



## Rules and Procedure: Policy for Rescinding an Award of a Medal of Good Citizenship

1. Section 19.7(1) of the [Provincial Symbols and Honours Act](#) provides that the Lieutenant Governor in Council may, on the recommendation of the Selection Committee, rescind an award of the British Columbia Medal of Good Citizenship (Medal).
2. A person's award of the Medal may be rescinded on any of the following grounds:
  - (a) the person has been convicted of a criminal offence;
  - (b) the conduct of the person
    - (i) constitutes a significant departure from generally recognized standards of public behaviour which is seen to undermine the credibility, integrity, or relevance of the Medal; or
    - (ii) detracts from the original grounds upon which the Medal was awarded; or
  - (c) the person has been subject to official sanction, such as a fine or a reprimand, by an adjudicating body, professional association, or other organization.

## Procedure

3. To rescind an award of a Medal the process will be as follows:

**Stage 1** - A request to rescind an award of a Medal is made by any person in writing to the Secretary to the Selection Committee. The Secretary will consult with the Chair of the Selection Committee within 30 days of receiving the request and any supporting materials. After such review, if the grounds to rescind are considered to be insufficient or spurious, the Secretary will send a reply to that effect to the person who made the request.

The Secretary may initiate a request to rescind on his/her own accord.

**Stage 2** - If the Secretary determines there may be reasonable grounds to rescind an award of the Medal, the Secretary must forward the request to the Selection Committee for its consideration.

**Stage 3** - The Selection Committee will consider the request within 90 days and if, in its opinion, there are insufficient grounds to proceed further, the Secretary will send a reply to that effect to the person who made the request.

**Stage 4** - If the Selection Committee determines there may be reasonable grounds to rescind an award of the Medal, the request will be subject to the remainder of this process. A quorum of 50% plus one of the Selection Committee must agree that there are reasonable grounds to rescind the award of the Medal in order to move to the next stages of the process.

**Stage 5** - The Secretary, on behalf of the Selection Committee, will send by registered mail a written notice to the person advising that rescission of their award of the Medal is under consideration. The notice must:

- (a) identify, with reference to section 2 of these Rules, the grounds upon which the removal is being considered;
- (b) set out the information and attach any supporting materials upon which the Selection Committee relied in determining that there may be reasonable grounds for rescinding the award of the Medal; and
- (c) advise the person that, within the time prescribed in the notice, they may:

elect not to contest the rescission of the award of their Medal, in accordance with the process set out in Stage 6; or

make representations to the Selection Committee in response to the notice, in accordance with the process set out in Stage 7.

The notice will also indicate that the process to rescind will continue if the person does not make representations within the prescribed time. (Recommended prescribed time is one month.)

**Stage 6** - If the person elects not to contest rescission of the award of their Medal, the person will notify the Secretary in writing of this fact within the time prescribed in the notice.

**Stage 7** - If the person elects to make representations in response to the notice, the person or their representative may, within the time prescribed in the notice or as otherwise authorized by the Secretary, make representations in writing (with supporting documentation attached) to the Secretary.

**Stage 8** - If, within the time prescribed in the notice or as otherwise authorized by the Secretary, the person elects not to contest rescission of the award of their Medal or fails to make representations, the Secretary will request the Selection Committee review the case in accordance with the procedures provided for in Stage 9.

**Stage 9** - If the person has made representations, the Secretary will send the representations and any supporting documentation to the Selection Committee.

After due consideration, the Selection Committee will prepare a report setting out its assessment and recommendation with respect to whether to rescind the recipient's award of the Medal.

If the recommendation is not to rescind, the Secretary will advise the person, in writing, that they remain a Medal recipient in good standing.

If the recommendation is to rescind, the Secretary will forward the report of the Selection Committee to the Lieutenant Governor in Council for decision in accordance with Stage 10.

**Stage 10** - On receiving a report referred to in Stage 9, the Lieutenant Governor in Council may, pursuant to section 19.7 of the *Provincial Symbols and Honours Act*, rescind an award of the Medal through an Order in Council.

There is no appeal process; the decision of the Lieutenant Governor in Council is final. If the decision is to rescind, the process proceeds through Stages 11-15.

**Stage 11** – The rescinding OIC will be published on BC Laws website. The OIC will rescind the award of the Medal made in the awarding OIC by the Lieutenant Governor in Council and will take effect immediately.

**Stage 12** - The Secretary, on behalf of the Selection Committee, will send, by courier (signature required), a written notice advising the person that their award of the Medal has been rescinded. The letter will:

- (a) set out, with reference to section 2 of these Rules, the grounds upon which the award of the Medal was rescinded; and
- (b) advise the person that, within the time frame, they must return to the Secretary the Medal and certificate of award. A postage paid addressed envelope is included with the letter for the collection of these items.

**Stage 13** – A government Information Bulletin is released on <https://news.gov.bc.ca/>. The statement will be brief and indicate the award of the Medal was rescinded as per section 19.7 (1) of the *Provincial Symbols and Honours Act*. The statement will be released in tandem with the depositing of the OIC.

**Stage 14** - The Medal [website](#) and honours kiosk in the Parliament Buildings will be updated to remove the recipient.

**Stage 15** – The Selection Committee members are notified by email once the Information Bulletin has been released.

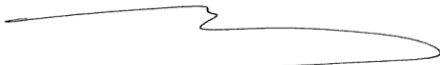
**Approved:**

**Original signed by:**



---

**Lucy Lobmeier, Secretary to the Medal of Good Citizenship Selection Committee**



---

**Silas Brownsey, Deputy Minister, Intergovernmental Relations Secretariat**