

BC Bid Replacement

# BC Bid Supplier Information

# Session

March 28 & 29, 2022









# Agenda

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Part 1	Overview
IGICI	

Part 2 Registration

Part 3 Demonstration

Part 4 Orientation to learning resources

Part 5 Questions and answers









# Logistics









- Please hold questions for the question periods.
- Microphones will be muted, except for question periods.
- Extensive Supplier Guides will likely answer many of your questions.
- Outstanding questions can added to the Teams Chat or be sent to BCBid.ProjectTeam@gov.bc.ca.





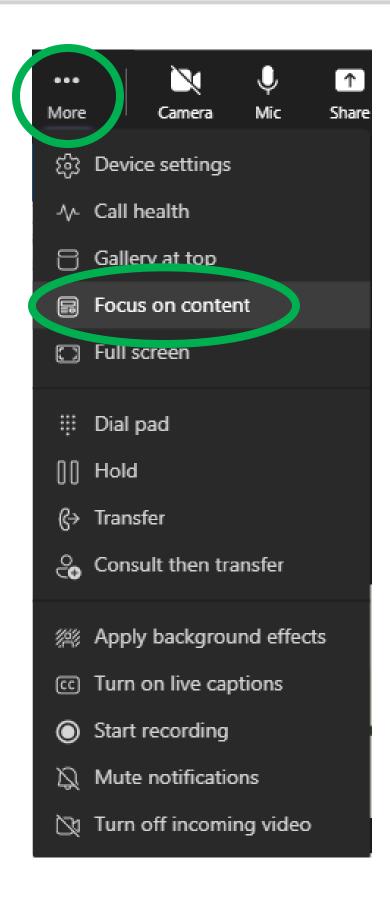
### For a better viewing experience











OR

F11 on your keyboard





# **BC Bid Replacement Project**









### A key action helping government achieve the goals of the BC Procurement Strategy

- BC Bid is the consistent touchpoint in our procurement system for both suppliers and buyers
- The existing BC Bid application is no longer meets the needs of users and must be replaced
- Replacing BC Bid is a foundational enabler of future procurement system modernization and transformation
- To ensure the new BC Bid application and all users are appropriately prepared for launch, the application will be thoroughly tested before a go-live date is announced.

Increased transparency will create *more opportunity* for small, medium, and large sized suppliers to do business in British Columbia.

Automation and process improvement will make it *easier to do business with government*.



# How can the new BC Bid benefit me?









### Suppliers will now have access to:



#### **Better Connections**

- Collaboration within the application
- New dashboards to manage your procurement opportunities
- The ability to view select opportunities on other bid sites



### **Improved Functionality**

- Validation of e-Bidding and contract e-signatures in the application
- Global standard United Nations
   Standard Products and Services Code
   (UNSPSC)
- Online, self-service access to pay for and manage e-Bidding and Notification subscriptions
- Improved navigation and search



#### **Enhanced Support**

Improved help desk access by

- Online self-service
- Email
- Phone

# **Key facts**









- Ivalua platform Software as a Service (SaaS) solution
- The new BC Bid application will adopt the United Nations Standard Products and Services Code (UNSPSC)
- Accepts most file types e.g. Microsoft Office, Adobe PDF
- Supports attachment uploads up to 500MB per document
- No limitation on the number of file uploads
- The first person in a supplier organization to set up a BC Bid account assumes the Supplier Admin role (transferrable)
- Suppliers can create multiple sites for the same legal entity

# Two applications at go-live











- All new opportunities posted
  - Except core government Invitation to Tender (ITT)



- Core government ITT
- Some postings that started before go-live will complete here





# Registration checklist









### The full registration checklist can be found on the BC Bid for suppliers page.

- ☐ Determine who your SupplierAdmin will be
- Locate and record subscription expiry details
- ☐ Update business processes
- ☐ Save important records

- ☐ Register for a **Business BCeID**
- Mattend an information session
- ☐ Access application learning resources
- ☐ Create a new BC Bid account

### Why do I need a Business BCeID?









- ✓ Better Security for your information and ID
- ✓ Adheres to B.C. government privacy policies
- ✓ Use one credential for many other government services

### Supplier access options









# No Registration "Public" view

- Does not require a Business BCeID
- Allows
  - Explore Opportunities
  - Explore and download Opportunity details
  - Explore Contract Awards
  - Explore Unverified Bid Results
  - Download opportunities
  - Respond to submissions offline
  - View publicly posted information

# **Registration**No charge

- Requires a Business BCeID
- Does not require a Subscription
- Allows
  - Edit your Supplier information, manage Contacts, add Certificates and Qualifications
  - Send messages to Official Contacts in the application
  - Receive emailed updates on changes to your Opportunities (Addenda, Amendment)
  - Join an Interested Supplier List
  - For ITQ, prepare submission (response forms) within the application, then download/print and submit offline

### **Subscriptions** Fee

- Requires Registration plus annual Subscription(s):
- Allows
  - e-Bidding (\$150/year)
    - Digitally sign submissions and send submissions through the application
    - Edit, copy, and withdraw submissions
  - Notifications (\$100/year)
    - Identify a list of commodity codes of interest
    - Will be notified when an Opportunity is posted tagged with Supplier's commodity codes of interest
    - Manage notifications per Contact

# **Transferring subscriptions**









### Locate your current details

- 1. Logon to current BC Bid
- 2. Select My Profile
- 3. Select **e-Services Information** to check your subscription expiration dates
- 4. Record your subscription dates and save for registration process

### **Transfer into new BC Bid Account**

Old BC Bid email	Old BC Bid E-bidding Subscription Expiry	Old BC Bid Notifications Subscription Expiry
	iii	===





### **Public Portal**











Adjust Contrast

Opportunities Contract Awards Unverified Bid Results Login



**BC Bid Portal** 

#### **BC Bid Procurement Marketplace**

#### Welcome to the BC Bid Portal

Access, create, browse, and compete on public sector opportunities anytime.

Find an opportunity - Explore all current solicitations

<u>View all contracts awarded</u> - Search for and read details on awarded contracts

View all unverified bid results - View preliminary results

#### Resources

#### Suppliers

Register as a supplier to:

- Create a shortlist of opportunities that you're interested in;
- Manage your submission;
- · Subscribe to commodity notifications and e-bidding; and
- · Update your company profile.

#### Login with Business BCeID

Supplier Guide | Supplier Registration Requirements, Steps, and Form

#### **Buyers**

Register as a Ministry or Broader Public Sector buyer to:

- · Manage all your procurement events;
- . Link to other bid sites; and,
- Collaborate with team members, buyers, or suppliers.

#### News

Stay informed, get all our latest news, and learn about upcoming events.

Project & Help Desk staff will be adding items of interest to this area during the Onboarding, Go-Live phases, and beyond.

#### Help Desk

#### Help desk hours:

8:30 am to 4:30 pm Monday to Friday

Contact us by email: bcbid@gov.bc.ca Submit a help ticket

Contact us by phone:

1-250-387-7301 Direct: Toll Free (BC only): 1-800-663-7867









# Questions?











# Break time!



Session will resume in 10 minutes





# User guides for the new BC Bid











submissions

Additional info

General resources





Home > BC Procurement Resources > BC Bid > User guides for the new BC Bid >

► Public Portal Guide Supplier Guide General interface Prepare & register Supplier dashboard Enter a keyword or phrase to search Account management **Explore opportunities** Step 1 - Opportunity overview Step 2 - Questions for buyer Step 3 - Start submission Step 3 - Start submission -ITQ and TA Step 4 - Amendments and addenda Step 5 - Creating alternate or replacement

### **Supplier Guide**

Welcome to the Supplier Guide.

Step 2 - Questions for buyer

Step 3 - Start your submission

Search within the Supplier Buyer Guide

Throughout this and other BC Bid Guides, short video clips are available to demonstrate key functions.

Note: ITTs will be managed using the current BC Bid - see ITT Guide.

Expand All | Collapse All General interface Prepare & register Supplier dashboard V Account management **Explore sourcing** Step 1 - Opportunity overview

#### **Learning Resources**

- Registration (2.3 MB)
- Account management (4.8
- Responding to an opportunity (7.2 MB)
- **QRG** Registration and account management (71 KB)
- QRG Responding to an opportunity (75 KB)

#### **Useful Links**

- Supplier videos (list)
- <u>Prepare for the changes</u> coming to BC Bid

#### **Contact Information**

#### **BC Bid Help**

Email the BC Bid Help Desk at bcbid@gov.bc.ca

BC Bid Help Desk Phone: 250-387-7301

## How can I get information/support?











### **BCeID Help Desk**

**BCeID Help Desk** 

Questions about registering for a Business BCeID Resetting your BCeID password



### **BC Bid Help Desk**

BCBid@gov.bc.ca

Registration and application support



# **Procurement Opportunity Official Contact**

See the official contact email address posted in the opportunity document

Opportunity specific questions



### **BC Bid Project Team**

BCBid.ProjectTeam@gov.bc.ca

Questions about the BC Bid project

## Help Desk options





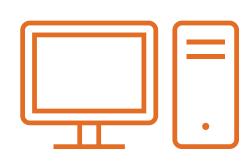






# Online self-service (Submit ticket on public portal)

- ✓ Application support
- ✓ Registration support



### BCBid@gov.bc.ca

- ✓ General inquiries
- ✓ Application process questions



#### 250-387-7301

- ✓ Assistance with e-Bidding
- ✓ Posting amendment questions
- ✓ Time sensitive requests

### **ONLINE LEARNING GUIDES, CHECKLISTS AND RESOURCES:**

https://www2.gov.bc.ca/gov/content/bc-procurement-resources/bc-bid/prepare-for-new-bc-bid/bc-bid-suppliers

