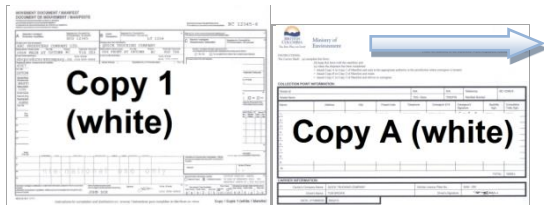


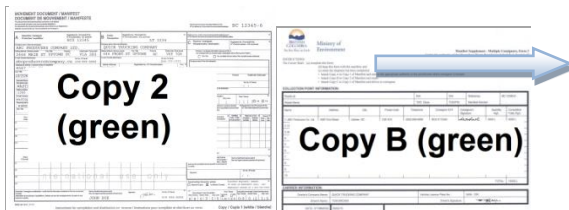
Manifest & Multiple Consignors Supplement – Distribution

The Manifest form has six coloured copies and the Supplement form has 3 copies, distributed as follows:

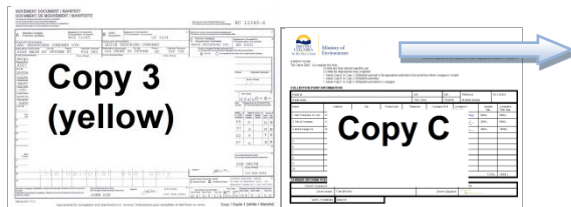


After the carrier completes Parts A and B of manifest. Both the carrier and consignor complete the Supplement form. The **carrier** mails original Manifest Copy 1 and Supplement Copy A to the BC Ministry of Environment **within 3 days**.

- If shipment is to another province or country, photocopies are also sent to the authorities in those jurisdictions.



Carrier keeps Manifest Copy 2 and Supplement Copy B on file for 2 years.

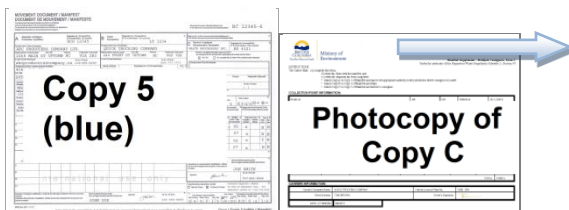


After shipment is received, the **consignee** completes Part C of the manifest and mails the original Manifest Copy 3 and Supplement Copy C to the BC Ministry of Environment **within 3 days**.

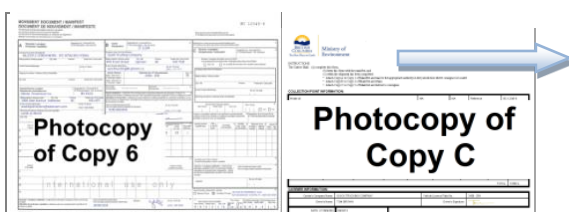
- If shipment is from another province or country, photocopies are also sent to authorities in those jurisdictions



After Part C is completed, the **consignee** gives Manifest Copy 4 to the carrier. The **carrier** keeps this on file for **2 years**, together with Manifest Copy 2 and Supplement Copy B.



Consignee keeps Manifest Copy 5 and a photocopy of Supplement Copy C on file for **2 years**.



Consignee mails photocopy of Manifest Copy 6 and photocopy of Supplement Copy C to the consignors within 3 working days. The **consignors** keep them on file for **2 years**.