



## CLIENT SELF INSPECTION REPORT

Harvesting and Access

<b>Section A</b>	Business Area:	Project Number (TSL or Contract)	Date of Inspection:
	Blocks and Roads Inspected:	General Location (operating area)	

	Item	Consideration <i>Instructions: Check Yes means 'yes to all' questions for the item. If any one question is 'no': check No for the item; provide details; and develop corrective/preventative actions in section C.</i>	Status		
			Yes	No	N/A
<b>Section B</b>	1	Has all training been completed and documented in full? (BCTS Training matrix)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	2	Have prework meetings been conducted and documented with all on-site workers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	3	Do all workers understand the project plan? (Specific to their roles and responsibilities) ➤ Site plan, licence document, licence schedules and appendices, road permit, road use permit, project map etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4	Are you following the project plan and requirements? ➤ EMS/SFM requirements (EFP's, inspections, fuel handling, local operational controls etc.) ➤ Compliance with legislation (FRPA, Wildfire Act, TDG etc) ➤ Project terms and conditions (contract, license, site plan, permits, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5	If project plan has changed, has BCTS been notified of the change and/or is the required (TSL/RP) amendment in place? Has the change in plan been performed by a Qualified Registered Professional?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	6	Are all applicable documents and records on-site, complete, updated as required and available to workers? ➤ Project plan documents and maps, ERP, prework, inspections, training records, EFP's, incidents etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	7	Do all workers understand their roles and responsibilities for environmental Emergency Preparedness and Response? (Fires, Spills and Landslides) ➤ Conducting tests/drills, reporting criteria, following ERP etc. ➤ Maintaining emergency response equipment (spill kits, fire tools, fire suppression system, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	8	Have steps been taken to protect resource features and prevent damage to the environment? ➤ water ➤ soil productivity ➤ wildlife habitat ➤ karst ➤ fuel handling, chemical handling, and clean up and disposal of waste	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9	Are natural surface drainage patterns maintained? Are culverts installed on identified streams and NCDs? Are ditches and culverts unobstructed, free of sediment/logging debris, and functioning? Are log bundles or corduroy removed prior to unfavourable conditions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	10	Are you aware of current fire danger rating and adhering to the restrictions? Have project shutdown criteria, including Wet Weather Shutdown Guidelines been followed? Have appropriate methods been used to avoid excessive soil disturbance (e.g., gouges, ruts, scalps and compacted areas)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	11	Are sediment control measures (e.g. silt fences, hay bales, rock armouring, swales, water bars, sediment ponds) being used as required to minimize impact on water quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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**BCTS CHK-011A**

Complete as per the BCTS LPC  
Inspection Frequency identified  
in the BCTS / LPC Prewrite

12	Has BCTS been notified prior to demobilization or temporary shutdown (inactive 14 calendar days or more due to seasonal, fire, operational restrictions, economics, etc)? Prior to any extended period of shutdown, have road-related risks been assessed, and have steps been taken to minimize these risks? <i>Note: If TSL or Road Construction project risk rating is moderate or high, consideration should be given to complete LPC self-inspection following severe rain/wind storm event or once every 2 months (if road conditions are permitting).</i>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	13 Have all applicable environmental and safety issues been reported? ➤ Fires, spills, landslides/erosion events, potential legal non-compliances, significant non-conformances (EMS Incidents) ➤ Previously unidentified resource features, etc. ➤ Safety incidents and hazards	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	14 Have you followed up with all action items from previous inspections and pre-works?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	15 Are there any considerations for improvements? ➤ Consider test and drill results, and other learnings.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Section C	Action #	Comments / Corrective / Preventative Actions	By Who	Due Date	Completed Date

<b>Inspected by</b> (print): _____ <b>Signature:</b> _____
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