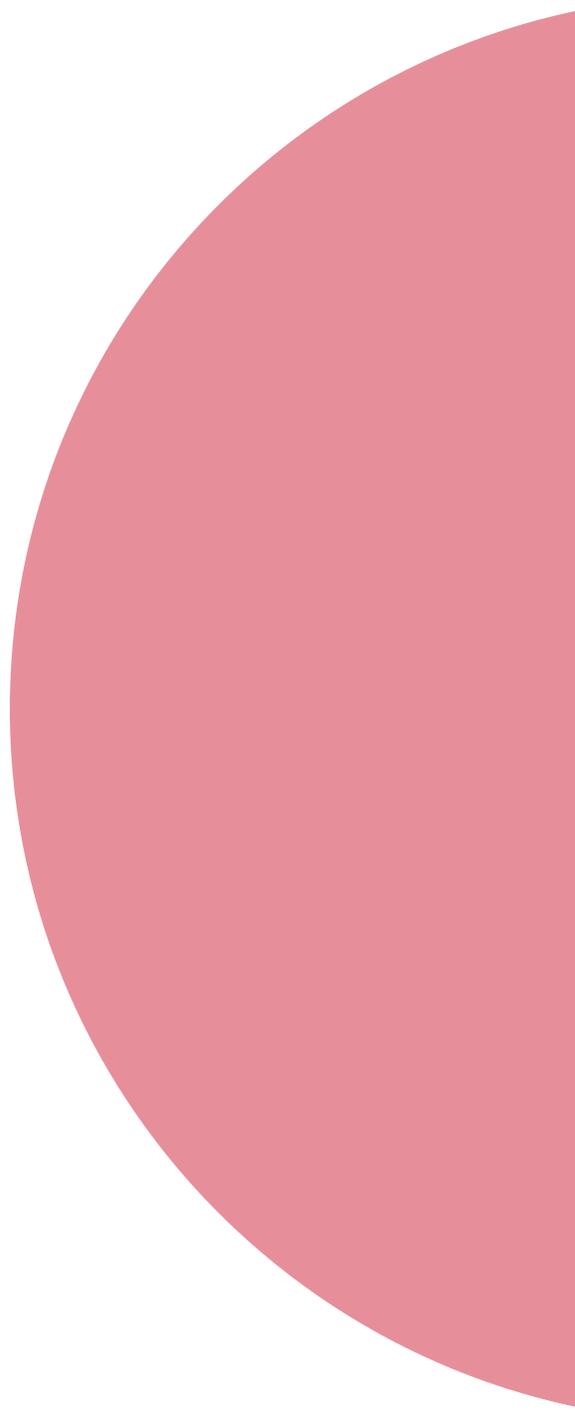
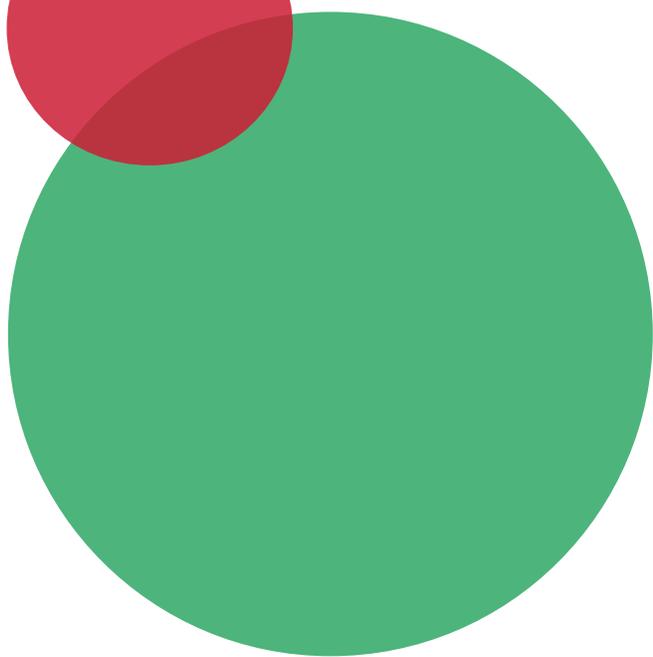
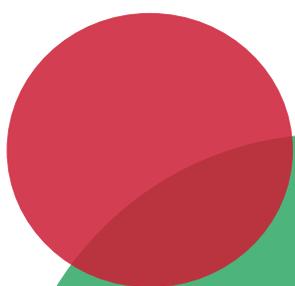
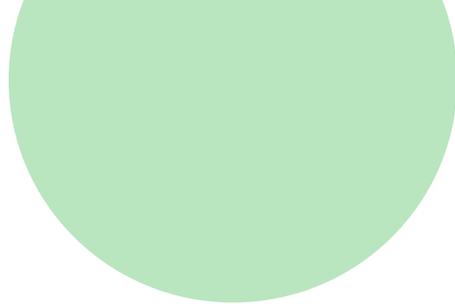




# BC TEACHERS' COUNCIL

ANNUAL REPORT





December 7, 2018

The Honourable Rob Fleming  
Minister of Education  
Room 310, Parliament Buildings  
Victoria, BC V8W 9E2

Dear Minister Fleming:

It is my honour to present to you the BC Teachers' Council's (BCTC) 2017/18 Annual Report. This report documents the work done by the BCTC between May 2017 and April 2018. It has been prepared and submitted in accordance with section 16 of the *Teachers Act*.

Sincerely,

Rebecca Blair  
Chair

Our goal...

# TEACHER EXCELLENCE



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# Message from the Chair

The British Columbia Teachers' Council (BCTC) works to ensure that BC educators continue to be held to the highest standards of competence and conduct, and that BC teacher education program graduates are prepared to nurture student development and achievement upon entering the K-12 education system, thereby fostering public confidence in the teaching profession. For the BCTC, now in its sixth year of operations, 2017/18 was a period of significant accomplishment. The BCTC has remained focused and committed to reviewing the standards within its purview, finalizing a formal review process for BC teacher education programs and developing a communications plan to allow the BCTC to better engage with certificate holders, stakeholders and the public regarding its work.



As a continuation of work that began in 2015/16, the BCTC Professional Standards Steering Committee completed a review of the Standards for the Education, Competence and Professional Conduct of Educators in BC (Professional Standards). This process has resulted in a set of draft revised Professional Standards and a new preamble and glossary. To ensure alignment with other initiatives aimed at embedding truth, reconciliation and healing into the education system, the BCTC created a new Professional Standard focused on the contributions, histories and perspectives of First Nations, Inuit and Métis in Canada, and the educational experience and achievement of Indigenous children in BC schools. The draft revised standards will be submitted to the Minister of Education for review in accordance with the *Teachers Act*.

As an outcome of six years of collaboration, the Teacher Education Program Working Group, consisting of representatives from the BCTC and the Association of BC Deans of Education, finalized the BC Teacher Education Program Approval and Review Framework. This draft Framework lays out permanent regulatory approval and review processes to ensure that BC post-secondary institutions educating future teachers meet regulatory standards and prepare teacher candidates to contribute to a world-class K-12 education system. On behalf of the BCTC, I would like to thank the Association of BC Deans of Education for their partnership in developing this process.

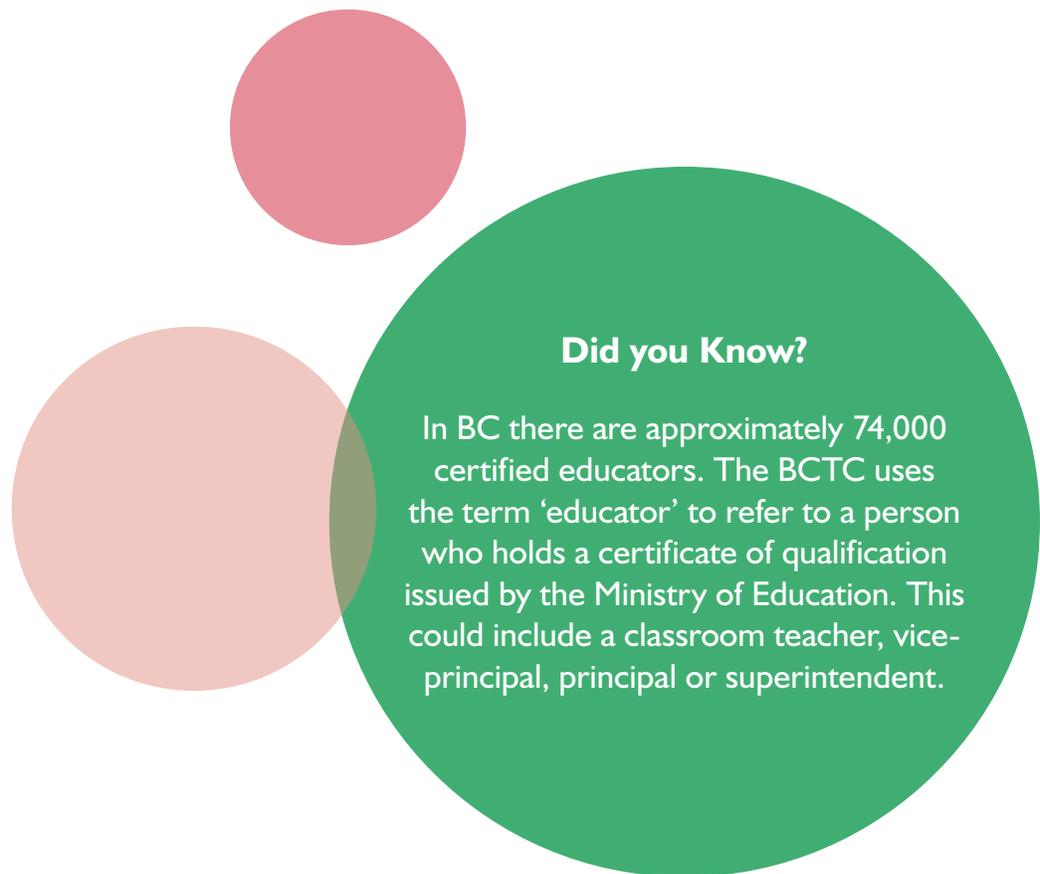
As part of this Framework, the second cycle of structured dialogues with selected programs occurred. These dialogues facilitate the exchange of information between the BCTC and BC teacher education programs regarding the implementation of the Teacher Education Program Approval Standards and how programs continue to prepare teacher candidates to meet the Certification Standards and Professional Standards. To facilitate BC teacher education programs' responsiveness to the ever-evolving K-12 educational landscape while the permanent review process has been under development, the BCTC's Interim Teacher Education Program Review Committee processed and the BCTC approved three program proposals from BC post-secondary institutions over the past 12 months.

The Certification Standards review continued into its second phase following the review of phase one findings resulting from targeted research conducted by Queenswood Consulting Group. The results of the phase two consultations are currently with the Ministry of Education Director of Certification. The results will be shared with the BCTC at an upcoming meeting and, upon review of these findings, the BCTC will determine next steps in the review process, including the drafting of revised Certification Standards.

Draft revised Teacher Education Program Approval Standards were prepared by Teacher Regulation Branch (TRB) staff and presented to the BCTC for review and consideration, with a consultation process to be developed by a new BCTC committee within the next reporting period.

Looking forward to 2018/19, it is the BCTC's hope that the Professional Standards and the Teacher Education Program Approval and Review Framework will be implemented, and that substantial progress will be made on the reviews of the Certification Standards and the Teacher Education Program Approval Standards.

Rebecca Blair  
Chair



# A Progress Report: 2017/18 Workplan

The BCTC carried over five strategic goals from its 2016/17 Workplan, which directed the work the BCTC undertook over the past 12 months. During this reporting period, the BCTC continued with its concerted efforts to achieve these goals as reflected below in the progress updates.

## 2017/18 Workplan

1. Review the Professional Standards
2. Establish a formal review process for teacher education programs
3. Develop and implement a BCTC communications plan
4. Review BCTC's policies, procedures and meeting rules
5. Review the Certification Standards and Teacher Education Program Approval Standards, to be led by the Director of Certification and recommendations tabled with the BCTC for consideration

### 2017/18 Goals

### Implementation Strategies

### Progress to Date

#### I Review the Professional Standards

- Identify gaps in the current Standards and revise accordingly.
- Consult with the K-12 education sector on proposed changes.
- Ensure alignment of the revised standards with the new Ministry curriculum and *Truth and Reconciliation Commission of Canada: Calls to Action*.

- Created revised Standards incorporating a new ninth standard.
- Conducted an online survey to gather feedback on the draft revised Standards from certificate holders, parents, education partners, education faculty/staff and the public.
- Approved draft revised Standards, a preamble and a glossary.
- Draft revised Standards pending a legal review and consideration by the Minister of Education.

## 2017/18 Goals

## Implementation Strategies

## Progress to Date

2

**Establish a formal review process for teacher education programs**

- Utilize the *New Teacher Survey* data to inform this work.
- Conduct ongoing Teacher Education Program Working Group meetings.
- Regularly update the BCTC and Association of BC Deans of Education on the working group's progress.
- Ensure both parties' feedback is considered throughout this work.

- Approved a structured dialogue process for cyclical reviews.
- Completed the second cycle of structured dialogues with selected BC teacher education programs.
- Developed a comprehensive Teacher Education Program Approval and Review Framework.
- Framework pending legal review.

3

**Develop and implement a BCTC communications plan**

- Review workplan and identify communication opportunities.
- Proactively engage with education partners and certificate holders.
- Utilize the TRB website to inform certificate holders and the public of the BCTC's work and mandate.

- Created a draft communications plan.
- Approved a communications calendar.
- Implemented a communications plan.

4

**Review BCTC policies, procedures and meeting rules**

- Establish clear and efficient processes for the BCTC to enact its mandate.

- Amended rules so incoming members' input included when scheduling meetings.

5

**Review the Certification Standards and Teacher Education Program Approval Standards, to be led by the Director of Certification and recommendations tabled with the BCTC for consideration**

- Hire a consultant to identify gaps in the Certification Standards through research and consultation.
- Draft new standards.

- Completed two rounds of consultations regarding the Certification Standards.
- Tabled draft revised Teacher Education Program Approval Standards with the BCTC.

# Legislative Framework

## Mandate

The BCTC receives its mandate from sections 10 and 13 of the *Teachers Act* (the *Act*). Under the *Act*, the BCTC has the power and duty to:

- establish teacher education program approval standards;
- determine if programs meet the teacher education program approval standards;
- cooperate with a faculty or school of teacher education in the design and evaluation of teacher education programs;
- establish the standards a person must meet to be issued and to maintain a certificate, including:
  - ♦ training and qualification standards,
  - ♦ conduct standards, and
  - ♦ competence standards;
- classify certificates into one or more types and determine the type of training/qualifications to be met for each type; and
- prepare and submit an annual report to the Minister of Education.

In accordance with section 14 of the *Act*, each rule that the BCTC establishes regarding its practices and procedures, any decision that the BCTC makes about the classification of teaching certificates and any revision that the BCTC makes to the Teacher Education Program Approval Standards, Certification Standards or Professional Standards must be submitted to the Minister of Education. The Minister has the authority to disallow a rule, standard or decision of the BCTC reported as required under section 14 of the *Act* within 60 days of submission by the BCTC Chair.

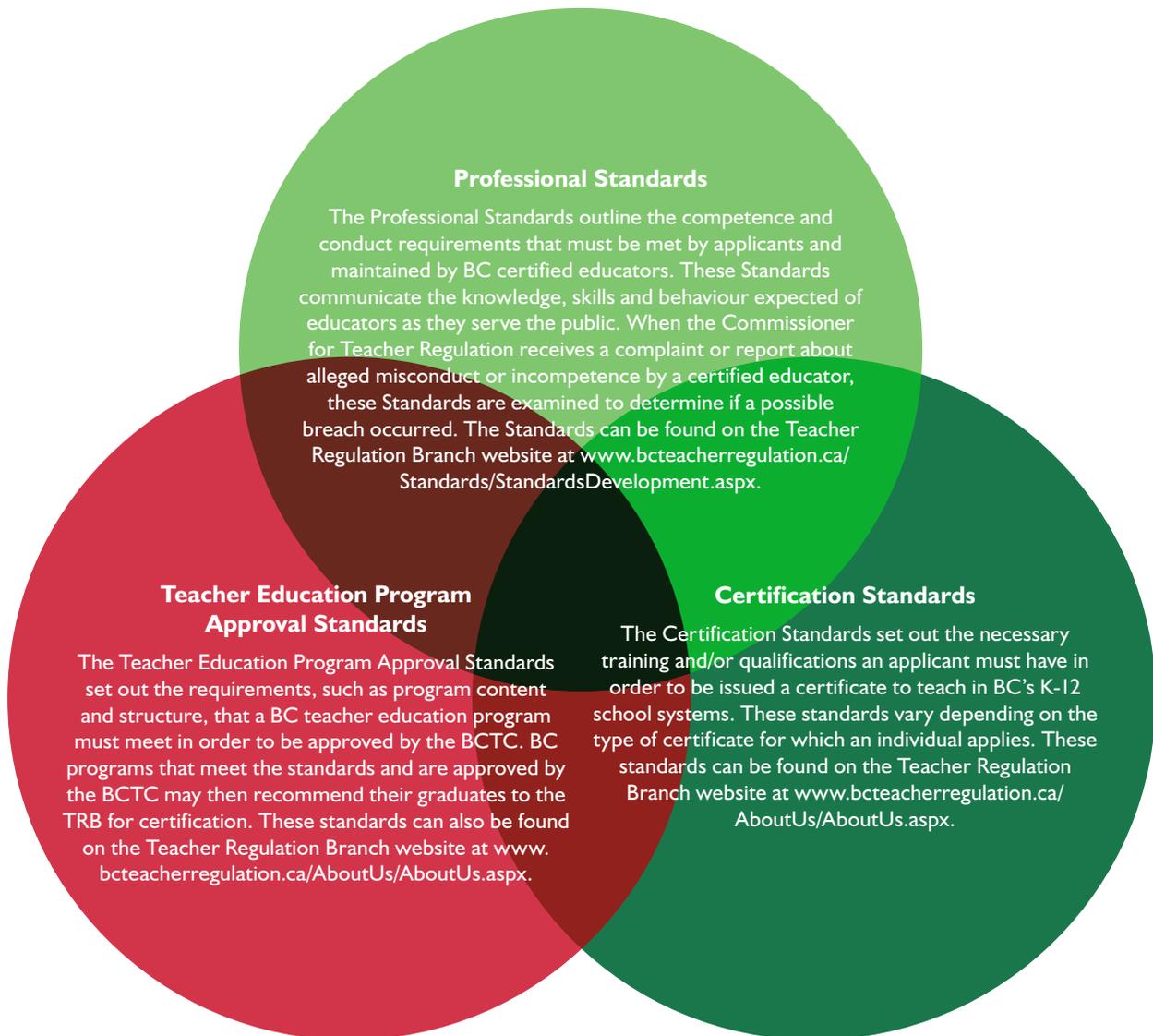
## BCTC 2018 Elections

Under the *Act* the terms of the five elected BCTC members expire every three years, requiring an election to be called in each of the five election zones. As the terms of the previously elected BCTC members expired April 23, 2018, the second election of the BCTC was held during this reporting period.

In November 2017 a call for nominations for all five zones was posted on the TRB website and related information was sent to certificate holders. On January 9, 2018, nominations closed, with only one candidate nomination received in four out of the five zones. As stipulated in the *Act*, these candidates were declared elected by the Minister of Education. In February 2018, ballot packages were mailed to certificate holders residing in the Vancouver Island Zone as there were three candidates nominated. On March 21, 2018, ballots received by the TRB were counted and all candidates were notified of the results.

# The Standards

Under sections 10 and 13 of the Act, there are three sets of standards that the BCTC is responsible for establishing: the Professional Standards, the Certification Standards, and the Teacher Education Program Approval Standards. These standards are all currently under review.



# Composition



**Education partner nominees**  
– appointed by the Minister



**BC educators**  
– elected by other BC certified educators



**BC Teachers' Federation nominees**  
– appointed by the Minister



**Non-voting member who reports to the Minister**  
– appointed by the Minister

Section 9 of the *Teachers Act* stipulates that the BCTC must have 16 elected and appointed members: This stipulation ensures that the education community is broadly represented on the BCTC.

Appointed Members			
Name	Nominated By	Effective	Expiry
Rebecca Blair	BC Teachers' Federation	April 23, 2017	April 23, 2020
Jo-Anne Chrona	First Nations Education Steering Committee	April 23, 2017	April 23, 2020
Jim Iker	BC Teachers' Federation	April 23, 2016	April 23, 2019
Jeff Jones	BC School Superintendents Association	August 5, 2014	April 23, 2018
Cathy Lambright	BC Teachers' Federation	April 23, 2015	April 23, 2018
Teresa Rezansoff	BC School Trustees Association	April 23, 2015	April 23, 2018
Ted Riecken	Association of BC Deans of Education	April 23, 2017	April 23, 2020
Paul Squires	Non-voting Ministry representative	February 5, 2018	At pleasure
John Tyler	BC Principals' and Vice Principals' Association	April 23, 2016	April 23, 2019
Peter Van Huizen	Federation of Independent School Associations	April 23, 2017	April 23, 2020
Susan Wilson	BC Confederation of Parent Advisory Councils	April 23, 2016	April 23, 2019

Elected Members			
Name	Zone	Effective	Expiry
Matthew Cooke	Northern Zone	March 23, 2015	March 23, 2018
Janine Fraser	Interior Zone	March 23, 2015	March 23, 2018
Laurence Greeff	Fraser Zone	March 23, 2015	March 23, 2018
John Hall	Vancouver Coastal Zone	March 23, 2015	March 23, 2018
Fred Robertson	Vancouver Island Zone	March 23, 2015	March 23, 2018

## Oath of Office

Within 45 days of being appointed or elected to the BCTC, members must complete an oath, by swearing or affirming that they will:

- abide by the Act and conduct themselves in accordance with the law and the public trust placed in them;
- act impartially and with integrity, putting the interest of the public above personal interests and the interests of any organization with which the member is affiliated;
- avoid conflicts of interest and declare any private interests relating to public duties;
- act honestly and ethically so as to maintain the public trust and confidence in the governance of the teaching profession;
- safeguard confidential information;
- base decisions on objective evidence available; and
- ensure other memberships, directorships, voluntary or paid positions or affiliations remain distinct from work undertaken in the course of exercising any powers or duties as a BCTC member.

## Biographical Statements

### REBECCA BLAIR

Rebecca is a semi-retired teacher currently living in Creston. She taught for over 40 years in the communities of Williams Lake, Quesnel, Burns Lake and Creston, where she currently works occasionally as a Teacher Teaching on Call. Rebecca also serves as a Director with the Kootenai Community Centre Society and volunteers with the Spay and Neuter Animal Program in Creston. Rebecca holds a bachelor of education from Simon Fraser University and a master's degree in leadership from Gonzaga University.

### JO-ANNE CHRONA

Jo-Anne (Jo) is the Curriculum Coordinator for the First Nations Education Steering Committee, and is Ts'msyen. Her professional experience includes over 20 years teaching in the K-12 and post-secondary systems, working as a Policy Analyst, and serving as a Faculty Associate at Simon Fraser University. Over the past two decades, Jo has also been involved in curriculum development, teacher resource writing, professional learning through inquiry networks, and Indigenous education. Jo is passionate about supporting a truly inclusive, strength-based education experience for all learners and was recently involved in various aspects of the curriculum change for the BC education system. Jo completed a bachelor of arts in English at Simon Fraser University, and holds a diploma in education in guidance studies and a master's degree in educational technology from the University of British Columbia.

### MATTHEW COOKE

Matthew has been a teacher for nearly 20 years. He previously worked in School District No. 41 (Burnaby) and is currently teaching in the School District No. 54 (Bulkley Valley). Matthew has been on the Bulkley Valley Teachers' Union Executive for the last five years. During his three years as a Faculty Associate at Simon Fraser University, Matthew completed his master of education in ecological education. Supervising close to 140 student teachers has given Matthew a comprehensive understanding of teacher education programs as well as the journey of beginning teachers.

( BIOGRAPHICAL STATEMENTS CONTINUED... )

### JANINE FRASER

Janine currently teaches in School District No. 51 (Boundary). She began teaching in 1999 in School District No. 36 (Surrey), and moved to Boundary in 2008. In her local, Janine is Vice President of the Boundary District Teachers' Association. Provincially, she is President of the BC Primary Teachers' Association – a position held since 2012. Janine has been involved in a range of Ministry of Education initiatives: the CR4YR from 2013 to 2015, the ADST curriculum writing team in 2016 and the provincial and classroom assessment teams in 2016/17. Janine holds a bachelor of education from Simon Fraser University, a master of arts in education from University of Phoenix and a Special Education certificate from Queens University. She currently teaches for Queens University in the Early Learning program.

### LAURENCE GREEFF

Laurence currently teaches at Langley Secondary School in School District No. 35 (Langley). Prior to this, Laurence taught in School District No. 60 (Peace River North) and School District No. 27 (Cariboo-Chilcotin). Laurence serves on the executive of the Langley Teachers' Association and for the past 13 years has served on the BC Teachers' Federation Finance Committee. Within the community Laurence has actively participated on the executive council of the New Westminster & District Labour Council. Laurence enjoys spending his summers writing and studying in Italy. Laurence holds a bachelor of education from the University of British Columbia.

### JOHN HALL

John has been a teacher for 19 years, mostly at Whistler Secondary, where he also sponsors students in leadership, model UN and diversity activities. For the past ten years, he has also been an elected member of the Provincial Judicial Council of the BC Teachers' Federation, of which he is the current chair. Previously, John spent three years as the President of the Sea to Sky Teachers' Association and continues to serve on its executive. John has done education development work in Tanzania and enjoys hiking whenever and wherever he gets the opportunity. John holds a bachelor of arts in history and a bachelor of education in general curriculum from the University of Victoria.

### JIM IKER

Jim has over three decades of experience as an elementary school teacher, local union President and provincial leader, and is currently a Teacher Teaching on Call in Burns Lake. He was the President of the Burns Lake District Teachers' Union for a number of years and most recently served as President of the BC Teachers' Federation for three years. Prior to that, Jim was a BC Teachers' Federation Vice-President for six years. Jim completed an honours bachelor of arts in sociology and political science at McMaster University before achieving his bachelor of education from Dalhousie University. He headed west after graduation and in the summer of 1977 arrived in the tiny community of Topley, west of Burns Lake, BC. There he began his teaching career, with a class of 34 grade 2/3 students. He taught kindergarten for four years and the full range of elementary grades. Over the years Jim enhanced his credentials with additional studies in counselling, learning assistance and special education.

( BIOGRAPHICAL STATEMENTS CONTINUED... )

### JEFF JONES

Jeff, now retired, served in the public education sector for over 31 years. His career with the Calgary Board of Education spanned 24 years as a teacher, school-based administrator, district-based administrator, Assistant to the Chief Superintendent and Director of Leadership Development. Jeff's teaching experience includes elementary school, music and children's theatre/developmental drama. He was seconded for three years to the University of Calgary Faculty of Education as a University Associate, where he taught emerging educators and supported practicum experiences. From 2010 to 2017, Jeff served as Superintendent of School District No. 8 (Kootenay Lake). Jeff holds a bachelor of education degree in elementary education, with a major in children's theatre and developmental drama, and a master of arts degree with a focus on facilitating organizational responses to change, from the University of Calgary. He is currently a member of the BC School Superintendents Association. Jeff has volunteered for many community organizations, including serving as the Director of the Calgary Youth Interpretive Centre and Chair of Calgary Board of Education Secondary Review Steering Committee. Currently he serves on the Board of Directors for the Trail and District Public Library.

### CATHY LAMBRIGHT

Cathy is a Teacher Teaching on Call with School District No. 82 (Coast Mountain) and a Practicum Coordinator for the University of Northern BC. Active in the community, Cathy was the President and Director of the Skeena Kalum Housing Society; a Director of the Terrace and Area Health Council; a President, Director and coach of the Terrace Figure Skating Club; and a judge with the Canadian Figure Skating Association. Cathy is a member of the BC Teachers' Federation and serves on its Finance Committee. Cathy is the past President of the Terrace District Teachers' Union and a former member of the BC Teacher Librarians' Association and BC Intermediate Teachers' Association. Cathy holds a bachelor of arts (honours) from Simon Fraser University.

### TERESA REZANSOFF

Teresa is the BC School Trustees Association immediate Past-President and has served on the Board of Directors for the past 14 years, four of those as President, and two as Vice-President. She has served as an elected public school trustee on the School District No. 51 (Boundary) Board of Education since 1999, 14 years as the Board Chair. She is in her second three-year term as an appointed member of the BCTC. Teresa is an involved community member in her hometown of Grand Forks, BC, and is a Director with Boundary Family Services and the Chair for the Grand Forks Art Gallery Society. Teresa holds a diploma in public administration from the BC Institute of Technology.

### TED RIECKEN

Ted is a professor in the Department of Curriculum and Instruction at the University of Victoria. Previously he served as Dean for eight years. Ted is also a past President of the Association of British Columbia Deans of Education and the Association of Canadian Deans of Education. His research interests include teacher education and large scale educational reform. Ted holds his doctorate in education from the University of British Columbia, a master's degree in education from the University of Saskatchewan, a BC teaching certificate from the University of Victoria and a bachelor of arts (anthropology) from the University of Saskatchewan.



( BIOGRAPHICAL STATEMENTS CONTINUED... )

### FRED ROBERTSON

Fred, now retired from full-time teaching, is working as a Teacher Teaching on Call with School District No. 85 (Vancouver Island North). Fred has taught on Vancouver Island since 1989 and recently worked with the school district to design a Forestry Academy program for students at Port Hardy Secondary and North Island Secondary. Prior to moving to the North Island where he and partner Eleanora raised three boys, Fred and Eleanora taught in Northern Manitoba, Nunavut and Brazil. Fred has served as the Local President of the Vancouver Island North Teachers' Association and is actively involved in his community. He has volunteered as a minor hockey coach and manager and has served on the minor hockey executive for over 10 years. Recently, Fred was elected to the District of Port Hardy Municipal Council. Fred holds a bachelor of arts from the University of Winnipeg. He did his teacher training and library education at the University of Victoria. He holds a master's degree in curriculum and leadership from Gonzaga University.

### PAUL SQUIRES

Paul Squires is currently acting Assistant Deputy Minister of the Teacher Regulation, Independent Schools and Public Libraries Division at the Ministry of Education. His public service career began in 2003, and prior to joining the Ministry of Education in 2016, he held various management portfolios at the Ministries of Health, Transportation & Infrastructure, and Environment. Paul holds a bachelor of arts degree in sociology from Bishop's University, and a master of arts degree in sociology from the University of Victoria.

### JOHN TYLER

John is currently the Principal of New Westminster Secondary School and SIGMA Alternate Program. Previously, he was the Principal of a BC Ministry offshore school. John also has experience as a secondary school Vice-Principal in the Victoria and Burnaby School Districts. Active in his community, John has coordinated learning events for educators at all levels throughout the province. John holds a bachelor of arts, bachelor of education and a master's of education in administration and leadership from the University of British Columbia.

### PETER VAN HUIZEN

Peter brings over 45 years of teaching and administrative experience to his role, spending 25 years in Ontario and 20 years in BC. He has been a teacher, principal and educational leader in the independent school sector. Peter recently completed eight years of service as the Executive Director of the Christian Teachers' Association of BC, which focuses on teacher professional development and working conditions. Peter holds a master of education from Queens University.

### SUSAN WILSON

Susan is a wife and mother to three grown children and is a self-employed bookkeeper working from her home in Winlaw for over 20 years. Susan volunteered for over 16 years on the parent advisory councils and the district parent advisory council in her local school district and was involved in the BC Confederation of Parent Advisory Councils, elected to the Board of Directors as Treasurer. During her time with BC Confederation of Parent Advisory Councils, Susan sat on several provincial committees and advisory groups working with education partners to ensure the children in BC have the best possible public education.

# A Review of the Reporting Period

## Meeting Dates

- October 5–6, 2017
- February 8–9, 2018
- March 15, 2018

The BCTC had a productive and busy 12 months. During this period, all of the regulatory standards within the BCTC's purview were in various stages of review or revision. Outside of the three scheduled BCTC meetings, committees undertook the task of spearheading this important work. In accordance with the BCTC meeting rules, an election was held at the beginning of the reporting period for the positions of Chair and Vice-Chair resulting in Rebecca Blair and John Hall continuing in their positions as Chair and Vice-Chair respectively. The new Minister of Education, Rob Fleming, accompanied by the new Deputy Minister of Education, Scott MacDonald, met with the BCTC at the October 2017 meeting to discuss the BCTC's current focus and the Ministry's strategic plan. This meeting allowed for an acknowledgement of respective responsibilities and an agreement to contribute to the further improvement of BC's K-12 education system.

The Minister of Education, in accordance with the *Teachers Act*, requested that the BCTC sit on the selection committee for a new Commissioner for Teacher Regulation, as the Honourable Bruce Preston's term as Commissioner was due to expire in November 2017. The BCTC nominated its Chair, Rebecca Blair, to represent the BCTC on this committee.

## Correspondence

The BCTC carried motions to write to the Minister regarding the following:

- Support for the reinstatement of an ongoing provincially funded mentorship program,
- Support for the ongoing development of the Implementing a BC Mental Health Literacy Strategy for Schools program,
- Acknowledgement of the shortage of certified teachers in BC, and concern regarding the lack of regulatory oversight for and possible erosion of public confidence in BC's K-12 education system due to the hiring of uncertified individuals into teachers teaching on call positions as had been reported in the media, and
- Support for measures to enhance inclusivity with regards to LGBTQ students in BC schools.

## Presentations

The BCTC hosted presentations from several BC education partners and stakeholders during the reporting period:

- Dale Martelli and Frank Cunningham from Simon Fraser University discussed pathways into teaching for philosophy graduates.
- Acting Commissioner for Teacher Regulation Elena Miller presented the 2016/17 Commissioner's Annual Report on behalf of the previous Commissioner.
- Dr. Larry Kuehn and Dr. Andrée Gacoin from the BC Teachers' Federation presented a summary of its 2017 Curriculum Change and Implementation Survey.

## Meeting Rules

The BCTC revisited its meeting rules to identify opportunities for amendments to assist in carrying out its mandate in an efficient and consistent manner. One amendment, a requirement that a BCTC meeting be held in May or June, was added to the BCTC rules and went forward to the Minister for consideration during the reporting period. The addition of this rule will ensure that incoming BCTC members are included when meetings are being scheduled in a new reporting period.



### Did you Know?

You can find the Certification Standards and Teacher Education Program Approval Standards in the Bylaw and Policy manual at [www.bcteacherregulation.ca/documents/AboutUs/BylawsPolicies/bylaws.pdf](http://www.bcteacherregulation.ca/documents/AboutUs/BylawsPolicies/bylaws.pdf)

## Certification Standards and Teacher Education Program Approval Standards Amendments

The BCTC amended the existing Certification Standards and the Teacher Education Program Approval Standards, as listed, to allow the certification and teacher education program approval processes to continue to function effectively while these Standards are undergoing review:

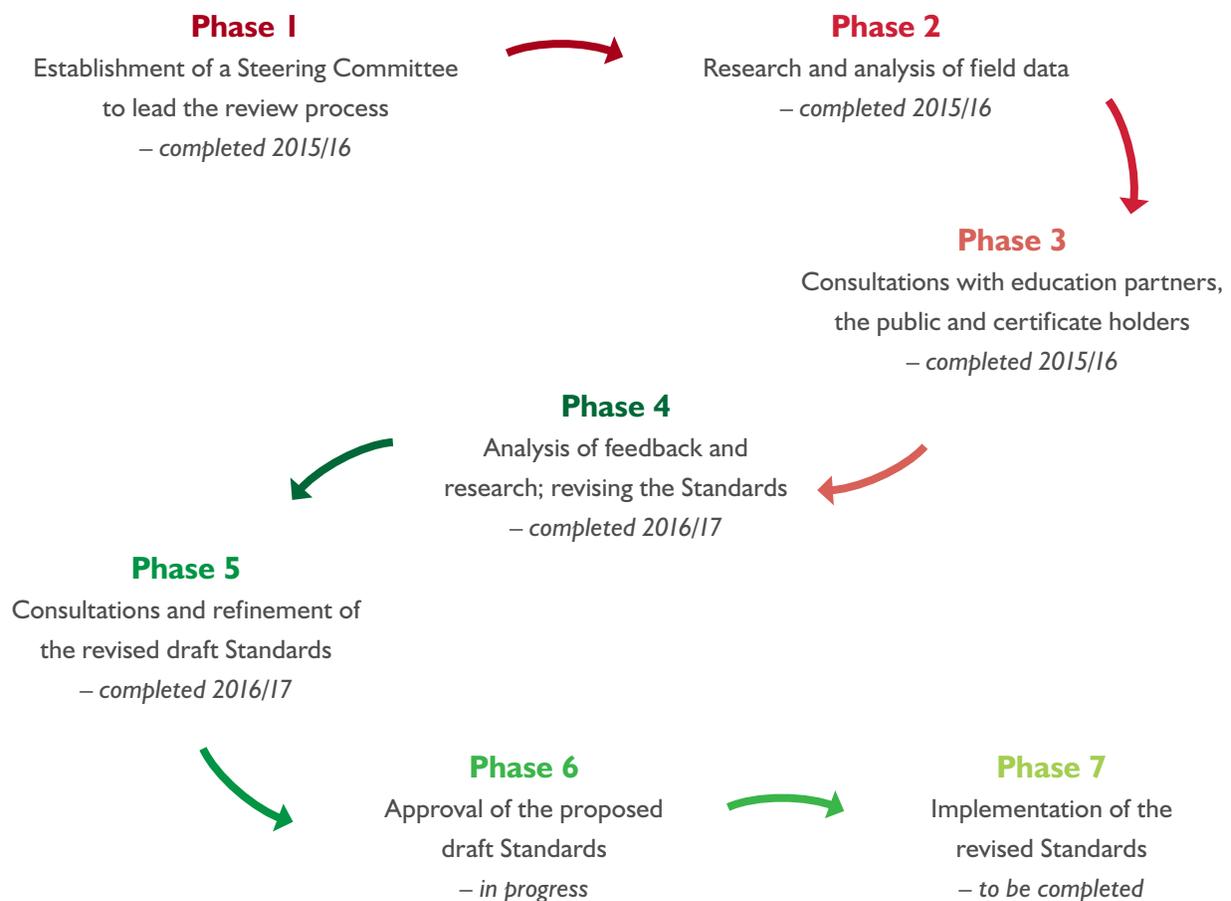
- Policy P2.B.10: amended to correct the mistaken authority attributed to the TRB and confirm the authority of the BCTC to approve additions to the list of First Nations Language Authorities.
- Policy P2.B.11: amended to add the Wuikala' Language Authority to the list of language authorities as requested by the Chief and Council of the Wuikinuxv Nation.
- Bylaw 2.D.10: established to provide for the reinstatement of certificates of qualification. This will allow a streamlined process for re-certification of former certificate holders to help address the growing demand for educators in BC. The BCTC will review this new bylaw by June 30, 2019.

# The Standards Undergoing Review

## Professional Standards Review

The BCTC completed phase 5 of this review process: consultations and refinement of the revised draft Professional Standards during this reporting period. At the fall 2017 meeting, the BCTC reviewed the consultation feedback received on each of the nine draft Professional Standards. Between February and March 2018, the BCTC made minor revisions to certain draft Professional Standards and approved, in principle, the entire standards package consisting of the nine Standards, a preamble and glossary under the new title Professional Standards for BC Educators. A highlight of the standards package is a new Professional Standard that addresses the role of educators in the truth, reconciliation and healing process and the importance of embedding worldviews, cultures and histories for First Nations, Inuit and Métis in BC classrooms.

The completion of this phase marks a major milestone in the BCTC's work, with the Professional Standards to be sent for legal review followed by a review by the Minister of Education as required under the Act. Pending completion of phase 6, Ministerial approval, the BCTC is prepared to move into phase 7, implementation of the new Professional Standards and the supporting preamble and glossary.



## Certification Standards Review

In 2016/17, Queenswood Consulting Group, the contractor supporting the review of the Certification Standards under the guidance of the Director of Certification on the BCTC's behalf, completed phase one: research, and tabled findings with the BCTC identifying deficiencies, incongruities and opportunities for improvement to the current Certification Standards. During the 2017/18 reporting period, phase two of the review process commenced with comprehensive education partners and stakeholder consultations. Queenswood Consulting Group submitted a report to the Director of Certification in March 2018 containing its phase two consultation findings.

The BCTC expects the phase two consultation report to be presented at its first meeting of the 2018/19 reporting period. After reviewing the findings, the BCTC will determine next steps in the review process, with a goal to begin drafting a revised set of Certification Standards in 2018/19.

## Teacher Education Program Approval Standards Review

In advance of the first BCTC meeting of 2017/18, TRB staff liaised with stakeholders, including the Association of BC Deans of Education, the Ministry of Education and the Ministry of Advanced Education, Skills and Training, to aid in the development of a draft consultation plan to support the Teacher Education Program Approval Standards review. At the October 2017 BCTC meeting, the TRB Assistant Director of Teacher Education Program Reviews provided the BCTC with an update on the review process and the newly developed draft consultation plan. The BCTC requested that the plan be referred to the Professional Standards Steering Committee for review and suggested a target implementation date of spring 2018.



*Departing BCTC members Laurence Greeff, Cathy Lambright and Fred Robertson, whose terms are ending, receiving a Certificate of Appreciation from the Honourable Rob Fleming, BC Minister of Education.*

# Teacher Education Program Review

## Approval and Review Framework

The Teacher Education Program Approval and Review Framework was finalized by the Teacher Education Program Working Group in January 2018 for the consideration of the BCTC and the Association of BC Deans of Education. The newly developed Framework includes a set of guiding principles and processes to facilitate the approval of new programs and changes to existing programs, periodic maintenance reviews, and a protocol to address the possibility of exceptional concerns regarding a BC teacher education program.

In February 2018, the BCTC provided feedback on the proposed Framework package and approved it in principle. Concurrently, the Association of BC Deans of Education reviewed the proposed Framework, provided feedback and approved the package in principle. Following this, the Teacher Education Program Working Group incorporated all suggested revisions. In March 2018, the BCTC passed two motions pertaining to the revised Framework package: first, to approve the proposed Framework with some minor edits, pending review by legal counsel; and second, once the Framework is finalized, have the TRB develop diagrams of all BC teacher education program regulatory processes and procedures for publication on the TRB website.

Pending no legal concerns with the Framework, the Teacher Education Program Working Group will begin to develop a regulatory review schedule with the nine currently existing BC teacher education programs. It will also establish a permanent Teacher Education Program Review Committee to implement the teacher education program review processes.

## Structured Dialogues

The BCTC completed the second cycle of structured dialogues with selected teacher education programs during the 2017/18 reporting period. The BCTC participants in these dialogues provide the BCTC with a debrief of each meeting, with respective teacher education programs invited to join these conversations. The BCTC passed a motion to defer the first structured dialogue with the University of British Columbia Okanagan until 2019 to allow the institution's renewed bachelor of education program to be fully established, and to allow four site visits to be conducted as part of the BCTC's conditional approval of the renewed program. Going forward the BCTC has approved, at the recommendation of the Interim Teacher Education Program Review Committee, that BC teacher education program satellite campuses be included in the structured dialogue process.

### Structured Dialogue Schedule

2016/17	2017/18	2018/19
<ul style="list-style-type: none"><li>• Trinity Western University</li><li>• University of Victoria</li><li>• University of the Fraser Valley</li><li>• Vancouver Island University</li></ul>	<ul style="list-style-type: none"><li>• Simon Fraser University</li><li>• Thompson Rivers University</li><li>• University of British Columbia</li><li>• University of Northern British Columbia</li></ul>	<ul style="list-style-type: none"><li>• University of British Columbia Okanagan</li></ul>

## Program Proposal Approval

The BCTC approved three BC teacher education program proposals over this 12-month period. In all cases, university staff was available in person or by telephone to answer the BCTC's questions regarding the proposals. The proposals, approved October 2017, were received from:

- Simon Fraser University: Professional Development Program enhancement
- Thompson Rivers University: Developmental Standard Term Certificate program in First Nations language teacher education – phase two
- University of Victoria: Post-Degree Professional Program in physical and health education

### Program Proposals Reviewed by the BCTC Since 2015

2015/16

5

2016/17

5

2017/18

3

## University of British Columbia Okanagan Site Visits

In the previous reporting period, the BCTC approved, with conditions, a proposal from the University of British Columbia Okanagan for a renewed bachelor of education program. The conditions of approval require the institution to:

- host four visits by BCTC members/TRB staff during the first cycle of the program (review of in situ courses, Summer Institute, e-portfolios);
- arrange, in advance of each visit, opportunities for BCTC members/TRB staff to participate in focus group meetings with teacher candidates, faculty and other stakeholders; and
- share with BCTC members/TRB staff its research/data regarding the first cycle of the program.

To ensure consistency during site visits, at the recommendation of the Interim Teacher Education Program Review Committee, the BCTC approved a site visit package and elected a three-member site visit team consisting of Rebecca Blair, Jeff Jones and Cathy Lambright, with Ted Riecken acclaimed as an alternate. Questions asked during these site visits strongly align with the Teacher Education Program Approval Standards.

The site visit team, with the support of the TRB, conducted the first site visit in November 2017 and the second site visit in April 2018. Following each visit, the TRB drafted a site visit report for review by and distribution to the institution and the BCTC. At the February 2018 BCTC meeting, the BCTC was provided with a brief overview of the first site visit. As the second site visit occurred toward the end of this reporting period, the BCTC debrief on this site visit will occur in 2018/19.

### Site Visit Schedule

Site Visit 1	Completed November 30, 2017
Site Visit 2	Completed April 10, 2018
Site Visit 3	<i>Pending August 2018</i>
Site Visit 4	<i>Pending December 2018</i>

See Appendix B for key motions passed by the BCTC.

# Committee/Working Group Meetings

## Professional Standards Steering Committee

### Meeting Dates

- July 31–August 1, 2017
- September 13–14, 2017
- December 5–6, 2017
- January 24, 2018

At the first meeting of the year, the Professional Standards Steering Committee reviewed the results of an online survey and the targeted consultations with the education sector regarding the proposed revised Professional Standards, and discussed possible themes within the data. Over the course of several meetings, the data pertaining to each standard was reviewed in depth to inform whether any further revisions would be recommended. Particular attention was given to creating a ninth Standard, which focuses on integrating Indigenous perspectives and outcomes for Indigenous students into the Professional Standards.

To assist the BCTC in understanding what amendments were made to the proposed revised Professional Standards following the Professional Standards Steering Committee review of the feedback received, a detailed document was created outlining the rationale for any recommended changes. To support the proposed revised Professional Standards, the Professional Standards Steering Committee revised the draft preamble and glossary in the winter of 2017/18 and selected a graphic design to be presented to the BCTC at the February 2018 meeting.

As the result of a motion carried at the October 2017 BCTC meeting, the scope of work of the Professional Standards Steering Committee expanded to include a review of the Teacher Education Program Approval Standards Review process drafted by the TRB Assistant Director of Teacher Education Program Reviews. Supporting documentation that accompanied the process included:

- an analysis of the current BCTC Policy P5 (Teacher Education Program Approval Standards)
- a draft set of revised Teacher Education Program Approval Standards
- recommendation for the BCTC to establish a consultation process to facilitate a comprehensive review of the Teacher Education Program Approval Standards

# Interim Teacher Education Program Review Committee

## Meeting Dates

- June 7, 2017
- August 30, 2017
- October 4, 2017

## Structured Dialogues

In 2017/18, structured dialogues were carried out at four BC teacher education programs. The Interim Teacher Education Program Review Committee discussed the inclusion of satellite programs in the structured dialogue process, and raised this issue with the BCTC at its February 2018 meeting.

Outlined here is the 2017/18 structured dialogue schedule and information regarding the Interim Teacher Education Program Review Committee’s report to the BCTC.

Institution	Date of Dialogue	Date of Report to BCTC	Program Faculty/Staff Present at Report to BCTC
University of Northern British Columbia	May 16, 2017	October 5, 2017	Dr. Andrew Kitchenham, School of Education Chair
Simon Fraser University	June 8, 2017	October 5, 2017	Dr. Paul Neufeld, Director of Professional Programs
Thompson Rivers University	October 17, 2017	February 8, 2018	Dr. John Churchley, School of Education Chair, and Carol Rees, Associate Professor and Bachelor of Education Coordinator
University of British Columbia	November 11, 2017	February 8, 2018	Dr. Wendy Carr, Associate Dean



## Program Proposal Approval

During this reporting period, the Interim Teacher Education Program Review Committee received program proposals from several BC teacher education programs. Two of those proposals are under review by the Interim Teacher Education Program Review Committee.

Institution	Program	Notice of Intent Received	Proposal Received	Current Status
Thompson Rivers University	Developmental Standard Term Certificate program in First Nations language teacher education – phase two	May 16, 2017	May 16, 2017	Approved October 2017
Simon Fraser University	Professional Development Program enhancement	January 10, 2017	April 12, 2017	Approved October 2017
University of Victoria	Post Degree Professional Program in physical and health education	June 30, 2017	June 20, 2017	Approved October 2017
University of British Columbia	Bachelor of Education – Career Education Program- Chef Specialization	February 22, 2018	February 27, 2018	Under review
Trinity Western University	Enhanced Bachelor of Education and Revised Undergraduate Core Curriculum	March 6, 2018	March 6, 2018	Under review

See Appendix D for the *Interim Teacher Education Program Review Committee Process Dashboard*.

# Teacher Education Program Working Group

## Meeting Dates

- May 18, 2017
- June 5, 2017
- June 26, 2017
- August 29, 2017
- October 13, 2017
- November 15, 2017
- December 13, 2017
- January 11, 2018

The Teacher Education Program Working Group forged ahead with the remaining pieces of the Teacher Education Program Approval and Review Framework this reporting period. In August 2017, a draft process to facilitate new institution program approval was completed and in November 2017 a draft process to facilitate changes to existing program approval was finalized. During the January

2018 meeting, a preamble to provide context to the Framework was developed and other minor changes were made.

In February, the Framework was provided to the BCTC and the Association of BC Deans of Education for feedback, and suggested changes were incorporated allowing the Framework package to be finalized. The final version was approved by the BCTC in March 2018 and is currently pending legal review. The Teacher Education Program Approval and Review Framework includes the following components:

- **Guiding Principles and Implementation Framework:** A foundation document that defines the processes for all teacher education program reviews. It acknowledges the BCTC's powers and duties mandated by the *Teachers Act*, while respecting the mandate of BC post-secondary institutions under the *University Act*.
- **BC Teacher Education Program Approval and Review Standards Indicators and Evidence:** A document to guide teacher education programs' collection of sample evidence for the purpose of meeting the regulatory standards established by the BCTC.
- **Teacher Education Program Initiated Reviews:** A review process, commenced at an institution's request, during which a new program proposal or changes to an existing program are assessed and approved on the extent to which the program will prepare or continue to prepare graduates to meet the standards for teaching in BC. This can take two forms:
  - **New Institution Program Approval Process:** An approval process undertaken when a new teacher education program is proposed by an institution.
  - **Changes to Existing Program Approval Process:** An approval process undertaken when potential changes are proposed for an already-approved teacher education program.
- **Maintenance Review:** A two-part review process intended to assess how an existing teacher education program continues to prepare graduates to meet standards for teaching in BC:
  - **Structured Dialogue Process:** A review process that occurs every two years to facilitate a reciprocal exchange of information between a teacher education program and the BCTC.
  - **Regulatory Review Process:** A review process that occurs at regular intervals (every five to seven years) to determine if a teacher education program continues to maintain its approval.
- **Exceptional Concerns Protocol:** A review process that may be initiated if serious concerns arise during a regulatory review or if concerns with prima facie validity arise outside of the regulatory review cycle. These concerns have the potential to undermine the Teacher Education Program Approval Standards, including the ability to prepare graduates to understand and demonstrate standards for teaching in BC.
- **Terms of Reference:** A document outlining the purpose, responsibilities, membership and accountabilities of the Teacher Education Program Working Group.
- **Glossary**

# Expenses

Member Expenses: May 1, 2017 – April 30, 2018					
BCTC Member	Expenses (Accommodation, travel, parking)	Per Diem	Release Cost	Total	
Rebecca Blair	8,555.66	-	6,114.91	14,670.57	
Jo-Anne Chrona	53.29	-	-	53.29	
Matthew Cooke	3,437.86	-	1,751.23	5,189.09	
Janine Fraser	1,817.75	250.00	1,686.16	3,753.91	
Laurence Greeff	318.00	-	3,076.39	3,394.39	
John Hall	1,487.21	-	1,618.00	3,105.21	
Jim Iker	3,306.14	-	2,634.39	5,940.53	
Jeff Jones	2,692.94	750.00	-	3,442.94	
Cathy Lambright	4,468.73	-	3,620.65	8,089.38	
Teresa Rezansoff	3,344.83	1,250.00	-	4,594.83	
Ted Riecken	2,464.64	1,500.00	-	3,964.64	
Fred Robertson	3,021.54	-	2,801.18	5,822.72	
John Tyler	127.24	-	-	127.24	
Peter Van Huizen	153.74	1,250.00	-	1,403.74	
Susan Wilson	2,567.03	1,250.00	-	3,817.03	
<b>Total</b>	<b>37,816.60</b>	<b>6,250.00</b>	<b>23,302.91</b>	<b>67,369.51</b>	

Meeting Expenses May 1, 2017 – April 30, 2018				
	Oct 5 – 6, 2018	Feb 8 – 9, 2018	Mar 15, 2018	Total
Meals	1,466.48	1,502.02	796.66	3,765.16
Equipment Rental	3,043.00	3,393.25	2,064.50	8,500.75
<b>Total</b>	<b>4,509.48</b>	<b>4,895.27</b>	<b>2,861.16</b>	<b>12,265.91</b>

Total Expenses May 1, 2017 – April 30, 2018					
Member Expenses	Per Diem	Release Cost	Meals	Equipment Rentals	Total
<b>37,816.60</b>	<b>6,250.00</b>	<b>23,302.91</b>	<b>3,765.16</b>	<b>8,500.75</b>	<b>79,635.42</b>

\*The figures in this table are exclusive of committee expenses (see table on next page).

## Committee/Working Group Expenses

### Professional Standards Steering Committee

Member Expenses: May 1, 2017 – April 30, 2018				
BCTC Member	Expenses (Accommodation, travel, parking)	Per Diem	Release Cost	Total
Rebecca Blair	4,448.87	-	4,409.52	8,858.39
Cathy Lambright	3,752.03	-	2,595.24	6,347.27
Teresa Rezansoff	2,652.55	1,250.00	-	3,902.55
Fred Robertson	3,960.77	-	3,441.36	7,402.13
John Tyler	69.18	-	-	69.18
<b>Total</b>	<b>14,883.40</b>	<b>1,250.00</b>	<b>10,446.12</b>	<b>26,579.52</b>

Meeting Expenses: May 1, 2017 – April 30, 2018					
	Jul 31, 2017	Sep 13, 2017	Dec 5, 2017	Jan 24, 2018	Total
Meals	355.84	318.06	352.75	172.00	1,198.65
<b>Total</b>	<b>355.84</b>	<b>318.06</b>	<b>352.75</b>	<b>172.00</b>	<b>1,198.65</b>

### Interim Teacher Education Program Review Committee

Member Expenses: May 1, 2017 – April 30, 2018				
BCTC Member	Expenses (Accommodation, travel, parking)	Per Diem	Release Cost	Total
Rebecca Blair	1,242.57	-	1,257.97	2,500.54
Mathew Cooke	925.15	-	1,935.06	2,860.21
Jim Iker	1,363.07	-	1,892.28	3,255.35
Jeff Jones	819.98	-	-	819.98
Ted Riecken	1,259.18	625.00	-	1,884.18
<b>Total</b>	<b>5,609.95</b>	<b>625.00</b>	<b>5,085.31</b>	<b>11,320.26</b>

Meeting Expenses: May 1, 2017 – April 30, 2018			
	Jun 7, 2017	Aug 30, 2017	Total
Meals	159.60	74.16	233.76
<b>Total</b>	<b>159.60</b>	<b>74.16</b>	<b>233.76</b>

## Teacher Education Program Working Group

Member Expenses: May 1, 2017 – April 30, 2018				
BCTC Member	Expenses (Accommodation, travel, parking)	Per Diem	Release Cost	Total
Rebecca Blair	2,557.21	-	3,048.89	5,606.10
John Hall	6,001.99	-	5,679.61	11,681.60
<b>Total</b>	<b>8,559.20</b>	<b>-</b>	<b>8,728.50</b>	<b>17,287.70</b>

Meeting Expenses: May 1, 2017 – April 30, 2018								
	May 18, 2017	Jun 26, 2017	Aug 29, 2017	Oct 13, 2017	Nov 15, 2017	Dec 13, 2017	Mar 14, 2018	Total
Meals	178.67	426.70	180.94	132.00	132.00	148.14	164.84	1,363.29
<b>Total</b>	<b>178.67</b>	<b>426.70</b>	<b>180.94</b>	<b>132.00</b>	<b>132.00</b>	<b>148.14</b>	<b>164.84</b>	<b>1,363.29</b>

## Structured Dialogue – BCTC Representatives

Member Expenses: May 1, 2016 – April 30, 2017				
BCTC Member	Expenses (Accommodation, travel, parking)	Per Diem	Release Cost	Total
Jo-Anne Chrona	465.05	-	-	465.05
Matthew Cooke	1,095.09	-	465.17	1,560.26
John Hall	416.37	-	755.89	1,172.26
Jeff Jones	843.31	-	-	843.31
Teresa Rezansoff	1,090.99	250.00	-	1,340.99
John Tyler	18.02	-	-	18.02
Peter Van Huizen	643.86	375.00	-	1,018.86
Susan Wilson	1,152.47	250.00	-	1,402.47
<b>Total</b>	<b>5,725.16</b>	<b>875.00</b>	<b>1,221.06</b>	<b>7,821.22</b>

## Regulatory Reviews – BCTC Representatives

Member Expenses May 1, 2017 – April 30, 2018				
BCTC Member	Expenses (Accommodation, travel, parking)	Per Diem	Release Cost	Total
Rebecca Blair	815.04	-	1,067.15	1,882.19
Jeff Jones	647.06	250.00	-	897.06
Cathy Lambright	991.79	-	1,363.80	2,355.59
<b>Total</b>	<b>2,453.89</b>	<b>250.00</b>	<b>2,430.95</b>	<b>5,134.84</b>

## Continual Professional Development

Member Expenses May 1, 2017 – April 30, 2018				
BCTC Member	Expenses (Accommodation, travel, parking)	Per Diem	Release Cost	Total
Rebecca Blair	866.38	-	625.97	1,492.35
<b>Total</b>	<b>866.38</b>	<b>-</b>	<b>625.97</b>	<b>1,492.35</b>

## Total Expenses May 1, 2017 – April 30, 2018

Total BCTC Expenses	79,635.42
Total Professional Standards Steering Committee Expenses	27,778.17
Total Interim Teacher Education Program Review Committee Expenses	11,554.02
Total Teacher Education Program Working Group Expenses	18,650.99
Total Structured Dialogue Expenses	7,821.22
Total Regulatory Review Expenses	5,134.84
Total Continual Professional Development Expenses	1,492.35
<b>Total</b>	<b>152,067.01</b>

# Strategic Goals for 2018/19

The BCTC identified six strategic goals for the 2018/19 reporting period:

1. Implementation and communication of the Professional Standards.
2. Establishment and implementation of a formal review process for BC teacher education programs.
3. A review of the Certification Standards.
4. A review of the Teacher Education Program Approval Standards.
5. Development and implementation of a communications plan.
6. Continuation of the review of the BCTC's policies, procedures and meeting rules.



# Appendices

## A. Resources/Links

BC Teachers' Council Email

[bctc@gov.bc.ca](mailto:bctc@gov.bc.ca)

BC Teachers' Council Overview and Annual Reports

[www.bcteacherregulation.ca/AboutUs/Council.aspx](http://www.bcteacherregulation.ca/AboutUs/Council.aspx)

BC Teachers' Council Meeting Reservations

[www.bcteacherregulation.ca/AboutUs/MeetingReservations.aspx](http://www.bcteacherregulation.ca/AboutUs/MeetingReservations.aspx)

BC Teachers' Council Meeting Minutes/Motions

[www.bcteacherregulation.ca/AboutUs/MeetingMinutes.aspx](http://www.bcteacherregulation.ca/AboutUs/MeetingMinutes.aspx)

*Teachers Act*

[www2.gov.bc.ca/gov/content/education-training/administration/legislation-policy/manual-of-school-law](http://www2.gov.bc.ca/gov/content/education-training/administration/legislation-policy/manual-of-school-law)

Standards for the Education, Competence and Professional Conduct of Educators in BC (Professional Standards)

[www.bcteacherregulation.ca/Standards/StandardsDevelopment.aspx](http://www.bcteacherregulation.ca/Standards/StandardsDevelopment.aspx)

Bylaws and Policies Manual (Certification Standards/Teacher Education Program Approval Standards)

[www.bcteacherregulation.ca/documents/AboutUs/BylawsPolicies/bylaws.pdf](http://www.bcteacherregulation.ca/documents/AboutUs/BylawsPolicies/bylaws.pdf)

BC Teacher Education Programs

[www.bcteacherregulation.ca/TeacherEducation/TeacherEducationOverview.aspx](http://www.bcteacherregulation.ca/TeacherEducation/TeacherEducationOverview.aspx)

## B. 2017/18 Key Carried Motions

Motion	Date Carried	Progress
The BCTC will continue to work towards the goals of their 2016/17 Workplan. The new Workplan will include a review of the Trades Certificate and a discussion of a New Teacher Survey for 2019.	October 5, 2017	<i>In Progress</i>
The BCTC amended their meeting rules to add “a meeting will be held in May or June”.	October 5, 2017	<i>Complete</i>
The BCTC approved the SFU Enhanced Program proposal.	October 5, 2017	<i>Complete</i>
The BCTC approved phase two of the TRU Developmental Standard Term Certificate Program in First Nations Language Teacher Education.	October 5, 2017	<i>Complete</i>
The BCTC approved the UVic Post Degree Professional Program (PDPP), Physical and Health Education.	October 5, 2017	<i>Complete</i>
The BCTC agreed to send three BCTC participants on UBCO site visits, with a minimum of two from the current ITEPRC. Staff support will be determined by the TRB Executive Director. One BCTC member will also be elected as an alternate.	October 5, 2017	<i>Complete</i>
The BCTC approved the UBCO report out process as recommended by the ITEPRC.	October 5, 2017	<i>Complete</i>
The BCTC approved the UBCO site visit chart and focus as recommended by the ITEPRC.	October 5, 2017	<i>Complete</i>
The BCTC deferred the first Structured Dialogue with UBCO until 2019.	October 5, 2017	<i>Complete</i>
The BCTC amended Policy P2.B.10 to replace all mention of the “Teacher Regulation Branch” with the “BC Teachers’ Council”.	October 5, 2017	<i>Complete</i>
The BCTC added the Wuikala’ Language Authority to the list of language authorities in Policy P2.B.11 at the request of the Chief and Council of the Wuikinuxv Nation.	October 5, 2017	<i>Complete</i>
The BCTC established Bylaw 2.D.10 to adopt sections (a) to (e) of the proposed reinstatement provision and that this bylaw will be reviewed by June 30, 2019.	October 5, 2017	<i>In progress</i>
The BCTC agreed that once the TEP review process has been finalized TRB staff will provide a map of all processes and procedures that TEPs will be going through for publication on the website.	October 6, 2017	<i>In progress</i>
The BCTC agreed to refer the TEP Approval Standards Review Process to date and consultation plan to the Professional Standards Steering Committee to discuss in December 2017 with a report back in February 2018.	October 6, 2017	<i>Complete</i>
The BCTC approved in principle the TEP Approval and Review guiding principles and implementation Framework.	February 8, 2018	<i>Complete</i>
The BCTC approved in principle Standard 1 of the revised proposed Professional Standards.	February 8, 2018	<i>Complete</i>
The BCTC approved in principle Standard 2 of the revised proposed Professional Standards.	February 8, 2018	<i>Complete</i>
The BCTC agreed to support a reinstatement of an ongoing provincially-funded mentorship program.	February 8, 2018	<i>Complete</i>
The BCTC agreed to support the ongoing development of the Implementing a BC mental Health Literacy Strategy for Schools project.	February 8, 2018	<i>Complete</i>

Motion	Date Carried	Progress
The BCTC agreed to include TEP satellite campuses in structured dialogues.	February 8, 2018	<i>In progress</i>
The BCTC agreed to write a letter of concern to the Minister of Education regarding the hiring of replacement individuals and the concerns regarding regulatory oversight to maintain public confidence in the K-12 school system.	February 8, 2018	<i>Complete</i>
The BCTC approved in principle Standard 3 of the revised proposed Professional Standards.	February 9, 2018	<i>Complete</i>
The BCTC approved in principle Standard 4 of the revised proposed Professional Standards.	February 9, 2018	<i>Complete</i>
The BCTC approved in principle Standard 5 of the revised proposed Professional Standards.	February 9, 2018	<i>Complete</i>
The BCTC approved in principle Standard 6 of the revised proposed Professional Standards.	February 9, 2018	<i>Complete</i>
That the BCTC write a letter to the Minister of Education in support of recommendations from the letter from Glen Hansman (BCTF) re: SOGI issues in schools.	March 15, 2018	<i>Complete</i>
The BCTC approved in principle Standard 7 of the revised proposed Professional Standards.	March 15, 2018	<i>Complete</i>
The BCTC approved in principle Standard 8 of the revised proposed Professional Standards.	March 15, 2018	<i>Complete</i>
The BCTC approved in principle Standard 9 of the revised proposed Professional Standards.	March 15, 2018	<i>Complete</i>
The BCTC approved Standards 1-9 of the revised proposed Professional Standards.	March 15, 2018	<i>Complete</i>
That the BCTC accept the title for the Standards as "Professional Standards for BC Educators".	March 15, 2018	<i>Complete</i>
The BCTC accept the preamble to the revised Professional Standards.	March 15, 2018	<i>Complete</i>
That the BCTC include the following terms in the glossary to the revised Professional Standards: <ul style="list-style-type: none"> <li>• Certificate Holder</li> <li>• Certificate</li> <li>• Commissioner for Teacher Regulation</li> <li>• Director of Certification</li> <li>• District</li> <li>• Educator</li> <li>• Ministry of Education</li> <li>• Parent/Guardian</li> <li>• School Authority</li> <li>• Student</li> <li>• Teacher Education Program</li> <li>• <i>Teachers Act</i></li> </ul>	March 15, 2018	<i>Completed</i>
That the BCTC add Truth, Reconciliation and Healing to the list of terms in the glossary to the revised Professional Standards.	March 15, 2018	<i>Complete</i>
That the BCTC include the term "Ways of Knowing and Being" to the glossary to the revised Professional Standards.	March 15, 2018	<i>Complete</i>
That the BCTC endorse the idea of a puzzle/connective visual graphic for the Professional Standards and that TRB staff provide various options at a future BCTC meeting.		<i>In progress</i>
That the BCTC approve the TEP Approval Framework in principle (barring any concerns raised by legal counsel).	March 15, 2018	<i>Complete</i>

## C. Professional Standards Steering Committee

*BCTC Motions carried March 12, 2015:*

- That the Council approve the process for reviewing of the professional Standards with changes suggested by the Council.
- That there be a steering group comprised of five members of Council, three of whom are certificate holders.

<b>Professional Standards Review Steering Group Terms of Reference</b>	
<b>Purpose/Role</b>	<p><b>Primary:</b> To oversee the Professional Standards Review.</p> <p><b>Secondary:</b></p> <ul style="list-style-type: none"> <li>• To lead the consultation process</li> <li>• To communicate progress and seek guidance as required from the BC Teachers' Council.</li> </ul>
<b>Member Responsibilities</b>	<p><b>BCTC Representatives:</b></p> <ul style="list-style-type: none"> <li>• Act as spokespeople during consultations.</li> <li>• Seek direction from the BCTC as necessary.</li> </ul> <p><b>Ministry of Education Representatives:</b></p> <ul style="list-style-type: none"> <li>• Operationalize the consultation process:               <ul style="list-style-type: none"> <li>○ Coordinate consultations, develop materials;</li> <li>○ Provide necessary support to BCTC members.</li> </ul> </li> <li>• Support review, and revisions as necessary               <ul style="list-style-type: none"> <li>○ Gather and synthesize feedback;</li> <li>○ Provide awareness of ministry initiatives</li> </ul> </li> </ul>
<b>Membership</b>	<p><b>BCTC:</b> 5 representatives:</p> <ul style="list-style-type: none"> <li>• Rebecca Blair</li> <li>• Cathy Lambright</li> <li>• Fred Robertson</li> <li>• John Tyler</li> <li>• Teresa Rezansoff</li> </ul> <p><b>Ministry of Education:</b> 5 representatives</p> <ul style="list-style-type: none"> <li>• TRB Executive Director</li> <li>• TRB Director of Professional Excellence and Outreach</li> <li>• TRB Senior Policy Analyst</li> <li>• TRB Communications Manager</li> <li>• Ministry of Education Liaison (Superintendent of Early Years – Maureen Dockendorf)</li> </ul> <p>Representatives on the working group may be substituted with alternates as necessary.</p>
<b>Decision Making</b>	Decision making by consensus. In instances where consensus cannot be reached, the matter will be decided by majority vote of BCTC members.
<b>Accountability/ Reporting</b>	<p>The TRB will develop a draft agenda. Five business days prior to each meeting the TRB will send the agenda to the Steering Group for review/amendments. Steering Group members can propose amendments to the agenda.</p> <p>During each meeting a TRB representative will document decisions and action items.</p> <p>At end of each group meeting, the nature of report out to the BCTC will be decided by group members and a liaison chosen to provide the update. The meeting notes will be distributed to the group members following each meeting.</p>
<b>Frequency of Meetings</b>	A minimum of 3 in person meetings a year over the term of the project. More meetings, possibly in alternate formats, may be scheduled as needed.
<b>Review</b>	Terms of reference to be reviewed upon the request of group members.

***BCTC Motions carried March 12, 2015:***

- *That the Council approve the process for reviewing of the professional Standards with changes suggested by the Council.*
- *That there be a steering group comprised of five members of Council, three of whom are certificate holders.*

## **Process for Reviewing the Professional Standards**

### **Phase 1: Establishment of a Steering Group (March 2015)**

- Steering Group to lead consultations
  - Begins with a review of feedback received by stakeholders in 2013.

### **Phase 2: Research (April 2015 - January 2016)**

- TRB performs environmental scan of other jurisdictions to identify common themes.

### **Phase 3: Consultation (February – May 2016)**

- Consultations overseen by the Steering Group.
- Consultations will solicit oral and written feedback from education partners including students via:
  - Focus groups
  - Feedback sessions
  - Learn magazine article
  - TRB website
  - Online survey
  - Direct correspondence with stakeholders
    - Are the current standards adequate?
    - What is missing?
    - What does it mean to be a teacher in British Columbia?

### **Phase 4: Analysis/Writing (June 2016 – February 2017)**

- Steering group considers feedback/submissions
- Steering group writes report for BCTC consideration which may include suggested revisions to the Standards.

*The following phases are applicable if the Council determines that revisions to the Standards are necessary:*

### **Phase 5: Feedback and Refinement (March - April 2017)**

- Revised standards circulated to education stakeholders and the public for feedback via:
  - Direct correspondence from stakeholders
  - TRB website online survey

### **Phase 6: Review of Feedback and Draft Revisions (May – December 2017)**

- **Steering Group reviews stakeholder and online feedback form**
- **Steering Group revises standards and sends to BCTC.**

### **Phase 7: Review and Approval (Winter 2018)**

- BCTC reviews for approval.

## Professional Standards Review Dashboard

Goals	Timelines/Actions	Status
<b>Phase 1:</b> Establishment of a Professional Standards Steering Committee (PSSC)	<b>March 2015</b> <ul style="list-style-type: none"> <li>BCTC establish a five-member committee to lead the review process</li> </ul>	<b>Complete</b>
<b>Phase 2:</b> Research	<b>April 2015 – January 2016</b> <ul style="list-style-type: none"> <li>Professional standards for teachers in other jurisdictions</li> <li>Evolution of the Standards for BC Educators</li> <li>New Teacher Survey data</li> <li>Truth and Reconciliation Commission of Canada: Calls to Action</li> <li>First Peoples Principles of Learning</li> <li>BC K-12 Curriculum Revisions</li> </ul>	<b>Complete</b>
<b>Phase 3:</b> Consultations	<b>February 2016</b> <ul style="list-style-type: none"> <li>Standards focus session: feedback to be collected from 40 individuals representing 20 education related organizations and a select group of students</li> </ul> <b>March 9 – May 5, 2016</b> <ul style="list-style-type: none"> <li>Online survey to be conducted: to collect feedback from the public, certificate holders, education partners</li> </ul>	<b>Complete</b>
<b>Phase 4:</b> Analysis and writing	<b>Spring – Fall 2016</b> <ul style="list-style-type: none"> <li>Analysis of Feedback and Research:               <ul style="list-style-type: none"> <li>Online Survey, Focus Session feedback</li> <li>New Teacher Survey data</li> <li>Other jurisdictions standards</li> <li>Previous Standards for BC Educators</li> </ul> </li> </ul>	<b>Complete</b>

### Professional Standards Review Dashboard (continued)

<p><b>Phase 5:</b> Feedback and refinement</p>	<p><b>October 2016</b></p> <ul style="list-style-type: none"> <li>BCTC to review proposed draft revised Standards and have the opportunity to provide feedback prior to broad consultations</li> </ul> <p><b>November 2016</b></p> <ul style="list-style-type: none"> <li>BCTC to provide feedback on proposed draft revised Standards</li> </ul> <p><b>December 15-16, 2016 &amp; January 11, 2017</b></p> <ul style="list-style-type: none"> <li>PSSC to consider feedback from full BCTC on revised proposed draft Standards</li> </ul> <p><b>February 2-3, 2017</b></p> <ul style="list-style-type: none"> <li>BCTC to review the revised proposed draft Standards and approve them to be sent out for broad consultation - certificate holders and educations partners</li> </ul> <p><b>February 27 – April 21, 2017</b></p> <ul style="list-style-type: none"> <li>Online feedback form on proposed draft Standards to be posted live on TRB website</li> </ul> <p><b>May – July 2017</b></p> <ul style="list-style-type: none"> <li>Feedback to be compiled, collated and synthesized by TRB staff</li> </ul> <p><b>July 31 – Sept 30, 2017</b></p> <ul style="list-style-type: none"> <li>PSSC to review and consider all the feedback.</li> <li>PSSC to begin revisions of proposed draft Standards based on feedback</li> </ul>	<p><b>Complete</b></p>
<p><b>Phase 6:</b> Approval</p>	<p><b>Dec 2017 – Winter 2018</b></p> <ul style="list-style-type: none"> <li>PSSC to finalizes proposed draft Standards based on feedback</li> <li>BCTC Approval:             <ul style="list-style-type: none"> <li>Draft Revised Standards presented to BCTC for review, discussion and approval</li> </ul> </li> <li>Minister Approval:             <ul style="list-style-type: none"> <li>Section 14(b) of the <i>Teachers Act</i> requires the revised Professional Standards be submitted to the Minister for approval (non-disallow)</li> </ul> </li> </ul>	<p><b>In Progress</b></p>
<p><b>Phase 7:</b> Implementation</p>	<p><b>Spring 2018</b></p> <ul style="list-style-type: none"> <li>Develop Communications and Implementation Plan once revised Professional Standards are ratified (approved by BCTC and not disallowed by the Minister)</li> </ul>	<p><b>Pending</b></p>

## D. Interim Teacher Education Program Review Committee

<b>Interim Teacher Education Program Review Committee Terms of Reference</b>	
<b>Purpose/Role</b>	<p><b>This Committee is advisory to the Council.</b></p> <p><b>Primary:</b> To establish and facilitate the Interim Teacher Education Program (TEP) Approval Process until such time the TEP Review Working Group can establish and ratify a formalized review and approval process.</p> <p><b>Secondary:</b> To communicate progress and seek guidance as required from the Council.</p>
<b>Membership</b>	<ul style="list-style-type: none"> <li>• Five representatives as elected by the Council annually at the first meeting of the calendar year.</li> </ul> <p><i>**Representatives on the committee may be substituted with alternates as necessary.**</i></p>
<b>Member Responsibilities</b>	<ul style="list-style-type: none"> <li>• Finalize the interim TEP approval process.</li> <li>• Review proposals utilizing applicable standards as referenced in section 13 of the <i>Teachers Act</i>.</li> <li>• Make recommendations for approval to the Council.</li> <li>• Develop criteria and process for selection of Program Approval Teams (PATs).</li> <li>• Seek direction from the Council as necessary.</li> </ul>
<b>Administrative Support</b>	<ul style="list-style-type: none"> <li>• Up to four Teacher Regulation Branch representatives               <ul style="list-style-type: none"> <li>○ Liaise with TEPs on program proposals</li> <li>○ Support, advise and provide context to the Committee on process and discussion</li> <li>○ Operationalize the Interim TEP Approval Process</li> </ul> </li> </ul>
<b>Decision Making</b>	Decisions of the Committee are made by consensus. In instances where consensus cannot be reached, the matter will be decided by majority.
<b>Accountability/ Reporting</b>	<p>The TRB will develop a draft agenda. Five business days prior to each meeting the TRB will send the agenda to the Committee for review/amendments/additions. Committee members can provide amendments/additions to the agenda up to two business days in advance of a scheduled meeting. During each meeting a TRB representative will document decisions and action items.</p> <p>At the end of each meeting, the nature of the report out to the Council will be decided by the Committee. A selected Committee member to provide the update. The meeting notes will be distributed to the Committee following each meeting.</p> <p>Decisions to approve a program proposal rest with the Council.</p>
<b>Frequency of Meetings</b>	The frequency of meetings will be determined by the number of proposals submitted to the Council by TEPs. Meeting format will vary depending on the issue and Committee member availability.
<b>Review</b>	Terms of Reference to be reviewed upon the request of Committee or Council.

## Interim Teacher Education Program Approval Process

Under the *Teachers Act*, the BC Teachers' Council (Council) is responsible for establishing teacher education program (TEP) approval standards and determining if BC TEPs meet the academic standards for the purpose of certifying TEP graduates.

A Teacher Education Program Working Group consisting of Council members and the Association of BC Deans of Education (ABCDE) is currently developing a process to facilitate the Council's review and approval of new and existing TEPs. Recognizing that the Working Group does not have a timeline for when a formalized process will be established, the Council is moving forward with this interim approval process. This will ensure that the Teacher Regulation Branch (TRB) is able to receive and respond to queries from TEPs and TEP proposals will be considered by Council in the interim.

The Council established the Interim Teacher Education Program Review Committee (Committee). The Committee will implement this process and advise the Council on TEP approval matters until such time as the formalized review and approval process is in place.

### Process

#### 1. Program Liaison

- i. TEP sends query/communication to TRB in writing regarding a new/current TEP.
- ii. TRB provides information to TEP on applicable standards under section 13 of the *Teachers Act*.
- iii. TRB makes a determination if the change/amendment is related to the standards that fall within the purview of the Council under section 13 of the *Teachers Act*. A Notice of Intent may be required based on this determination.
- iv. TRB sends written notification of determination to TEP and copies the Committee.

#### 2. Notification of Intent

- i. TEP submits a Notice of Intent to Council at [BCTC@gov.bc.ca](mailto:BCTC@gov.bc.ca) outlining proposed change or addition.
- ii. Council sends a letter of acknowledgement to the TEP and refers matter to Committee
- iii. TRB reviews the Notice of Intent and supporting documentation.
- iv. TRB liaises with TEP. Feedback and a list of suggested proposal components based on the standards under section 13 of the *Teachers Act*, including Policy - *P5.C.04 - Criteria for the approval for certification purposes of teacher education institutions* will be provided to TEP to assist TEP in drafting an official Program Proposal.
- v. TRB requests TEP submit an official Program Proposal to the Council at [BCTC@gov.bc.ca](mailto:BCTC@gov.bc.ca).

### 3. Submission of Official Program Proposal

- i. TEP submits an official Program Proposal to the Council at [BCTC@gov.bc.ca](mailto:BCTC@gov.bc.ca).
- ii. Council sends a letter of acknowledgement to the TEP.
- iii. Council refers the official Program Proposal to Committee for review.

### 4. Official Program Proposal Review and Feedback

- i. Committee reviews the official Program Proposal.
- ii. Committee communicates any questions or concerns to the TEP.
- iii. Written response provided to the TEP.

Changes Recommended	No Changes Recommended
<ul style="list-style-type: none"> <li>▪ TEP informed changes are recommended (based on <i>P5.C.04 – Criteria</i> and/or the standards under section 13 of the <i>Teachers Act</i>).</li> <li>▪ TEP may opt to move forward with original proposal or submit a revised proposal.</li> <li>▪ TEP informed when proposal will be considered by the Council.</li> </ul>	<ul style="list-style-type: none"> <li>▪ TEP informed when proposal will be considered by the Council.</li> </ul>

### 5. Committee Drafts Report to Council

- i. Committee drafts a report to Council indicating a recommended option for consideration.
- ii. Committee provides a copy of the draft report to the TEP.

No Further Action Required			Further Action Required	
Option A:	Option B:	Option C:	Option D:	Option E:
No Approval Required	Approve or Approve with Conditions	Not Approve	Formal Report Required	Site Visit Required

### 6. Council Review of Committee Report

- i. Council reviews the Committee report.
- ii. TEP provided the opportunity to make a presentation to the Council.
- iii. Council deliberates on Committee Report in private.
- iv. Council votes whether to proceed with the recommendation or with an alternate option.

No Further Action Required			Further Action Required	
Option A:	Option B:	Option C:	Option D:	Option E:
No Approval Required	Approve or Approve with Conditions	Not Approve	Formal Report Required	Site Visit Required
<ul style="list-style-type: none"> <li>▪ Council informs TEP in writing that proposal outside mandate of Council.</li> <li>▪ Council takes no further action.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Council informs TEP in writing.</li> <li>▪ If conditions are put in place TRB monitors TEP compliance.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Council informs TEP in writing. Reasons provided.</li> <li>▪ Council takes no further action.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Further information is required.</li> <li>▪ Proceed to Step 7</li> </ul>	<ul style="list-style-type: none"> <li>▪ Comprehensive review required.</li> <li>▪ Site visit required.</li> <li>▪ Proceed to Step 7</li> </ul>

**(Section 7 and 8 are only applicable if Option D or E is approved by the Council.)**

### 7. Program Review Process

Option D: Formal Report Required	Option E: Site Visit Required *
<ul style="list-style-type: none"> <li>▪ Committee completes a Program Proposal Assessment which may include an onsite meeting.</li> <li>▪ Committee develops a draft formal report.</li> <li>▪ Committee shares draft formal report with TEP. TEP provided opportunity to respond.</li> <li>▪ Committee revises any factual errors in the report identified by TEP.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Committee selects a Program Assessment Team (PAT)</li> <li>▪ TRB provides a site visit orientation to PAT.</li> <li>▪ PAT completes a program assessment site visit.</li> <li>▪ PAT develops a draft formal report.</li> <li>▪ PAT shares draft formal report with TEP. TEP provided opportunity to respond.</li> <li>▪ PAT revises any factual errors in the report identified by TEP.</li> </ul>

**Note:** TEP may be required to pay a Program Approval Fee as per section 7 of Teachers Act Fee Regulation.

### 8. Final Decision on TEP Proposal (Only if Option D or E is Approved by Council)

- i. Committee submits formal report and TEP's official Program Proposal to the Council.
- ii. Committee or PAT and TEP provided the opportunity to make a presentation to the Council.
- iii. Council deliberates on final report and Official Program Proposal in private.
- iv. Council decides how to proceed:

Approve Program – No Conditions	Approve Program – With Conditions	Deny Approval	Request For Further Information
<ul style="list-style-type: none"> <li>▪ Council informs TEP in writing of approval.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Council informs TEP in writing of approval and conditions with timelines.</li> <li>▪ TRB monitors TEP compliance and reports back to Council.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Council informs TEP in writing of denial and reason for such.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Committee or PAT to liaise with TEP on proposal.</li> <li>▪ TEP may submit additional information with proposal.</li> <li>▪ Return to Step 7.</li> </ul>

### 9. Reconsideration Request of the Final Decision

A TEP may request that the Council reconsider its decision to deny or place conditions on the approval of an official Program Proposal. A reconsideration request must be submitted to the Council within 60 days of the decision by Council at [BCTC@gov.bc.ca](mailto:BCTC@gov.bc.ca) and based on new and relevant information not previously included in the proposal or considered by the Council.

**Note:** Council's decision is open to application to the courts for judicial review

**INTERIM TEACHER EDUCATION PROGRAM REVIEW COMMITTEE  
REPORT TO COUNCIL:**

[PROGRAM] AND CHANGE

**1. Background Information**

a. Introduction/Program History	
Information Provided	Committee Comments
•	•

b. Program Mission Statement	
Information Provided	Committee Comments
•	•

c. Program Consultation Process	
Information Provided	Committee Comments
•	•

d. Program Goals and Strengths	
Information Provided	Committee Comments
•	•

**2. Program Design**

a. Course Sequence & Description	
Information Provided	Committee Comments
•	•

b. Course Syllabi	
Information Provided	Committee Comments
•	•

c. Admission Requirements/ Withdrawals/ Appeal	
Information Provided	Committee Comments
•	•

d. Program Delivery/Class Size and Structure/Practicum	
Information Provided	Committee Comments
•	•

### 3. Sufficiently Embedded the Professional Standards

#### a. Professional Standard

Standard	Sufficiently Embedded (Y or N)	Committee Comments
1		•
2		•
3		•
4		•
5		•
6		•
7		•
8		•

#### b. Bylaw and Policy

Bylaw	Attained (Y or N)	Committee Comments
<b>2.1.02 (a)</b> - 48 credits/semester hours		•
<b>2.1.02(b)(i)</b> - Studies in human development and learning		•
<b>2.1.02(b) (ii)</b> - Studies in educational foundations (history, philosophy, sociology)		•
<b>2.1.02(b) (iii)</b> - Studies in curriculum and instruction in the applicable teaching area(s)		•
<b>2.1.02(b)(iv)</b> - Studies in diagnosing and providing the education needs of individual students		•
<b>2.1.02(b)(v)</b> - Studies in evaluation and testing		•

Policy	Attained (Y or N)	Committee Comments
<b>P2.J.07 - [Secondary only]</b> Subject area listed in Bylaw/ Policy.		
<b>P5.C.03</b> - Program must include a minimum of 12 weeks of supervised practicum. The major practicum must be a minimum of eight weeks of length.		
<b>P5.C.03(a)</b> - Practicum school located in British Columbia.		•
<b>P5.C.03(b)</b> - Practicum school is free from conflict of interest between the practicum student and any staff at the school, including that the school has not previously employed and does not currently employ the practicum student in any capacity.		
<b>P5.C.03(c)</b> - Practicum school does not discriminate in the admission of students on the basis of scholastic or intellectual ability or any federally or provincially protected human right.		•
<b>P5.C.03(d)</b> - Practicum school must be in a school that teaches provincially approved curriculum.		•
<b>P5.C.03(e)</b> - Practicum school must provide supervision by sponsoring teachers and principals who hold certificates of qualification.		•
<b>P5.C.03(f)</b> - Practicum school must be accredited, inspected, or approved using a process acceptable to the Teacher Regulation Branch.		•
<b>P5.C.03.1</b> - Program must include three credits or equivalent in studies related to teaching students with special needs, including diagnosis and planning for instruction, assessment and evaluation.		•
<b>P5.C.03.1</b> - Program must include three credits or equivalent in studies in First Nations pedagogy and issues related to the historical and current context First Nations, Inuit and Metis Learners.		•
<b>P5.C.04(a)(i)</b> - have appropriate and sufficient: 1. Library and curriculum resources		•

<ol style="list-style-type: none"> <li>2. Depth and breadth of personnel</li> <li>3. Scholarly research and</li> <li>4. Institutional commitment to teacher education</li> </ol>		
<p><b>P5.C.04(a)(ii)</b> - Selection  Have a defined selection and admission policy that recognizes the important of academic standing and meets the criteria set out in Bylaw 2.J.01, accounts for the content of British Columbia curriculum, and focuses on appropriate relationships with young people and suitability for entrance into the profession.</p>		<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>P5.C.04(a)(iii)</b> - Content  1. Have educational and pedagogical content which provides a base of knowledge sufficient breadth and depth to meet the Standards for the Education, Competence and Professional Conduct of Educators in BC and prepare the candidate for an appropriate teaching assignment in the school system.</p>		<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>P5.C.04(a)(iii)</b> - Content  2. Have content which provides a base of pedagogical knowledge informed by current research.</p>		<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>P5.C.04(a)(iii)</b> - Content  3. Have content which provides a base on pedagogical skills that is informed by principles of effective practice and current research.</p>		<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>P5.C.04(a)(iii)</b> - Content  4. <ol style="list-style-type: none"> <li>a. Have content which recognizes the diverse nature of our society and which addresses throughout the program philosophical, ethical and society concerns with specific attention to the following:</li> <li>b. English as a Second Language</li> <li>c. First Nations</li> <li>d. Gender Equity</li> <li>e. Multicultural and Racism</li> <li>f. Student with Special Needs</li> </ol> </p>		<ul style="list-style-type: none"> <li>•</li> </ul>

<ul style="list-style-type: none"> <li>g. Sexual Orientation, Homophobia and Heterosexism</li> <li>h. Poverty and Social Deprivation</li> <li>i. Religion and Religious Intolerance</li> <li>j. The Immigrant Experience Violence and Bullying</li> </ul>		
<p><b>P5.C.04(a)(iii) - Content</b></p> <p>5. Have content which provides a base of knowledge about the administrative, legal and political framework within which teachers work.</p>		<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>P5.C.04(a)(iii) - Content</b></p> <p>6. Have content which provides for inquiry and dialogue regarding the ethics, standards and practices of teaching as a profession.</p>		<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>P5.C.04(a)(iv) - Integration of Theory and Practice</b></p> <p>1. Integrates theory and practice throughout all major areas of the program – the practicum, educational studies and pedagogical knowledge and skills – to encourage the development of reflective practice.</p>		<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>P5.C.04(a)(iv) - Integration of Theory and Practice</b></p> <p>2. Recognizes that reflective practice will be encouraged by programs in which the structure and nature allow time and opportunity to reflect.</p>		<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>P5.C.04(a)(iv) – Integration of Theory and Practice</b></p> <p>3. Recognizes that integration of theory and practice is enhanced by:</p> <ul style="list-style-type: none"> <li>a. Valuing good teaching and appropriate modeling of teaching methodologies.</li> <li>b. Ensuring that those who teach pedagogical skills and supervise practica have</li> </ul>		<ul style="list-style-type: none"> <li>•</li> </ul>

<p>recent experience or significant involvement in such classrooms.</p> <p>c. Encouraging the development of education theories and research grounded in professional practice.</p>		
<p><b>P5.C.04(a)(v) – Program Review</b></p> <p>1. Have a process for continuing review of its teacher education program in order that it can initiate changes or respond appropriately to changes arising from curricular, research, societal and government policy directions.</p>		<ul style="list-style-type: none"> <li>•</li> </ul>

#### 4. Recommendation

<b>Option:</b>	<ul style="list-style-type: none"> <li>• Option A: No Approval Required</li> <li>• Option B: Approve or Approve with Conditions</li> <li>• Option C: Not Approve</li> <li>• Option D: Formal Report Required</li> <li>• Option E: Site Visit Required</li> </ul>
<b>Rationale:</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Conditions:</b> <i>(if applicable)</i>	<ul style="list-style-type: none"> <li>•</li> </ul>

**BCTC – Interim Teacher Education Program Review Process – DASHBOARD**

Institution	Notice of Intent sent to BCTC	Acknowledgement Letter from BCTC sent to institution	Proposal from Institution to BCTC	TRB Summary Analysis Completed	Interim Committee Meeting/Recommendation	Council Decision
<b>University of Victoria (UVIC)</b>	<p><b>April 2017</b> No receipt of official NOI from program to date</p> <p>Indigenous Focused PDPP Cohort (Elem)</p>	N/A	<p><b>January 11, 2017</b> High level overview of a proposed UVic Indigenous-focused post-degree program received. No official proposal received to date.</p>	<p><b>December 6, 2016</b> Telephone liaison discussion between TRB and UVIC Indigenous Education Department regarding the idea of a PDP Elem Program with a focus on Indigenous Education.</p>	<p><b>April 12, 2017</b> TRB staff briefed ITEPRC regarding concept and provide feedback to program on suggested next step(s) with regards to the submission of an NOI and Official Proposal. <b>(Jan 2017)</b></p> <p>Further dialogue between TRB staff and UVIC faculty revealed that program plan does not actually entail any changes to coursework within program. Rather, each PDPP course within the program for this cohort would have an Indigenous focus or be taught from an Indigenous perspective. <b>(March 2017)</b></p> <p>TRB staff consulted BCTC Chair and Vice-Chair to ensure they viewed the matter the same way. They concurred and it was determined the matter would not need to come before BCTC. <b>(April 2017)</b></p> <p>BCTC briefed on the decision by TRB staff. <b>(April 2017)</b></p>	<p><b>April 12, 2017</b> Determined matter does not need to go to Council. UVIC informed they may proceed with Indigenous Focused Cohort within PDPP.</p>
<b>University of Victoria (UVIC)</b>	<p><b>June 30, 2017</b> NOI for Sec PDPP in Physical &amp; Health Education</p>	<b>July 4, 2017</b>	<p><b>June 30, 2017</b> Rationale and supporting documentation received with NOI.</p> <p><i>*Minor changes to program desired so full proposal deemed not required.</i></p>	<p><b>May 8, 2017</b> UVIC program lead consulted with a TRB evaluator regarding acceptable secondary academics for PHE.</p> <p><b>May 15, 2017</b> UVIC program lead began formal liaison with TRB PEO Staff on process to bring the matter before the BCTC.</p>	<p><b>June 7, 2017</b> TRB staff briefed the ITEPRC on UVICs intention to phase out their 5 year B.Ed. is Sec PE and replace it with a Sec PDPP in PHE. TRB informed that they have been liaising with the program on what documents to prepare and include with the NOI.</p> <p>NOI and supporting documentation received by BCTC. Matter officially referred to ITEPRC. NOI and supporting documents to be reviewed by ITEPRC at next meeting on Aug 30, 2017. <b>(June 30, 2017)</b></p> <p>Committee Recommendation Report to go to Council at October 2017 meeting. <b>(Aug 30, 2017)</b></p>	<p><b>Oct 5, 2017</b> <b>APPROVED</b></p>
<b>Thompson River University (TRU)</b>	<p><b>May 16, 2017</b> NOI for Phase 2 of DSTC Program – FN Language Teacher Education.</p>	<b>May 17, 2017</b>	<p><b>May 16, 2017</b> Information Package received including history of TRB DSTC program and rationale for proceeding with Phase 2 at this point.</p>	<p><b>February 9, 2017</b> TRU staff met with TRB staff to discuss the DSTC Program.</p> <p><b>March/April 2017</b> TRB staff provided feedback to TRU regarding what should be included in correspondence to BCTC.</p> <p><b>June 7, 2017</b> TRB memo document on TRU DSTC matter drafted and presented to Committee.</p>	<p><b>June 7, 2017</b> Committee met and reviewed the TRU NOI and Information Package/proposal for Phase 2 of the DSTC. <b>(June 7, 2017)</b></p> <p>Committee met and reviewed the TRU proposal. <b>(June 7, 2017)</b></p> <p>Committee Recommendation Report to go to Council at October 2017 meeting. <b>(Aug 30, 2017)</b></p>	<p><b>Oct 5, 2017</b> <b>APPROVED</b></p>

**BCTC – Interim Teacher Education Program Review Process – DASHBOARD**

Institution	Notice of Intent sent to BCTC	Acknowledgement Letter from BCTC sent to institution	Proposal from Institution to BCTC	TRB Summary Analysis Completed	Interim Committee Meeting/Recommendation	Council Decision
<b>Simon Fraser University (SFU)</b>	<b>January 10, 2017</b> NOI – Enhanced PDP Program	<b>January 11, 2017</b>	<b>January 10, 2017</b> High level overview of changes as well as EDUC 400 course outline received. No official proposal received to date.  <b>April 12, 2017</b> Official Program Proposal received	<b>October 19, 2016</b> Face to face liaison meeting occurred with TRB staff on October 19, 2016 so that SFU could provide an overview of the program changes and brainstorm with TRB staff.	<b>June 7, 2017</b> NOI as well as program change overview and EDUC 400 course outline now before ITEPRC – reviewed at January 18 meeting. The TRB to provide feedback to SFU with regards to questions from the committee as well as the components they should include in their formal proposal. <b>(Jan 2017)</b>  SFU Enhanced Program Proposal and response to questions of posed by the committee after Jan 1017 received by BCTC. <b>(April 13/17)</b>  Committee met and reviewed the SFU proposal. <b>(June 7, 2017)</b>  Committee Recommendation Report to go to Council at October 2017 meeting. <b>(Aug 30, 2017)</b>	<b>Oct 5, 2017</b> <b>APPROVED</b>
<b>Next Interim Committee Meeting – TBD                      Next Council Meeting – February 8-9, 2018</b>						

## E. Teacher Education Program Working Group

### Teacher Education Program Reviews TEP Working Group Terms of Reference

<b>Purpose/Role</b>	<p><b>Primary:</b> Relational role, platform for sharing ideas to highlight issues relevant to ABCDE and BCTC.</p> <p><b>Secondary:</b> Specific projects/tasks to be developed and actioned by the working group:</p> <ul style="list-style-type: none"> <li>• Current Project – developing Teacher Education Program Review principles, processes, and implementation plan             <ul style="list-style-type: none"> <li>➤ Guiding principles</li> <li>➤ TEP Initiated Review</li> <li>➤ Maintenance Review</li> <li>➤ Exceptional Concerns Protocol</li> <li>➤ Implementation Plan</li> </ul> </li> </ul>
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• <b>BCTC:</b> liaise with BCTC, facilitate decision making.</li> <li>• <b>ABCDE:</b> provide context, identify pertinent operational issues, and conceptualize information from a TEP prospective.</li> <li>• <b>TRB:</b> support the BCTC, facilitate discussion, provide context, identify pertinent operational issues (i.e. reality check) and conceptualize information.</li> <li>• <b>Advanced Education, Skills and Training (AEST):</b> provide context and conceptual information from a post- secondary system quality assurance</li> </ul>
<b>Membership</b>	<p><b>BCTC:</b> 2 representatives ( Chair and Vice Chair)  <b>ABCDE:</b> 2 representatives ( Chair and former Chair)  <b>TRB:</b> 2 representatives (ED and Director of Professional Excellence)  <b>AEST:</b> 1 representative</p> <p>Representatives on the working group may be substituted with alternates as necessary. Ministry of Education and Ministry of Advanced Education, Skills and Training ADMs may attend working group meetings for briefings or to discuss challenging issues as required and may be provided with meeting notes.</p>
<b>Accountability/Reporting</b>	<p>At end of each working group meeting, the nature of report out to respective parties will be decided by committee members (i.e. status, purpose, further information needed, action steps to be taken with respective constituents).</p> <p>ABCDE and BCTC representatives will provide notification to each other regarding pertinent discussions occurring within their organization regarding the review process.</p>
<b>Staff Resource</b>	<p>A TRB staff member (non-working group member) will attend meetings to document and provide meeting notes.</p>
<b>Frequency of Meetings</b>	<p>A minimum of two in-person meetings a year. More meetings to be scheduled as needed.</p>
<b>Review</b>	<p>Terms of reference to be reviewed bi-annually or as requested.</p>

## Teacher Education Program Working Group Work Plan 2017/18 with Key Deliverables

Key Deliverable	Action Items	Current Status	Due Date
1. Populate SharePoint Calendar with ABCDE, BCTC and TEPWG meeting dates	<ul style="list-style-type: none"> <li>• ABCDE to provide upcoming ABCDE meeting dates</li> </ul>	Established and ongoing	Sept. 2016
	<ul style="list-style-type: none"> <li>• Dates to be added to SharePoint:               <ul style="list-style-type: none"> <li>○ ITEPRC meeting dates</li> <li>○ Annual Deans TEP Roundtable</li> <li>○ Association of Canadian Deans of Education (ACDE) meeting dates</li> <li>○ Western Association of Deans of Education meeting dates</li> </ul> </li> </ul>	Established and ongoing	Sept. 2016
2. Approval of ongoing Maintenance Review “Structured Dialogue Process”	<ul style="list-style-type: none"> <li>• ABCDE + BCTC to approve a <b>Structured Dialogue Process</b></li> </ul>	Complete	Oct. 2016
	<ul style="list-style-type: none"> <li>• Develop agenda template for structured dialogue meetings</li> </ul>	Complete	Oct. 2016
	<ul style="list-style-type: none"> <li>• Schedule structured dialogue with BC TEPS</li> </ul>	Complete	Dec. 2016
3. Compile BC TEP “External Reviews” schedule for the next 5-6 years	<ul style="list-style-type: none"> <li>• ABCDE to provide to TRB to inform scheduling of Maintenance Review components.</li> </ul>	Draft Complete	Oct. 2016
4. Complete draft of “Maintenance Review Process”	<ul style="list-style-type: none"> <li>• Establish <b>Evidence Indicators</b> for Maintenance Regulatory Review</li> </ul>	Draft Complete	Dec. 2016
	<ul style="list-style-type: none"> <li>• Develop <b>Regulatory Review Process</b></li> </ul>	Draft Complete	Mar. 2017

Key Deliverable	Action Items	Current Status	Due Date
5. Complete draft of "Exceptional Concerns Protocol"	<ul style="list-style-type: none"> <li>Develop <i>Exceptional Concerns Protocol</i></li> </ul>	Draft Complete	Apr. 2017
6. Complete draft of "TEP Initiated Review" processes	<ul style="list-style-type: none"> <li>Develop <i>New Institution Program Approval Process</i></li> </ul>	Draft Complete	Aug. 2017
	<ul style="list-style-type: none"> <li>Develop <i>Changes to Existing Program Approval Processes</i></li> </ul>	Draft Complete	Nov. 2017
7. Complete draft of full Implementation Framework	<ul style="list-style-type: none"> <li>TEPWG to finalize all draft TEP Review Processes</li> </ul>	Complete	Dec. 2017
	<ul style="list-style-type: none"> <li>ABCDE + BCTC to review and provide revisions</li> </ul>	Complete	Feb. 2018
	<ul style="list-style-type: none"> <li>TEPWG to review draft and consider feedback</li> </ul>	Complete	Feb. 2018
	<ul style="list-style-type: none"> <li>ABCDE + BCTC to approve and ratify</li> </ul>	Pending	Spring 2018
	<ul style="list-style-type: none"> <li>TRB to circulate ratified version to BC TEPs and post on the TRB website</li> </ul>	Pending	Spring 2018
8. Complete 4-5 Structured Dialogues meetings	<ul style="list-style-type: none"> <li>Complete 4 on-site structured dialogues completed by April 2017.</li> </ul>	Complete	Apr. 2017
	<ul style="list-style-type: none"> <li>Complete remaining structured dialogues by end March 2018.</li> </ul>	Complete	Nov. 2017
9. Develop draft "Maintenance Review" schedule	<ul style="list-style-type: none"> <li>TRB to develop a draft schedule for Maintenance Reviews (<i>Structured Dialogues &amp; Regulatory Reviews</i>) taking into consideration External Review schedules.</li> </ul>	Pending	Summer 2018

# Teacher Education Program – Maintenance Reviews Structured Dialogues

## *Overview & Procedures for Structured Dialogue Meetings*

<b>Purpose</b>	<p>To discuss how an existing Teacher Education Program (TEP) continues to prepare graduates to meet standards for teaching in BC. Dialogue could include:</p> <ul style="list-style-type: none"> <li>• TEP overview</li> <li>• Changes/innovations/challenges</li> <li>• How teacher candidates are demonstrating the Standards</li> <li>• Changes in the field</li> <li>• Report out to respective parties – BC Teachers' Council (BCTC) &amp; TEP</li> </ul>
<b>Participants</b>	<ul style="list-style-type: none"> <li>• Two members of the BCTC</li> <li>• TEP faculty/staff – determined by TEP</li> <li>• Two staff members from the Teacher Regulation Branch (TRB)</li> </ul>
<b>Role/ Responsibilities</b>	<ul style="list-style-type: none"> <li>• All participants:             <ul style="list-style-type: none"> <li>○ Co-creation of agenda, meeting notes</li> </ul> </li> <li>• BCTC members:             <ul style="list-style-type: none"> <li>○ Report Out to the full BCTC</li> <li>○ Invite TEP to comment during Report Out to full BCTC</li> </ul> </li> <li>• TEP:             <ul style="list-style-type: none"> <li>○ Hosts meeting</li> <li>○ Attends future full BCTC Meeting to comment on process and answer questions that may arise</li> </ul> </li> <li>• TRB:             <ul style="list-style-type: none"> <li>○ Schedule/coordinate/facilitate</li> <li>○ Provide administrative support</li> <li>○ Provide template recording document</li> <li>○ Provide contextual info on TEP – to be verified with TEP</li> </ul> </li> </ul>
<b>Frequency</b>	<ul style="list-style-type: none"> <li>• Cyclical</li> <li>• One half-day meeting every two years for each TEP</li> </ul>
<b>Accountability</b>	<p>BCTC participants develop a summary report on the Structured Dialogue and <i>Report Out</i> to the full BCTC on the meeting.</p>

<b>Pre-Meeting</b>	<p><b>Program Liaison:</b></p> <ul style="list-style-type: none"> <li>• TRB initiates communication with a BC TEP and proposes a 1-2 week range for a Structured Dialogue meeting (half-day site visit)</li> <li>• TEP follows up with TRB to confirm a meeting date</li> <li>• TRB forwards a draft agenda for the meeting and requests that the TEP consider additional topics/discussion items they may wish to include</li> <li>• TRB requests TEP to provide a high-level program overview (2-3 pages) in advance of the meeting</li> <li>• TRB furnishes TEP with the names of the two selected BCTC member participants</li> </ul>
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<b>Pre-Meeting</b>	<p><b>BCTC Notification of Structured Dialogue and Request for Participation:</b></p> <ul style="list-style-type: none"> <li>• TRB puts out a “Call for BCTC Members” for participation in a Structured Dialogue at a given TEP</li> <li>• BCTC members are given approximately two weeks to respond with an expression of interest</li> <li>• TRB selects two interested BCTC members to be participants in the process. The following factors may be considered when selecting BCTC members:             <ul style="list-style-type: none"> <li>○ BCTC term expiry</li> <li>○ Geographical location</li> <li>○ Whether the BCTC member has participated recently</li> </ul> </li> <li>• Selected members are advised that TRB will arrange for a Structured Dialogue Orientation by way of teleconference</li> <li>• TRB informs full BCTC of the two selected members</li> </ul>
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<b>Pre-Meeting</b>	<p><b>BCTC Travel:</b></p> <ul style="list-style-type: none"> <li>• As required, TRB liaises with selected BCTC participants to research travel options</li> <li>• BCTC participants review and select the appropriate options and follow the same process for travel for BCTC meetings</li> <li>• TRB sends an Expense Claim Form to BCTC participants</li> </ul>
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<b>Pre-Meeting</b>	<p><b>BCTC Orientation:</b></p> <ul style="list-style-type: none"> <li>• TRB contacts the two BCTC participants to arrange a one-hour Orientation in advance of the Structured Dialogue</li> <li>• Prior to the Orientation, TRB provides BCTC participants with copies of the following:             <ul style="list-style-type: none"> <li>○ Structured Dialogue Agenda</li> <li>○ Structured Dialogue Recording Template</li> <li>○ TEP Program Overview</li> </ul> </li> </ul>
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<b>Pre-Meeting</b>	<p><b>Structured Dialogue Folders:</b></p> <ul style="list-style-type: none"> <li>• TRB prepares a Structured Dialogue Folder for each BCTC participant that includes all required documents</li> <li>• Folders are taken to the Structured Dialogue by TRB staff participants</li> </ul>
<b>Post-Meeting Process</b>	<p><b>TEP Structured Dialogue Report Out to full BCTC:</b></p> <ul style="list-style-type: none"> <li>• Notes from the Structured Dialogue are submitted by both the BCTC participants and TRB staff in attendance</li> <li>• TRB collates the notes into a draft Summary Report for the full BCTC</li> <li>• The draft Summary Report is forwarded to BCTC participants for review and approval</li> <li>• The draft Summary Report is next sent to the host TEP for review, suggested amendments and additional comments as required</li> <li>• Finalized copy of the Summary Report presented to the full BCTC by BCTC participants at next full BCTC meeting</li> <li>• TRB creates a PowerPoint Overview to assist BCTC participants in the Report Out</li> <li>• TEP provided the opportunity to address the full BCTC, answer questions, and comment on the process during the Report Out</li> </ul>

## BCTC/TEP Structured Dialogue Schedule – 2017/18

INSTITUTION	DATES
<b>University of Northern British Columbia</b> <i>BCTC Members: Susan Wilson &amp; Peter Van Huizen</i>	<b>Tuesday, May 16, 2017</b> <b>10:00am – 3:00pm</b>
<b>Simon Fraser University</b> <i>BCTC Members: John Hall &amp; Matthew Cooke</i>	<b>Thursday, June 8, 2017</b> <b>1:00 – 4:00pm</b>
<b>Thompson Rivers University</b> <i>BCTC Members: Jeffrey Jones &amp; Jo-Anne Chrona</i>	<b>October 17, 2017</b> <b>8:30am – 12:30pm</b>
<b>University of British Columbia</b> <i>BCTC Members: John Tyler &amp; Teresa Rezansoff</i>	<b>Thursday, November 2, 2017</b> <b>10:00am – 3:00pm</b>
<b>UBC Okanagan</b>	<b>**Note – based on recommendation from ITEPRC, the BCTC approved UBCO Structured Dialogue being deferred until 2019 due to Program Approval Conditions (Site Visits) occurring in 2017/18.</b>

Blue shading = confirmed



BC Teachers' Council

