Manufactured Home Registry (MHR) – How to submit Residential Exemptions

Prerequisite: You must have a new BC Registries (modernized application) account, add the Manufactured Home Registry product/service and have approved Qualified Supplier access as a lawyer/notary organization before you can submit a residential exemption.

Follow these training resources and refer to the BC Registries MHR webpage.



Log in to your BC Registries account: <u>www.bcregistry.gov.bc.ca</u>. You will see your BC Registries dashboard:



My Manufactured Home Registry

Search for manufactured homes, and search for personal property legal claims on manufactured homes.







My Asset Registries

Search for manufactured homes, and register or search for legal claims on personal property.

Open >





If you have access to both Personal Property Registry (PPR) and Manufactured Home Registry (MHR), this will state 'My Asset Registries'.



Step: Load the Manufactured Home Registration record

Before you begin, check that you meet the requirements to apply for residential exemptions on the BC Registries Manufactured Home Registry information webpage.





Click the dropdown arrow beside Open, then click on Residential Exemption



Step: Verify the Manufactured Home information

Verify the current manufactured home location, ownership and land title information.

Residential Exemption		Fee Summary
Verify Home Details	Review	Residential Exemption\$50.00Total FeesCAD\$50.00
his is the current information for this registration as of Februa Important: The homeowner and home location information in the re	ary 16, 2024 at 8:09:58 am Pacific time.	
must align. If the current MHR registration information is inaccurate, Residential Exemption.	the register must be updated prior to proceeding with this application for	
Click on the ? for help with Home Verification	If the current MHR registration information is ina be updated prior to proceeding with this applica Exemption. You can email BCRegistries@gov.t	accurate, the register must tion for Residential oc.ca with subject MHR.



Step: Verify the Manufactured Home information

Verify all of the details of the manufactured home.

me Details ify the home details.			NOTE: If the current home location	
↑ Description of Home	tocation of Home	tome Owners	able to submit the residential exemption.	
Manufacturer's Name Year of Manufacture	Location Type PID Number	Home Tenancy Type	Click 'Cancel' and contact BC Registries – Manufactured Home	
Make Model	Legal Land Description Additional Description	Name	Registry team.	
CSA Number CSA Standard	Civic Address			
Home Sections				
Section				

If the current MHR registration information is accurate, c



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Review and Confirm >

Step: Verify your information and confirm authorization Verify all the requirements to submit the residential exemption Submitting Party (i) 2 Mailing Address **Email Address Phone Number** Name **QS** Lawyers and Notaries Account (999) 999-9999 2. Confirm The following information must be completed and confirmed before submitting this registration. **Review all of the requirements** before submitting the residential **Confirm Completion** 1. Residential Exemption form meets the following requirements: exemption. I, BCREGTE OCTAVIO SIXTYTWO, confirm that all of the requirements listed Check the box that you have above have been completed. confirmed all the requirements.



Step: Verify your information and confirm authorization

Check the box to state you are authorized to submit this registration

3. Authorization

The following account information will be recorded by BC Registries upon registration and payment. This information is used to confirm you have the authority to submit this registration.



Click Register and Pay





Step: Verify your information and confirm authorization

Check the box to state you are authorized to submit this registration

Click on the columns to show to check the columns to show and uncheck to hide columns:



Scroll all the way to the right

Click to download and open the PDF

TIP: Check your Downloads folder to open the Residential Exemption document.



MHR Quick Guide: Print out residential exemptions

Step: Open the Residential Exemption document



Download, save and print all pages of your residential exemption order:



RESIDENTIAL EXEMPTION Manufactured Home Act

Manufactured Home Registration Number: 101000

Home Registration Status: Document Registration Number: Document Registration Date and Time: Folio Number:



February 16, 2024 at 9:03:29 am Pacific time 12345

Submitting Party Information

QS LAWYERS AND NOTARIES Address ACCOUNT Affirmed By BCREGTEST OCTAVIO SIXTYTWO

Pursuant to section 21 of the Manufactured Home Act, this manufactured home is exempted from the Act except section 32 by an order of the Registrar dated February 16, 2024 at 9:03:29 am Pacific time on Document Registration Number 00502465.



RESIDENTIAL EXEMPTION Manufactured Home Act

Manufactured Home Registration Number: 101000

Exemption Order

I ORDER, under section 21 of the Manufactured Home Act, that the manufactured home registered under number 101000 be exempt from the Act except section 32. The exemption was processed under document registration number 00502465.

If this manufactured home is to be moved from the land noted below, or a person buying it wishes to reflect their name on the ownership registered in the Manufactured Home Registry, this order expires. The owner must notify me, as prescribed under the Manufactured Home Act and Regulations, and the registration of this manufactured home must be restored.

At the time of exemption the manufactured home was owned by:

and located on land described as:

Location Type Address Parcel 10 Number STRATA 010-387-193 Legal Land Description LOT 1 DISTRICT LOT 11554 CARIBOO DISTRICT PLAN 32848 Issued on my behalf on February 16, 2024 If Josephan T.K. SPARKS Registrar Manufactured Home Registry Province of British Columbia Canada The home is now considered affixed to the land and ownership is no longer tracked through the Manufactured Home Registry.

Now the Manufactured Home Registration status is EXEMPT.



TEST DATA | Manufactured Home Registration #101000 | Page 2 of 2



MHR Quick Guide: Residential exemptions

Step: Open the Manufactured Home Registration record

When anyone searches for this manufactured home registration record, they will see that the home is EXEMPT and the remarks will show the reasons why under the Unit Notes section:



MANUFACTURED HOME REGISTRATION

Manufactured Home Act

The residential exemption unit note will show on any MH Search reports.

Unit Notes

(Showing most recent first)

RESIDENTIAL EXEMPTION

MHR Number Document Registration Number: Document Registration Date and Time: Remarks: 003954 43456789 September 29, 2022 at 5:15 pm Pacific time Home has been amalgamated it with the land.

