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Vancouver, British Columbia

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2011 Carbon Neutral Action Report

During 2011, Forestry Innovation Investment Ltd. (FII) remained committed to reducing its carbon footprint in accordance with BC's goal to achieve a carbon neutral public sector. Our focus was on continuing our recycling practices and our energy use reduction strategies.

In 2011 we continued our involvement in "Green Tenant Teams" in association with Bentall Management and BC Hydro's power smart program to encourage more environmentally responsible behaviour changes amongst our colleagues within their respective organizations, and find opportunities to communicate with the tenant population to educate them about environmental responsibility and electricity conservation.

Internally FII continues to replace existing laptops, computers, and other hardware components through attrition with Energy Star rated equipment. We also monitor our recycled paper content and continue to provide media and messaging on non-printed electronic form through the use of USB sticks, our website, and increased use of video and social media to get our messaging out to key target audiences thus reducing demand for printed material.

Other initiatives undertaken in 2011 included the installation of power bars with shut-down timers in all workstations and the installation of sensor lighting in low traffic areas in the Vancouver office. We also integrated the use of iPad technology in our call for proposals process by providing proposals electronically to evaluators thus eliminating the need for printed proposals for evaluator review.

Going forward FII will continue to contribute to BC's carbon reduction targets through additional initiatives and strategies as appropriate. Some of these initiatives include continued participation in the "Green Tenant Teams", further research and development of a green source supply procurement policy, and ongoing behavioural change in consumption and recycling.

FII looks forward to making an ongoing contribution to BC's carbon reduction targets and achieving BC's environmental and social goals.

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Actions Towards Carbon Neutrality

The actions listed below contribute to a reduction in greenhouse gas emissions from sources for which public sector organizations are responsible under the carbon neutral government regulation of the *Greenhouse Gas Reduction Targets Act*.

Action	Status (as of 12/31/11)	Performance to Date (as of 12/31/11)	Steps Taken in 2011	Steps Planned for 2012 -2014	Start Year	End Year
Mobile Fuel Combustion (Fleet and other mobile equipment)						
This section is either not applicable, not yet evaluated, or was completed before 2011						
Stationary Fuel Combustion, Electricity and Fugitive Emissions (Buildings)						
IT power management						
Apply auto-sleep settings on printers, copiers, fax machines, and/or multi-function devices	Completed in 2011	80 % of devices have auto-sleep settings applied	none		2009	No End Date (Continuous)
Replace computers with ENERGY STAR models during regular computer upgrades	Ongoing/In Progress	45 % of computers are ENERGY STAR rated	replaced 1 on scanner with energy star certified scanner	replace through attrition	2009	No End Date (Continuous)
Appliances and electronic devices						
Replace refrigerators with ENERGY STAR models or source ENERGY STAR models for future purchases	Ongoing/In Progress	50 % of fridges are ENERGY STAR rated	replaced 1 fridge	none	2009	No End Date (Continuous)
Replace other appliances or electronic devices with ENERGY STAR models or source ENERGY STAR models for future purchases	Ongoing/In Progress		none	none	2009	No End Date (Continuous)
Replace desk lamp incandescent bulbs with compact fluorescent (CFL) bulbs or source more efficient desk lamps for future purchases	Ongoing/In Progress		none	none	2009	No End Date (Continuous)
Behaviour change program						
Help staff reduce personal energy use through "workstation tune-ups"	Ongoing/In Progress	64 % of current staff have completed a workstation tune-up	none	none	2009	No End Date (Continuous)
Ask staff to unplug electrical equipment or switch off power bars when not in use	Ongoing/In Progress	64 % of current staff have completed a workstation tune-up	none	none	2009	No End Date (Continuous)
Provide tips to staff on saving energy in the office while working outside of regular business hours	Ongoing/In Progress		awareness and reminders on ways to reduce consumption	awareness and reminders on ways to reduce consumption	2009	No End Date (Continuous)
Provide reminders for turning off lights (e.g., signs, stickers, messages)	Ongoing/In Progress		completed one more sensor light install	reminders to turn off lights when not in use	2009	No End Date (Continuous)
Other Stationary Fuel Combustion, Electricity, and Fugitive Emissions Actions						
Installed sensor lighting	Ongoing/In Progress	70 % of completion	installed one more sensor light	none	2009	No End Date (Continuous)
Supplies (Paper)						
Electronic media in place of paper						
Use electronic document library for filing common documents	Ongoing/In Progress	50 % of documents stored online	more use of PDF documents	monitor for improvements	2009	No End Date (Continuous)

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Action	Status (as of 12/31/11)	Performance to Date (as of 12/31/11)		Steps Taken in 2011	Steps Planned for 2012 -2014	Start Year	End Year
Post materials online that were previously printed	Ongoing/In Progress	30	% of online advertising	more use of electronic media for messaging	more social media for messaging and online advertising	2009	No End Date (Continuous)
Behaviour change program							
Train staff to use collaborative software for electronic editing (e.g. SharePoint, Groove, etc.)	Ongoing/In Progress	30	% of staff currently have received collaborative software training	none	continuous management	2009	No End Date (Continuous)
Encourage staff to hold paperless meetings or presentations (i.e., no handouts)	Ongoing/In Progress	10	% of paperless meetings	more use of overhead	continuous management	2009	No End Date (Continuous)
Encourage re-use of scrap paper	Ongoing/In Progress			continuous management	continuous management	2009	No End Date (Continuous)

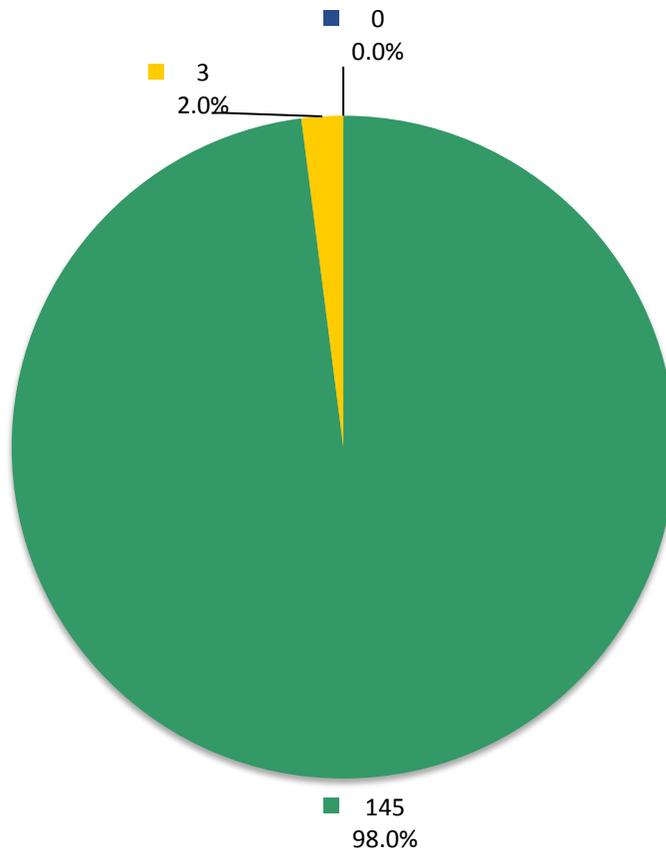
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Actions to Reduce Provincial Emissions and Improve Sustainability

The actions listed below contribute to a reduction in greenhouse gas emissions from sources that fall outside of the reporting requirements defined in the carbon neutral government regulation of the *Greenhouse Gas Reduction Targets Act*. Public sector organizations can optionally use this section to report on actions that will help British Columbia meet its provincial greenhouse gas reduction targets, engage the public, and improve environmental sustainability across all aspects of their organization.

Action	Status (as of 12/31/11)	Performance to Date (as of 12/31/11)		Steps Taken in 2011	Steps Planned for 2012 -2014	Start Year	End Year
Business Travel							
Policy and budgeting							
Create a low-carbon travel policy or travel reduction goal	In Development						
Virtual meeting technology							
Install web-conferencing software (e.g., Live Meeting, Elluminate, etc.)	Ongoing/In Progress	60	% of computers have web-conferencing software installed	increase use of web conferencing and Skype		2009	No End Date (Continuous)
Education, Awareness, and Engagement							
Team-building							
Create Green, Sustainability, Energy Conservation, or Climate Action Teams with executive endorsement	Ongoing/In Progress			Green Team involvement	Green Team involvement	2009	No End Date (Continuous)
Provide resources and/or dedicated staff to support teams	Ongoing/In Progress			Green Team involvement	Green Team involvement	2009	No End Date (Continuous)
Other Sustainability Actions							
Procurement (non-paper supplies)							
Implement sustainable purchasing program for cleaning products, disposable paper products and trash bags	In Development			Purchasing more environmentally safe cleaning products	put in place a green policy where applicable	2009	No End Date (Continuous)

Forestry Innovation Investment Greenhouse Gas Emissions by Source for the 2011 Calendar Year (tCO₂e*)



Total Emissions: 148

- Mobile Fuel Combustion (Fleet and other mobile equipment)
- Stationary Fuel Combustion (Building Heating and Generators) and Electricity
- Supplies (Paper)

Offsets Applied to Become Carbon Neutral in 2011 (Generated May 18, 2012 10:20 AM)

Total offsets required: **148**. Total offset investment: **\$3,700**. Emissions which do not require offsets: **0** **

*Tonnes of carbon dioxide equivalent (tCO₂e) is a standard unit of measure in which all types of greenhouse gases are expressed based on their global warming potential relative to carbon dioxide.

** Under the *Carbon Neutral Government Regulation of the Greenhouse Gas Reduction Targets Act*, all emissions from the sources listed above must be reported. As outlined in the regulation, some emissions do not require offsets.