

Terms and Conditions of Employment for Excluded Employees/Appointees

Schedule 06 – Executive Vehicles

Last updated: April 1, 2023

1. Deputy minister and associate deputy minister leased vehicles

Deputy ministers and associate deputy ministers will be provided with a government leased vehicle as follows:

1. The leased vehicle must be an electric vehicle or a hybrid.
2. The maximum monthly lease payment exclusive of tax will not exceed \$1,200 per month.
3. The amount of the lease is not to be augmented by personal payment.
4. The insurance and operating costs of the leased vehicle will be paid by the province.
5. The lease will provide for buy out at fair market value (should either the province or the deputy minister or associate deputy minister wish to do so).
6. The maximum lease period will not exceed 48 months.
7. A deputy minister or associate deputy minister may elect to receive a vehicle allowance in lieu of taking a leased vehicle. The allowance is equivalent to the average lease and vehicle operating costs noted above, and is equal to \$1,000 per month.
8. A deputy minister or associate deputy minister may elect to receive an allowance, or choose a time-limited bridge lease of an internal combustion engine vehicle, until an electric or hybrid lease vehicle is available.
9. Where the employee leaves the position of deputy minister or associate deputy minister:
 1. and foregoes the option of buying out the lease, the leased vehicle will be surrendered on the employee's last working day (inclusive of any paid leave not to exceed an amount equivalent to the current year's vacation balance);
OR
 2. the payment of the allowance in lieu of a vehicle will cease on the employee's last working day (inclusive of any paid leave not to exceed an amount equivalent to the current year's vacation balance).