the Supplier Guide

Q

Throughout this and other BC Bid Guides, short video clips are available to demonstrate key functions.

[Expand All](#) | [Collapse All](#)

- General interface** ▼
- Prepare & register** ▼
- Supplier dashboard** ▼
- Account management** ▼
- Explore sourcing** ▼
- Step 1 - Opportunity overview** ▼
- Step 2 - Questions for buyer** ▼
- Step 3a - Start your submission** ▼
- Step 3b - Start your submission - Invitation to Quote, Timber Auction and Invitation to Tender Only** ▼

Useful links

Resources

How can I get information/support?



BCeID Help Desk

[BCeID Help Desk](#)

Questions about registering for a Business BCeID
Resetting your BCeID password



Procurement Opportunity Official Contact

See the official contact email address posted in the opportunity document

Opportunity specific questions



BC Bid Help Desk

BCBid@gov.bc.ca

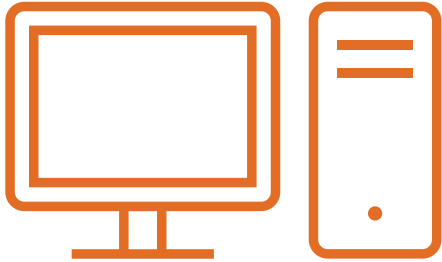
Registration and application support

Help Desk options



Online self-service
(Submit ticket on public portal)

- ✓ Application support
- ✓ Registration support



BCBid@gov.bc.ca

- ✓ General inquiries
- ✓ Application process questions



250-387-7301

- ✓ Assistance with e-Bidding
- ✓ Posting amendment questions
- ✓ Time sensitive requests

ONLINE LEARNING GUIDES, CHECKLISTS AND RESOURCES:
<https://www2.gov.bc.ca/gov/content/bc-procurement-resources/bc-bid>

Questions and Answers