



June 16, 2023

Cindy Oliver
Board Chair
SkilledTradesBC
8th Floor – 8100 Granville Avenue
Richmond, BC V6Y 3T6

Dear Cindy Oliver:

On behalf of Premier Eby and the Executive Council, I would like to extend my thanks to you, your board members and your organization's leadership for your dedication, expertise, and service to the people of British Columbia.

Public sector organizations – including Crowns, Health Authorities and Post Secondary Institution Boards – support British Columbians by delivering vital public services and are accountable to the public through their responsible Minister. Your leadership in advancing and protecting the public interest strengthens trust in public institutions.

You are serving British Columbians at a time when people in our province continue to recover from and respond to the upheaval caused by the COVID-19 pandemic, an ongoing toxic drug crisis, climate-related natural disasters, and while global inflation is driving up costs. Now more than ever, we need to focus on building a prosperous, low-carbon, sustainable economy, and a province where everyone can find a good home – in rural areas, in cities, and in Indigenous communities.

This mandate letter, which I am sending in my capacity as Minister responsible for SkilledTradesBC, sets out overarching principles relevant to the entire public sector and specific direction on priorities and expectations for your organization for the remainder of Government's term.

Government and public sector organizations must continue to advance results that people can see and feel in these key areas: strengthened health care, safer communities, attainable and secure housing, and a clean and fair economy that delivers affordability and prosperity.

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In doing so, you will continue working towards lasting and meaningful Reconciliation by supporting opportunities for Indigenous Peoples to be full partners in the province we are building together, and delivering on specific commitments as outlined in the *Declaration on the Rights of Indigenous Peoples Act* action plan.

As required by the *Climate Change Accountability Act*, please ensure your organization implements targets and strategies for minimizing greenhouse gas emissions and managing climate risk, including achieving carbon neutrality each year and aligning with the CleanBC target of a 50% reduction in public sector building emissions and a 40% reduction in public sector fleet emissions by 2030. Your organization is expected to work with government to report out on these plans and activities as required by legislation.

Our province's history, identity and strength are rooted in its diverse population. Yet racialized and marginalized people face historic and present-day barriers that limit their full participation in their communities, workplaces, government and their lives. The public sector has a moral and ethical responsibility to tackle systemic discrimination in all its forms – and every public sector organization has a role in this work. As part of this work, your organization is expected to adopt the Gender-Based Analysis Plus (GBA+) lens to ensure gender equity is reflected in your operations and programs.

British Columbians expect that public sector organizations operate in a responsible manner to deliver quality services equitably in all regions of the province. This requires strategic stewardship of planning, operations, and policies in the areas of financial, risk, and human resource management including information security and privacy protection.

The protection of government data and networks is a priority, especially where it concerns personal information of British Columbians. Public sector organizations must maintain up to date systems and effective cybersecurity practices, including maintaining current information management and cybersecurity policies, guidelines and standards; evaluating your organization against industry standards; and maintaining appropriate security and privacy practices. The Office of the Chief Information Officer within the Ministry of Citizens Services is available to support and offer guidance to your organization in any of these areas.

Public sector organizations must also implement and maintain an effective fraud risk management strategy. The Office of the Comptroller General and the Risk Management Branch in the Ministry of Finance are available for consultation.

The Crown Agencies Secretariat (CAS) in the Ministry of Finance supports public sector organizations to operate effectively, in the public interest, and aligned with government's strategic direction and priorities. Within CAS, the Crown Agencies and Board Resourcing Office (CABRO) will continue to support you and your board on recruitment, appointments and professional development, as well as ensuring Board composition and governance reflects the diversity of our province. CAS can support you in public sector governance best practices, policy and planning.

In addition to continuing to make progress on your [2021 mandate letter](#), I expect you to ensure the important priorities and areas of focus listed in this letter are incorporated into the practices of your organization and develop plans to address the following new priorities within your approved budget:

- Work closely with government to implement Skilled Trades Certification and establish a process for industry to request new trades for future Skilled Trades Certification designation.
- Work closely with post-secondary institutions and trades training organizations to help government implement the programs outlined in the StrongerBC: Future Ready Action Plan by expanding regional access to affordable, accessible, and relevant trades training so more British Columbians have the skills they need for a career in the trades now and in the future.
- Work with government, trainers, and industry to help more people choose a career in the trades by continuing to make the trades training system welcoming for under-represented groups, raising the prestige of the trades for all British Columbians, and continuing to support internationally trained trades workers to earn certification in B.C.
- Work with Indigenous leadership and partners to ensure their voices are reflected in trades training decision-making that impacts Indigenous workers, businesses, and communities. This includes, but is not limited to, completing a review of the Indigenous Advisory Council membership and objectives.

Each board member is asked to sign this letter to acknowledge this direction from government to your organization. The signed letter is to be posted publicly on your website by September 21, 2023.

I look forward to continuing to work with you and your Board colleagues to meet the high standards set for us by all British Columbians.

Sincerely,



Honourable Selina Robinson
Minister

Date: June 16, 2023

cc: Honourable David Eby
Premier

Honourable Andrew Mercier
Minister of State for Workforce Development

Shannon Salter
Deputy Minister to the Premier, Cabinet Secretary and Head of the BC Public Service

Heather Wood, Deputy Minister and Secretary to Treasury Board
Ministry of Finance

Bobbi Plecas, Deputy Minister
Ministry of Post-Secondary Education and Future Skills

Mary Sue Maloughney, Associate Deputy Minister, Crown Agencies Secretariat
Ministry of Finance

Bob Davis, Director
SkilledTradesBC

Laird Cronk, Director
SkilledTradesBC

Peter Baker, Director
SkilledTradesBC

Michelle Bryant, Director
SkilledTradesBC

Mary-Anne Bowcott, Director
SkilledTradesBC

Wally Penner, Director
SkilledTradesBC

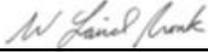
Carly Church, Director
SkilledTradesBC

Dr. Jane Jae-Kyung Shin, Director
SkilledTradesBC

Shelley Gray, Chief Executive Officer
SkilledTradesBC



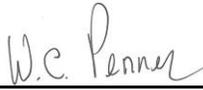
Cindy Oliver, Chair
Date: July 17, 2023



Laird Cronk, Director
Date: July 17, 2023



Michelle Bryant, Director
Date: July 17, 2023



Wally Penner, Director
Date: July 17, 2023



Dr. Jane Jae-Kyung Shin, Director
Date: July 17, 2023



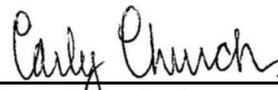
Bob Davis, Director
Date: July 17, 2023



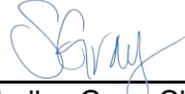
Peter Baker, Director
Date: July 17, 2023



Mary-Anne Bowcott, Director
Date: July 17, 2023



Carly Church, Director
Date: July 17, 2023



Shelley Gray, Chief Executive Officer
Date: July 17, 2023