

# CROWN LAND ADVERTISING REQUIREMENTS NEWSPAPER OR GAZETTE

Ministry of Forests

**These Requirements are part of the application, and each item must be met.**

1. Advertise once a week for two consecutive weeks in a newspaper circulating in the community in which the Crown land is situated.
  - The Lands File Number must be noted in the advertisement (ad).
  - The newspaper ad must include a map of your application area that will give a clear indication of where the land is that you are applying for. The scale should not be so large that the area is too vague, and the scale should not be so small that the site can not be physically oriented to the surrounding lands.
  - There is no size requirement on the ad, however, the map MUST be legible.

**OR**

- Advertise once in the BC Gazette (toll free phone number 1 800 663 6105).
- Orders for publication in the BC Gazette should be:
  - Emailed to [QPGazette@gov.bc.ca](mailto:QPGazette@gov.bc.ca) OR
  - Faxed to (250) 387-1120 OR
  - Forwarded to the following address:  
PO Box 9451, Station Provincial Government, Victoria BC V8W 9V7
- Advertising fees for the BC Gazette must be paid in advance.
- The first ad must appear in the publications within 21 days from the date of this letter.
- The ad must be called "Land Act: Notice of Application for a Disposition of Crown Land".
- The ad must indicate the following: applicant's name and town, Ministry of Forest region name and office address where the application is being made, type of tenure, purpose of tenure, location and/or legal description of tenure, lands file number, and comment closure date (as per your Letter of Acceptance). The legal description and purpose can be found on the acknowledgement letter that was sent when the application was accepted for review
- The ad must state the following, at the end of the ad:

"Comments concerning this application should be directed to the Senior Land Officer, [Region], Ministry of Forests (FOR), at [Regional Office Address]. Comments will be received by FOR up to [Comment Closure Date as per your Letter of Acceptance]. FOR may not be able to consider comments received after this date. Please visit the Applications, Comments and Reasons for Decision Database website at <http://comment.nrs.gov.bc.ca/> for more information.

Be advised that any response to this advertisement will be considered part of the public record. Access to these records requires the submission of a Freedom of Information (FOI) request. Visit <http://www.gov.bc.ca/freedomofinformation> to learn more about FOI submissions."

- When you have finished your advertising, you must return copies of the advertisements covering a two-week period from the newspaper and one from the BC Gazette, confirming that your application has been advertised. The copies from the newspaper must be of the whole page including the date.

**Failure to advertise as requested may result in the Disallowance of your Application.**

<p><b>SAMPLE NEWSPAPER ADVERTISEMENT LAND ACT</b></p>	<p><b>SAMPLE BC GAZETTE ADVERTISEMENT LAND ACT</b></p>
<p><b>Land Act: Notice of Application for a Disposition of Crown Land</b></p> <p>Take notice that I, [Applicant's Name], from [Town, BC] have applied to the British Columbia Ministry of Forests (FOR), [Region] for a [Tenure type and purpose] situated on Provincial Crown land located at [Location and/or legal description].</p> <p>FOR invites comments on this application. The Lands File is [File number]. Written comments concerning this application should be directed to the Senior Land Officer, [Region], FOR, at [Regional office address]. Comments will be received by FOR up to [Comment Closure Date as per your Letter of Acceptance]. FOR may not be able to consider comments received after this date. Please visit the Applications, Comments and Reasons for Decision Database website at <a href="http://comment.nrs.gov.bc.ca/">http://comment.nrs.gov.bc.ca/</a> for more information.</p> <p>Be advised that any response to this advertisement will be considered part of the public record. Access to these records requires the submission of a Freedom of Information (FOI) request. Visit <a href="http://www.gov.bc.ca/freedomofinformation">http://www.gov.bc.ca/freedomofinformation</a> to learn more about FOI submissions.</p> <div data-bbox="203 1528 808 1812"> <p><b>MAP REQUIRED</b></p> <p>Reminder: The scale should not be so large that the area is too vague, and the scale should not be so small that the site cannot be physically oriented to the surrounding lands.</p> </div>	<p><b>Land Act: Notice of Application for a Disposition of Crown Land</b></p> <p>Take notice that I, [Applicant's Name], from [Town, BC] have applied to the British Columbia Ministry of Forests, [Region] for a [Tenure type and purpose] situated on Provincial Crown land located at [Location and/or legal description].</p> <p>FOR invites comments on this application. The Lands File is [File number]. Written comments concerning this application should be directed to the Senior Land Officer, [Region], FOR, at [Regional office address]. Comments will be received by FOR up to [Comment Closure Date as per your Letter of Acceptance]. FOR may not be able to consider comments received after this date. Please visit the Applications, Comments and Reasons for Decision Database website at <a href="http://comment.nrs.gov.bc.ca/">http://comment.nrs.gov.bc.ca/</a> for more information.</p> <p>Be advised that any response to this advertisement will be considered part of the public record. Access to these records requires the submission of a Freedom of Information (FOI) request. Visit <a href="http://www.gov.bc.ca/freedomofinformation">http://www.gov.bc.ca/freedomofinformation</a> to learn more about FOI submissions.</p> <p><b>NO MAP REQUIRED</b></p>